

***TIERS 4 - 6***

***OPERATIONAL  
RULES***

***2019***



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## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **DEFINITIONS**

In these Operational Rules the following terms shall have the meanings set out below:

<b>“Adult Team”</b>	means any Adult team with no age restriction.
<b>“Annual Clubs’ Meeting”</b>	means the annual meeting of all of the clubs, within a Competition, who meet to appoint the Management Group.
<b>“Club”</b>	means a club affiliated to and/or playing in a Competition who are subject to these Operational Rules.
<b>“Club Official”</b>	means a person who may be paid or unpaid to carry out official duties on behalf of a club or appointed to a position on the management board of a club.
<b>“Coach”</b>	means a suitable UKCC qualified person who holds a current RFL coaching licence.
<b>“Code of Conduct”</b>	means any codes of conduct specified by the RFL from time to time.
<b>“Community Board ”</b>	means the group constituted pursuant to Article 79 of Articles of Association of the RFL.
<b>“Community Board Regulatory Group”</b>	means a committee appointed by the Community Board to review and develop these Operational Rules.
<b>“Competition Disciplinary Tribunal”</b>	means the people appointed by the relevant Management Group to deal with cases of Misconduct in their Competition.
<b>“Competition”</b>	means any tier four, five or six Rugby League competition recognised by the Community Board in which a Club participates.
<b>“Competition Officer”</b>	means a person named as the primary administrator for a relevant Competition.
<b>“Competition Rules”</b>	means the rules that govern the respective Competitions which must include such rules as specified by the RFL from time to time.
<b>“Compliance Manager”</b>	means the person who is from time to time appointed by the RFL Board to the post of Compliance Manager in accordance of the terms of Tiers 1-3 Operational Rules or the nominated representative of the Compliance Manager.
<b>“CWO”</b>	means Club Welfare Officer.
<b>“DBS”</b>	means completion of the disclosure and barring service forms including receiving a suitable disclosure and barring service enhanced disclosure certificate and if appropriate having had that disclosure risk assessed in accordance with the RFL Safeguarding Policy.

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<b>“Disciplinary Panel”</b>	means either the relevant Competition Disciplinary Tribunal, or an RFL Appeal Tribunal, whichever panel has jurisdiction for hearing the case.
<b>“Game”</b>	means the game of Rugby League.
<b>“Hearing”</b>	means the hearing of a Misconduct case by a Disciplinary Panel.
<b>“I.D. Cards”</b>	means the official photo identification cards produced from the Registration Forms.
<b>“Junior Team”</b>	means any team under the age of 15 and below.
<b>“Laws of the Game”</b>	means the laws of the Game as prescribed by the RLIF and RFL (as applicable) from time to time.
<b>“League”</b>	means the legal entity recognised by the RFL to organise a Competition.
<b>“Management Groups”</b>	means the appointed group responsible for the operation of a Competition.
<b>“Match”</b>	means any of the following: (a) a Cup tie; (b) a match in a Competition; or (c) any other Rugby League match played by any Club or between two Club(s).
<b>“Match Official”</b>	means any of the following: (a) referee; (b) touch judge; (c) in-goal judge; (d) fourth official/reserve referee.
<b>“Match Official Appointments Officer”</b>	means the person(s) appointed by the RFL with the responsible of appointing Match Officials to Matches.
<b>“Misconduct”</b>	has the meaning specified in section D.
<b>“Official”</b>	a person who is elected or appointed to serve with either a Club or Competition.
<b>“Operational Rules”</b>	means these Operational Rules as amended from time to time.
<b>“Operational Rules Tribunal”</b>	means the panel of persons appointed by the RFL Board from time to time to comprise the Operational Rules Tribunal under the RFL’s Articles of Association.
<b>“Person Subject to the Operational Rules”</b>	means any Players, Coaches, Management Group Member, Club Officials, Match Officials, Spectators and other Volunteers.
<b>“Player”</b>	means a person who has been registered as a player with the RFL.
<b>“Primary Rugby League”</b>	means all Rugby League played between the ages of Under-7s to Under-11s.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

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<b>“Professional Player”</b>	A Tier one, two or three Player who holds a current and valid RFL contract.
<b>“Registration Form”</b>	means an online registration form produced on the LeagueNet system for the registration of Players.
<b>“Representative Match”</b>	means a Match involving any one of the teams set out in clause B4:2:3 of these operational rules.
<b>“Representative Team”</b>	means a team representing the RFL in a representative Match as set out in B4:2:3.
<b>“RFL”</b>	means the RFL Governing Body Limited.
<b>“RFL Appeal Tribunal”</b>	means the panel of people appointed by the RFL to act on appeals from decisions of Competition Disciplinary Tribunals.
<b>“RFL Board”</b>	means the Board of Directors of the RFL established in accordance with Article 43 of the RFL, the members of which are directors for the purpose of the Companies Act 1985 as amended.
<b>“Scholarship”</b>	means the Under 16 Player Development Programme operated by Category One Academies.
<b>“Scholarship Player”</b>	means any player registered with the Scholarship
<b>“Season”</b>	means the period beginning on the day of the first scheduled Match in a Competition and ending immediately after the completion of the last scheduled Match in the Competition.
<b>“Senior Operational Rules Tribunal Member”</b>	means the member of the Operational Rules Tribunal from time to time nominated by the Board to be the Senior Operational Rules Tribunal Member.
<b>“Sentencing Guidelines”</b>	means the document published by the Board, from time to time, that provides suggested sanctions on Persons subject to the Operational Rules for cases of on field Misconduct.
<b>“Team”</b>	team means the Match day playing squad of a Club playing in a Competition.
<b>“Terms of Reference”</b>	means the terms and conditions agreed and signed by the Management Group setting out the operation and governance of each Competition (only relevant to Leagues owned and controlled by the RFL).

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<b>“Tier”</b>	means the level of competition entry to which the Clubs will be permitted by fulfilling, as determined, the standards specified in the relevant annual entry criteria.
<b>“Touchline Manager”</b>	means the person appointed by a club to be responsible for the touchline on Match days.
<b>“Unacceptable Behaviour and Language”</b>	means any comments, threats, chanting, discrimination (direct or indirect), harassment, bullying, victimisation, or incitement to hatred or abuse or any other action which targets individuals or groups on the grounds of: age, colour, ethnic origin, disability (including physical, sensory, cognitive, intellectual, mental illness or some chronic disease), gender identity, marital or civil partner status, political persuasion, pregnancy and maternity, religion or belief, sex, sexual orientation, socio economic background or is otherwise in breach of the Respect Policy, Tackle It or the RFL's Equity Statement
<b>“Volunteer”</b>	means a person who carries out duties on a voluntary basis.
<b>“Youth Team”</b>	means an age restricted team at the age 16 to 18 inclusive.

### **AMENDMENTS TO OPERATIONAL RULES**

The RFL shall have the power to amend these Operational Rules from time to time provided that any amendments to these Operational Rules shall be first discussed by the Community Board Regulatory Group and the Community Board. Any such changes shall take effect from the date they are notified to the Competitions.



**SECTION A**

**LEAGUE AND CLUB  
OBLIGATIONS**

**SECTION A | LEAGUE AND CLUB OBLIGATIONS**



## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **SECTION A – LEAGUE AND CLUB OBLIGATIONS**

#### **A1 LEAGUES ACCEPTANCE OF OPERATIONAL RULES**

- A1:1 Each League is bound by these Operational Rules and the Laws of the Game and accepts the jurisdiction of the RFL and agrees to operate the Competitions it organises in accordance with these Operational Rules and the Laws of the Game and any Terms of Reference. To the extent that there is any conflict between these Operational Rules and any Competition Rules, each League agrees that these Operational Rules shall take precedence.
- A1:2 For the avoidance of doubt, this includes an agreement to be bound by the Arbitration provisions contained within these Operational Rules and RFL Policies, and all decisions made by any tribunal, panel or body constituted pursuant to these Operational Rules, or RFL Policies (including Sports Resolutions (UK) tribunals), shall be final and binding.
- A1:3 As soon as reasonably practical, after each AGM (or at any other time when changes are made to such Competition Rules), each League shall submit a copy of their Competition Rules to the RFL.
- A1:4 For the avoidance of doubt each League may determine any matters not covered by these Operational Rules and include these within their Competition Rules.
- A1:5 Each League agrees to observe the RFL's Anti-Doping Regulations, the Welfare Policy, Safeguarding Policy, Medical Standards, Betting and Related Activity Code of Conduct for the Community Game, Equity Statement, Respect Policy and any other rules and policies that may from time to time be adopted by the RFL through the RFL Board.
- A1:6 All Leagues are required to act in accordance with all applicable laws. Each League agrees that the Community Board shall be entitled to take any action and/or make such orders as it considers appropriate where to do otherwise would knowingly allow a League to breach any applicable laws, even where such behaviour is not prohibited through a strict interpretation of these Operational Rules.
- A1:7 Each League shall delegate the day to day running of the competition to a Management Group. The Management Group will have the power to make decisions consistent with these Operational Rules. In the event of an issue falling outside of these rules the decision will be referred to the RFL Community Board. The League shall ensure that each of its Management Groups complies with all obligations imposed on Leagues and Management Groups under these Operational Rules.
- A1:8 Each Management Group shall hold a minimum of two meetings a year to which all Clubs under its jurisdiction shall be invited. One will be the Annual Clubs Meeting where they will vote for the respective Management Group. This meeting should be held at the end of the year to elect the Management Group for the following season.
- A1:9 A Club shall be entitled to call a meeting of all the Clubs who are members of the relevant Competition as long as they have written support of at least one third of the Clubs within the relevant Competition. Such a meeting shall be called by the Management Group within 28 days of the request.
- A1:10 A League will not accept any club into its Competition until that Club has discharged all financial liabilities to its former League in accordance with A4:1.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **A2 CLUBS ACCEPTANCE OF THE OPERATIONAL RULES**

- A2:1 Each Club which participates in any Competition is deemed, by acceptance of the invitation, to be bound by these Operational Rules, the applicable Competition Rules, the rules and regulations of any body of which the relevant Competition is a member or affiliated with, the terms of any agreement entered into by the applicable Management Group or the RFL and the Laws of the Game and accepts the jurisdiction of the RFL. To the extent that there is any conflict between any of the above and these Operational Rules, each Club agrees that these Operational Rules shall take precedence.
- A2:2 For the avoidance of doubt, this includes an agreement to be bound by the Arbitration provisions contained within these Operational Rules and RFL Policies, and all decisions made by any tribunal, panel or body constituted pursuant to these Operational Rules, or RFL Policies (including Sports Resolutions (UK) tribunals), shall be final and binding.
- A2:3 A copy of the Laws of the Game and these Operational Rules, shall be made available to each of the intended participating Clubs by the relevant Management Group prior to that Club's entry in such Competition being accepted.
- A2:4 Each Club, agrees to observe the RFL's Anti-Doping Rules, Safeguarding Vulnerable Groups Rules, Safeguarding Policy, First Aid Standards, Betting and Related Activity Code of Conduct for the Community Game, Diversity and Anti-Racism Policies, Respect Policy and any other rules and policies that may from time to time be adopted by the RFL through the RFL Board.
- A2:5 All Clubs which participate in any relevant Competition or any Game under the jurisdiction of the RFL, as organised by a Management Group, are required to act in accordance with all applicable laws. Each Club agrees that the Community Board shall be entitled to take any action and/or make such orders as it considers appropriate where to do otherwise would knowingly allow a Club to breach any applicable laws, even where such behaviour is not prohibited through a strict interpretation of these Operational Rules.
- A2:6 Each Club agrees that all its Players, members, employees, Officials, Volunteers and spectators are only allowed to take part in or attend Matches or be involved in the business of or the conduct of playing matters at any Club on condition that they observe the Operational Rules. Each Club agrees to ensure that these Operational Rules are enforced and observed by its Players, members, employees, Officials, Volunteers and spectators.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **A3 MINIMUM STANDARDS**

#### **A3:1 GROUNDS/GROUND SAFETY**

A3:1:1 Each Club shall ensure that at all times its ground complies with any minimum requirements or entry criteria specified to play in a relevant Competition.

A3:1:2 Notwithstanding the provisions set out above, the RFL shall have the power to specify additional rules and regulations relating to the standard of grounds, (which can vary according to the Tier of competition of the Club at a particular time) which Clubs shall comply with.

A3:1:3 Artificial grass pitches may be utilised in all Competitions subject to the pitch complying with the standards and policies as directed from time to time by the RFL.

A3:1:4 Without prejudice to any other provision of these Operational Rules, the Club shall ensure that its ground and facilities comply with all regulations, statutes or any other rules which have the force of law in the country in which the Club plays its home Matches.

#### **A3:2 OTHER STANDARDS**

A3:2:1 Every Club shall meet any other standards specified under the terms of their relevant Competition.

A3:2:2 Clubs shall adopt the model constitution as recommended by the RFL or as specified in their annual entry criteria.

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### **A4 FINANCIAL MATTERS**

- A4:1 Clubs shall promptly pay any Competition fees, fines or any other monies imposed upon them in accordance with these Operational Rules or Competition Rules.
- A4:2 It is mandatory for all Clubs to take out public liability and personal accident insurance through a group insurance policy negotiated by the RFL or approved by the RFL Community Board. This provides cover for the Club, Players, Volunteers and Coaches. The policy will run for a 12 month period and the RFL will invoice each Club at the start of the Season for this, on payment terms to be specified on the invoice.
- A4:3 Upon request by the RFL, the Management Groups shall provide accounts or suitable financial records to the RFL in an agreed format.
- A4:4 Management Groups may request accounts or suitable financial records from Clubs who will provide them promptly upon such request. The Management Groups shall have the right to share such information with the RFL.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **A5 RIGHTS, BROADCASTING & SPONSORSHIP**

- A5.1 Each Management Group shall have the right and power to enter into all forms of sponsorship, advertising, broadcasting and other commercial contracts that relate to Matches in their Competition, provided that before entering into any arrangement with a third party the Management Group first notify the RFL of the terms of the agreement.
- A5.2 The Clubs and Management Group are not entitled to sell any rights relating to the RFL including but not limited to RFL logos, designations that refer to the RFL, tickets and rights to RFL Matches or rights which expressly or implicitly relate to the whole of the community game.
- A5.3 The Clubs and Management Group agree to grant to the RFL such inventory at Matches at a relevant Competition as is required from time to time as agreed by the Community Board.
- A5.4 The Clubs and Management Group agree to grant to the RFL and its partners reasonable access to their facilities in order to exercise any rights.



**SECTION B**

# **COMPETITIONS**

**SECTION B | COMPETITIONS**





## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **SECTION B - COMPETITIONS**

#### **B1 GENERAL**

##### **B1:1 ADMINISTRATION**

B1:1:1 The Management Groups shall be governed by the RFL under the terms of these Operational Rules and the Terms of Reference.

B1:1:2 Subject to B1:1:3 each Management Group will determine the programme of fixtures and fix the dates upon which Matches are to be played and deal with all matters connected with or arising out of the Matches in its Competition.

B1:1:3 Each Management Group, when setting dates for Matches, shall ensure that the dates for their fixtures comply with the RFL calendar of Matches as specified from time to time.

##### **B1:2 START AND END OF SEASON**

B1:2:1 The RFL will, with each Management Group, agree the date of commencement of their season and the date on which the Season shall finish to best serve the needs of the Competition as well as the best interests of all the Competitions. Any application to play outside of the agreed dates must be approved by the RFL.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **B2 MATCH DAY RULES**

#### **B2:1 MATCHES**

B2:1:1 All Matches will be played under the Laws of the Game unless otherwise stated within the Competition Rules.

B2:1:2 Matches shall be played for the following durations and should include an interval of a minimum of five minutes:

- a) Adult - 80 minutes played in two equal halves.
- b) Under 18 (Year 13) - 70 minutes played in two equal halves
- c) Under 17 (Year 12) - 70 minutes played in two equal halves
- d) Under 16 (Year 11) - 60 minutes played in two equal halves
- e) Under 15 (Year 10) - 60 minutes played in two equal halves
- f) Under 14 (Year 9) - 50 minutes played in two equal halves
- g) Under 13 (Year 8) - 50 minutes played in two equal halves
- h) Under 12 (Year 7) - 40 minutes played in two equal halves
- i) Under 11's and below - As directed in the Primary Rugby League rules.

B2:1:3 Each Management Group shall liaise with their regional Match Officials' Appointment Officer in order to appoint Match Officials.

#### **B2:2 BALLS**

B2:2:1 The balls to be used in Matches shall be submitted to and approved by the Match Official before the commencement of the Match and must be of the type and size specified by and comply with the Community Board's directions and as per the Laws of the Game as in place from time to time.

B2:2:2 For the avoidance of doubt the current balls size are as follows; -

- Size 3 - Under 7 to Under 9 (Year 1-4)
- Size 4 - Under 10 to Under 13 (Year 5-8)
- Size 5 - Under 14 and above (Year 9 and above)

#### **B2:3 DISPUTES**

B2:3:1 All disputes relating to the venue, time and date of any Match or any other disputes relating to a Match shall be determined by a Management Group in its absolute discretion, unless otherwise provided for in these Operational Rules.

#### **B2:4 GROUNDS UNFIT FOR PLAY**

B2:4:1 In the event of the home Club suspecting that its ground will not be fit for play, owing to adverse weather conditions or other cause, the Club must comply with the Competition Rules with regard to calling the fixture off. If there is no chance of it being played, then that decision must be communicated immediately to the visiting Club, appointed Match Official and the relevant Competition Officer.

#### **B2:5 OTHER REASONS**

B2:5:1 If for any other reason a Game is due to be postponed, Clubs must contact the relevant Competition Officer as soon as possible.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **B2:6 CONTACTING OPPONENTS**

B2:6:1 It is the responsibility of the home Club, during the week preceding a Game, to contact both its opponents and the relevant Match Official regarding team colours and ground directions.

### **B2:7 SAFETY AND/OR MISCONDUCT AT GROUNDS**

B2:7:1 Each Club is responsible for managing its ground safely and is required to comply with its legal obligations in this regard.

B2:7:2 In addition, each Club is required to take all steps necessary (including those that incur costs) to take all precautions necessary to ensure that all Persons Subject to the Operational Rules who are members of their Club and persons purporting to be the supporters of that Club do not:

- (a) Act unlawfully;
- (b) Threaten, abuse or assault any person from the opposition Club, person attending the ground or Match Official;
- (c) Invade the pitch or pitch surrounds;
- (d) Throw missiles on the pitch;
- (e) Act in a disorderly or improper manner;
- (f) Behave in an unruly or unlawful manner;
- (g) Behave in a manner which is prejudicial to the game of Rugby Football League or amounts to improper conduct either before, during or after the conclusion of any Match whether the Club is playing at home, away or at a neutral venue; or
- (h) Engage in unacceptable behaviour and language.

### **B2:8 BRAWLS AND HARRASSMENT OF MATCH OFFICIALS**

B2:8:1 Each Club shall ensure that none of its Players or Officials engages in a brawl. A brawl is defined as a total of three or more Players or Officials from either Team being involved in an incident of fighting or aggressive physical contact on the pitch and surrounding areas before, during or after a Match.

B2:8:2 Each Club shall ensure that none of its Players or Officials engage in behavior which constitutes harassment or attempted physical intimidation of a Match Official whether by language, confrontational manner or other means whether before, during or after a Match or at any other time.

B2:8:3 For the avoidance of doubt a charge under Operational Rule B2:7:1 or B2:7:2 shall not exclude action being taken against individual Players and/or Officials under section D of these Operational Rules.

### **B2:9 ABANDONMENT OF MATCHES**

B2:9:1 It shall be up to the Match Officials to determine whether or not a Match should be abandoned. However, if a Match is abandoned, the Management Group will determine whether the result shall stand. If it does not stand the Match will be re-scheduled as directed by the Management Group. The decision of the Management Group in relation to such matters shall be final.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **B2:10 OBJECTIONS TO RESULTS**

- B2:10:1 A Club wishing to object to the result of a Match shall:
- a) Send a fax or email to the relevant Competition Officer and to the opposing Club within two working days of the termination of the Match stating the full grounds on which the objection is made.
  - b) Send within two working days a payment for £40.00, by way of an appeals deposit, to the relevant Competition Officer.
- B2:10:2 The Management Group will hear the objection and may decline to consider any matter not stated in respect of the above, and can if the objection is not sustained, order the forfeit of the whole or any part of the deposit. For the avoidance of doubt, a Club shall not be entitled to object to a result on the grounds of a Match Official's decision(s), and the imposition of a fine or other penalty on a Club pursuant to these Operational Rules and shall not preclude a Club from objecting to a result of a Match under this Operational Rule.

### **B2:11 MEDICAL REQUIREMENTS**

- B2:11:1 Each home Club shall ensure that a registered and practising qualified first aider, shall be present at each Match, however, this rule B2:11:1 shall be amended under the jurisdiction of Primary RL rules where each Club shall ensure that a registered and practicing qualified first aider shall be present at each area where primary activity is taking place. For the avoidance of doubt such first aider is required to hold such qualification as the RFL may direct from time to time.
- B2:11:2 Each Club shall comply with the Community Game First Aid standards implemented and approved by the RFL from time to time.
- B2:11:3 Such first aider shall make themselves known to the Match Official before the start of any Match and shall remain for a minimum of 15 minutes after the end of the Game and shall speak directly with a designated Official from both Clubs, if necessary, to ensure that the correct reporting paperwork is completed. For the avoidance of doubt the Match shall not be allowed to start until such time as the first aider is known to the Match Official.
- B2:11:4 In the event of any serious injuries or accidents on the field of play, it is the injured Players Club responsibility to complete and return any accident/injury report form to the RFL within 48 hours of the said incident, with a copy to the relevant Competition Officer.
- B2:11:5 Each Club must register any Emergency First Aiders, required under the terms of its annual entry criteria, at the beginning of each Season. If there are any additions made during the Season the club must inform the RFL of the names, addresses and qualifications as requested on the registration form. In addition, each Club must record the names of the first aid officials who attend each Match in such format as the RFL/Management Group shall require from time to time.

### **B2:12 TOUCHLINE MANAGERS**

- B2:12:1 Each Club shall comply with such rules, as specified by the RFL from time to time, in relation to Touchline Managers.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **B2:13 SUBMISSION OF FORMS**

B2:13:1 It shall be the duty of the Referee to complete and forward to the relevant Competition Officer the dismissal reports and reports of any incidents that occur on the Match day, (on or off the pitch), by such means as the RFL shall direct from time to time and by no later than 48 hours after the Match.

B2:13:2 It shall be the duty of the home team to complete the online score. Both Clubs must complete the team sheet online as set out in the relevant Competition Rules. .

### **B2:14 KIT & EQUIPMENT INSPECTIONS**

B2:14:1 Each Club shall make all of its Players available for kit and equipment checks before the Match and at any other time on Match day as reasonably required by an appointed Match Official.

B2:14:2 No Player shall wear any protective equipment, footwear or other garment in any Match, unless it has been approved in advance by the RFL.

### **B2:15 LATE START**

B2:15:1 Each Club shall ensure that its team is ready to take to the field before the designated kick off time as and when directed by the Match Officials. The Club at fault for the late start of any Match may be guilty of Misconduct.

### **B2:16 POST-MATCH REPORTS TO BE SENT TO THE RFL**

B2:16:1 In addition to any reports due pursuant to other provisions of these Operational Rules, each Match Official shall ensure that they provide within 48 hours to the relevant Competition Officer a full and comprehensive report of any incident which occurs before, during or after any Match including, (but not by way of limitation):

- a) a breach of any of the Operational Rules;
- b) crowd misbehaviour;
- c) misbehaviour of Club Officials;
- d) any other matter which may bring the Game into disrepute and/or which may be prejudicial to the interests of the Game.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **B3 COMPETITON RULES**

#### **B3:1 PROMOTION/RELEGATION**

B3:1:1 Promotion and relegation issues throughout the Competitions in Tiers Four, Five and Six will be determined annually by the relevant Management Groups and ratified by the RFL Community Board and will be subject to the terms of the relevant annual entry criteria needed to play at the relevant Tier.

#### **B3:2 CUP COMPETITIONS**

B3:2:1 League Matches will take precedence over cup ties at Tier Four with the exception of the Rugby League Challenge Cup Competition.

B3:2:2 Cup ties will take precedence over League Matches at Tiers Five and Six.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **B4 INTERNATIONALS/REPRESENTATIVE MATCHES**

- B4:1 All member and affiliated Clubs, Leagues and Organisations agree that:
- B4:1:1 All Representative Matches must be approved by the RFL Community Board (who shall consult with the Management Groups in relation to the same).
- B4:1:2 The RFL Community Board shall have the sole and exclusive responsibility for the Men and Youth community representative teams which shall be referred to as "English Lions", the England Women and English Lionesses, University and Colleges, Wheelchair, English Lionhearts.
- B4:1:3 The RFL shall have the sole and exclusive responsibility for the home international teams representing the country.
- B4:1:4 The Player will give priority to such Representative Matches over any other Match, including, but not by way of limitation, cup ties and league Matches.

### **B4:2 INTERNATIONAL MATCHES**

- B4:2:1 All Players who are eligible to play in Tier Four, Five and Six, are eligible for selection to any RFL Representative Team subject to fulfilling the RLIF eligibility criteria where applicable.
- B4:2:2 A Player selected to play in a Representative Match, constituted from Tier Four, Five and Six, who refuses to play in such Match, shall not be permitted to play for his Club either on the day of the Representative Match itself or during the period for which he would have been required to be absent on representative duty. Such Player may be adjudged by the Community Board to have been guilty of Misconduct by refusing to play.
- B4:2:3 The RFL recognised representative Matches are English Lions Men and Youth, England Youth, BARLA Open Age and Youth (U17 and U19), England University and College (Men and Women), English Lionhearts, England Women, English Lionesses, GB Police, GB Teachers (Men and Women), England Wheelchair, and Great Britain Armed Forces.
- B4:2:4 Each Club agrees to release any Player who is selected to play in a Representative Match/or who is selected to take part in a Representative squad training session throughout the period in which such Player is reasonably required by the squad provided that there is no conflict with the Clubs fixtures.
- B4:2:5 Players selected in the final squad, (maximum of 20 players), shall not play for their Club in the 36 hours prior to the scheduled Representative Match unless otherwise stated by the RFL Community Board provided that the squad for the representative Match is announced seven days prior to the fixture.
- B4:2:6 A Club which has two or more Players required for a Representative Match or Representative Matches which is/are recognised by the RFL Community Board, to be played over the same weekend (i.e. Friday to Sunday inclusive) as a League Match, may apply to the relevant Management Group to postpone their league Match provided at least seven days' written notice is given to its opponents. For the avoidance of doubt a Club can only request a postponement of a competition Match at the age group level for which the representative Match will take place.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **B4:3 SCHOLARSHIP RULES**

- B4:3:1 All Leagues, Clubs and Players will abide by the RFL Scholarship and Community Game Training and Playing Policy.
- B4:3:2 Any Club or League who nominate or selects a Player to take part in matches or training outside of the RFL Scholarship and Community Game Training and Playing Policy, or otherwise sanctioned by the RFL, shall be guilty of misconduct.



**SECTION C**

**PERSONNEL**

**SECTION C / PERSONNEL**



## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

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### **SECTION C - PERSONNEL**

#### **C1 PERSONS SUBJECT TO THE OPERATIONAL RULES**

- C1:1 Each Person Subject to the Operational Rules agrees (and is deemed by participation in the Game and/or acceptance of their position and/or completion of an RFL Registration Form) to be bound by the Operational Rules, the Rules and Regulations of any body of which the RFL is a member, the terms of any agreement entered into by the RFL and the Laws of the Game and accept the jurisdiction of the RFL and agrees to be bound and observe all codes of conducts, regulations, rules and policies published by the RFL from to time including, but not limited to;
- (a) the Anti-Doping Regulations;
  - (b) the Welfare Policy;
  - (c) the Safeguarding Policy;
  - (d) the Betting and Related Activity Code of Conduct for the Community Game;
  - (e) the Respect Policy;
  - (f) the Equity Statement;
  - (g) the Social and Non-Prescribed Prescription Drug Policy;
  - (h) the Medical Standards; and
  - (i) the Blood Borne Diseases Regulations.
- C1:2 For the avoidance of doubt, this includes an agreement to be bound by the Arbitration provisions contained within these Operational Rules and RFL Policies, and all decisions made by any tribunal, panel or body constituted pursuant to these Operational Rules, or RFL Policies (including Sports Resolutions (UK) tribunals), shall be final and binding.
- C1:3 The Laws of Game and the Operational Rules will be published on the RFL website. Each Person Subject to the Operational Rules is deemed to have read and accepted the Operational Rules as a condition of their participation in the game. For the avoidance of doubt, where applicable, all provisions contained in C1 apply equally to Clubs.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **C2 PLAYERS**

C2:1 For the avoidance of doubt, Players governed by these rules are Players registered with Clubs who participate in Competitions at Tiers Four, Five and Six.

### **C2:2 PURPOSE**

C2:2:1 The purpose of these rules is:

- a) To ensure the welfare and proper treatment of Players within the appropriate boundaries of applicable laws;
- b) To ensure the integrity and fairness of competitions;
- c) To encourage Clubs to develop, train and educate young Players without unreasonably restraining Players from moving freely between Clubs;
- d) To ensure that Clubs have security of squad available to them to ensure that the relevant Competitions can take place in an orderly manner;

C2:2:2 These regulations are to be interpreted and applied by reference to and in a manner that advances their purpose, as set out above, and when an issue arises that is not expressly provided for in these Operational Rules, the interpretation and application shall be consistent with the purpose of these rules.

### **C2:3 REGISTRATIONS - GENERAL**

C2:3:1 A Player shall be registered by the Club by completing the registration procedure as implemented by the RFL from time to time.

C2:3:2 At the time of registration it is the responsibility of the Club to inform the Player of any financial obligations they must commit to (and to keep players updated of any changes to the same).

C2:3:3 Clubs are responsible for ensuring that all player registrations are processed in accordance with the relevant Competition Rules. The RFL shall maintain the official register of all Players.

C2:3:4 It shall be the responsibility of the Club to ensure that all players that register for the Club are eligible to play in that Competition

C2:3:5 Annually Clubs will be required to register their players to the relevant Age Group and Competition.

C2:3:6 If a Player is registered with a Club that has both Adult and Youth Teams, then that Player is only eligible to play for Teams at that Club and can only move Clubs by completing a transfer.

C2:3:7 Where a Club does not have an Adult team, Youth players wishing to also play at Adult level may register to another Club for that purpose but will only be eligible to play for the Adult teams at the second Club.

C2:3:8 Where a Club does not have any Youth teams, registered players at that Club that are eligible to play at Youth level may register to another Club for that purpose but will only be eligible to play for the Youth teams at the second Club.

C2:3:9 Any Club found guilty of playing an ineligible Player may be fined and the Match may, subject to the Management Group's discretion, be awarded to their opponents. The offending Player may be liable for suspension.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **C2:4 DUAL REGISTRATION**

C2:4:1 All Leagues, Clubs and other Persons Subject to the Operational Rules shall be bound by and comply with any regulations agreed relating to Community Game Dual Registration and Under 18 Dual Registration.

### **C2:5 REGISTRATION OF ADULT PLAYERS**

C2:5:1 A Player is eligible to play Adult Rugby League on attaining the age of 16.

C2:5:2 Any Player under the age of 18 requires a parent/guardian signature on their Registration Form confirming that both the Player and the parent/guardian understand that some sections of the RFL Safeguarding Policy do not apply to Adult Rugby League, before they can play for an Adult Team. A player may only play for the Adult Team if their own age group can fulfil fixtures in the applicable week.

C2:5:3 An Adult player will remain on the register of a Club until such time as a Club Official removes them or unless the player transfers to another Club

C2:5:4 Clubs may register new adult Players on the day of the Match provided that the online Registration Form is duly completed in accordance with standardised regulations.

C2:5:5 Any Club found guilty of playing an ineligible Player shall be fined not less than £100.00 and the Match may, subject to the Management Group's discretion, be awarded to their opponents. The offending Player may be liable for suspension.

C2:5:6 Subject to Regulations relating to age once a player has registered for the club, they are eligible to play for any team at that Club, irrespective of which competition they play in.

C2:5:7 A player who registers for an Armed Forces or Student Team may also register for another team, however when there is a clash then the player must play for the armed forces or student team.

### **C2:6 TRANSFERS – ADULT PLAYERS**

C2:6:1 An Adult Player may transfer to another Club upon completing the standard transfer form.

C2:6:2 The deadline for transfer will be determined annually by the respective Management Group prior to the start of the Season.

C2:6:3 A Player must confirm that they have fulfilled their financial obligations to their current Club before any transfer to another Club, including a professional Club will be permitted. Any dispute will be determined in accordance in such rules as specified from time to time by the RFL.

### **C2:7 REGISTRATION OF JUNIOR PLAYERS**

C2:7:1 A child can register to play Rugby League, with a team when they enter Year 1 at school, however that child cannot start playing in Matches until either the earliest of the following occurrences; a) the child has reached their 6<sup>th</sup> birthday or; b) the March of Year 1.

C2:7:2 A child can register to participate in cub rugby league activity from the age of 4. This registration will be held by the Rugby Football League and not by the Club.

C2:7:3 From the academic year one to year six players will register to play Primary Rugby League.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

- C2:7:4 Mixed Rugby League shall be played up to and including Under-11's.
- C2:7:5 The age band of each team is determined at the start of each season and remains the same for the whole of that season (for the avoidance of doubt even if matches are played in the following school year).
- C2:7:6 Once a Player has attained the age of 16 and they are registered to play in the Under 16's Competition, they are also eligible to play for the Club's Under 17's or Under 18's team, but can only do so if the age group for which the Player is eligible can fulfil its obligations. The Player must indicate on the registration form which age group they wish to play for. An ID card will be issued for each age group they are eligible for.
- C2:7:7 A parent/guardian electronic signature will be required on the Registration Form as acknowledgement of the age group/s the Player has chosen to play at.
- C2:7:8 For the avoidance of doubt a Player will remain on the register of a Club until such time as the Club Official removes them or the Player transfers to another Club in accordance with the transfer rules below.
- C2:7:9 Players will be required to complete a new registration form and comply with all other procedural requirements in the event of a transfer of their registration to a new Club.
- C2:8 RFL PHOTO ID CARD**
- C2:8:1 At Under 18's and below, all Players must possess an official identification card, produced with the information from the Registration Form, along with a passport photograph ("ID Card"). Photos are to be updated every even age group.
- C2:8:2 To facilitate the process, all new Players must, to validate their age, provide proof of ID at the point of completing a Registration Form. (e.g. copy of Birth Certificate or passport).
- C2:8:3 At Junior Matches ID Cards must be produced for all Players. Should any Players not produce their ID Cards, then that Player cannot play. If the lack of ID cards results in the team not being able to play the Match, then the Match will be awarded to the non-offending team who will also be entitled to claim for any expenses incurred.
- C2:9 TRANSFERS – YOUTH AND JUNIOR - GENERAL**
- C2:9:1 Youth and Junior Teams may apply to transfer up to three Players only per Season.
- C2:9:2 Subject to the prior approval of the RFL, Management Groups may relax Operational Rule C2:9:1 at their discretion, as deemed appropriate to meet the needs of their Competition.
- C2:9:3 The deadline for transfers will be determined annually by the respective Management Group prior to the start of the Season.
- C2:9:4 Where twins transfer Clubs, they shall be counted as only 1 transfer. (Gemini Rule).
- C2:9:5 Transfers will be dealt with in accordance with the processes and procedures determined by the RFL from time to time. However, for the avoidance of doubt it shall be for a Management Group to implement these Rules and there shall be no appeal to the RFL regarding the validity or not of a transfer request.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

- C2:9:6 Players who have attained the age of 18 will not be subject to the transfer rules if their involvement is with adult rugby league only. The transfer rules will apply whilst they are registered and play with a youth team.
- C2:9:7 All Players at youth and junior age levels must fulfil all financial obligations to their current Club or Team before any transfer to another Club, including a professional club will be permitted. This also applies to a Player wishing to sign for a different Club in future Seasons. Any dispute will be determined in accordance with such rules as agreed from time to time by the RFL.
- C2:9:8 Players from a disbanded team at youth and junior age groups will be deemed to be free agents, subject to the remaining provisions of this clause. No Club or Club Official shall incite or encourage a team to disband. Where a Management Group reasonably believes that a team has been incited or encouraged to disband it may place such restrictions on the transfer of the Players to the Club, or the Club or Club Official, that has incited or encouraged the disbandment as it sees fit (in addition to having the right to take action against the relevant Club and/or Club Official for Misconduct).
- C2:9:9 Should Club personnel from the leaving Club refuse to sign the transfer form, the appropriate Competition Officer should communicate with the leaving Club's Secretary in order to ascertain accurate details.
- C2:9:10 If a transfer is submitted stating that there are welfare issues then this will be dealt with by the League's Welfare Officer who will seek guidance from the RFL Safeguarding Team. The transfer will be held in abeyance until all investigations have been concluded. Any malicious or false allegation of a breach of the Safeguarding Policy shall be considered Misconduct.
- C2:10 **TRANSFERS – UNDER 11 AND BELOW**
- C2:10.1 A Player can transfer up to twice in any Season. For the purpose of this Rule, the Team a Player is first registered with in a Season shall be "**Team A**", any Team a Player is registered to second in a Season shall be "**Team B**" and any Team a Player is registered to third in a Season shall be "**Team C**".
- C2:10:2 After transferring a Player has the option to return to the Club from which they transferred within a six month period from the date of the transfer. Their return transfer will not count on the transfer quota of the Team that the Player returns to.
- C2:10:3 If, in accordance with this Operational Rule, a Player transfers for a second time in a Season (i.e. to Team C), or returns to their previous Club (i.e. back to Team A), the transfer from Team A to Team B shall still count towards Team B's quota of transfers permitted pursuant to Operational Rule C2:10:1. However, Team B may apply to the Management Group to apply discretion and remove that transfer from that Team's quota.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **C2:11 TRANSFERS UNDER 12 TO UNDER 18**

C2:11:1 Subject to the other provisions of C2:11 a Player can transfer only once in a Season. However, after transferring a Player has the option to return to the Club from which they transferred from within a six month period from the date of the transfer (but will be cup tied in any cup competitions they have taken part in). Their return transfer will not count on the transfer quota.

C2:11:2 Youth and Junior Teams may not register by transfer more than one Player from a single Club in a Season unless otherwise agreed by the Clubs and Management Group.

C2:11:3 Any player who signed a Professional contract, for the following Season, must finish their current Season with their existing Team but may not transfer to a new Team.

C2:11:4 Subject to the other provisions of this Section C, Players, whilst registered with a Scholarship team may transfer provided that the Team to which they are transferring has no more than 5 Scholarship players registered.

### **C2:12 COMMUNITY GAME COMPENSATION**

C2:12:1 Clubs will be eligible to receive such Community Game compensation as is specified by the RFL Board from time to time if any of its Players shall sign professionally for an RFL Member Club.

C2:12:2 Clubs in Tiers One, Two and Three will pay all monies to the Clubs in Tiers Four, Five and Six through the RFL.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **C3 CLUB OFFICIALS**

#### **C3:1 OFFICIALS**

C3:1:1 Each Club shall submit, to the relevant Competition Officer, prior to the start of each Season, the names of key personnel.

C3:1:2 In addition, any Club is required to name additional Club Officials, specified in their relevant annual entry criteria and shall also submit the names of these Officials to the respective Management Group prior to the start of the Season.

C3:1:3 Within 14 days of the appointment or removal of any Official of a Club, such Club shall provide written notice to the Relevant Competition Officer.

#### **C3:2 QUALIFICATIONS**

C3:2:1 Clubs shall only register relevant coaching staff that have the appropriate qualifications and a current RFL Coach Licence as set out in the relevant annual entry criteria notified by the RFL from time to time.

C3:2:2 It is the responsibility of the Club to ensure that staff have the appropriate qualifications and that those qualifications are up to date. However, the RFL shall not register any person who does not have the appropriate qualifications, or shall deregister any person whose qualifications expire, or whom it becomes apparent is carrying out duties for which he/she is not qualified.

C3:2:3 Clubs should ensure that their Club Welfare Officer has attended the relevant courses and has a current RFL DBS in place. A CWO must complete an official registration form upon their DBS renewal.

C3:2:4 Each Club shall ensure that as a minimum it complies with the table below: -

<b>Role</b>	<b>Qualifications</b>	<b>Requirement (i.e. per team, per club, present at matches)</b>
Coach (Licensed)	Level 2 Coaching Qualification (Level 1 for coaching a PRL team). Valid DBS Safeguarding and Protecting Children Signed Coaches Code of Conduct	1 Per Team (Player ratio 1:16)
Club Welfare Officer	Safeguarding and Protecting Children Course Time to Listen Course Valid DBS	1 Per Club
First Aider	RFL First Aid Level 3 Course; or Rugby Union First Aid Level 3 Course or; FA Level 2 Emergency First Aid in Football (EFAiF) HSE First Aid at Work Course; or St Johns Ambulance Sports First Aid Course; or Red Cross Standard Certificate in First Aid Course Valid DBS	1 Per home Club in attendance at each match



## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **C3:3 OFFICIAL REGISTER**

C3:3:1 The RFL shall maintain a register of Club Officials and will be entitled to refuse or terminate a registration if it reasonably believes that any Club Official has or would:

- a) Bring the Game into disrepute or adversely affect the integrity of any relevant Competition;
- b) Allow a person to be registered who is under a relevant suspension or ban imposed by the RFL/relevant Competition or another Governing Body of sport in any part of the World;
- c) Allow a person to work in a role without the appropriate qualifications or other requirements for that role as set out by the RFL/ relevant Competition from time to time;
- d) Allow a person to work in a role without the appropriate immigration clearance;
- e) Allow a person to work in a role where they may pose a danger to children and vulnerable adults.

C3:3:2 Prior to reaching its decision, the RFL will allow the person concerned to make written representations as to why their registration should be accepted and such representations will be considered in reaching the decision. The person concerned shall have the right to appeal the decision of the RFL to a panel of 3 members of the Operational Rules Tribunal (which shall consider any such case in accordance with such procedures as such panel considers appropriate). For the avoidance of doubt any issues that are being dealt with by the RFL under the RFL's Safeguarding Policy shall be dealt with in accordance with the rules and procedures applicable to such cases.

### **C3:4 DBS CHECKS**

C3:4:1 Each Club shall ensure that an enhanced DBS check is undertaken through the RFL relevant Competition DBS Umbrella Organisation for all relevant persons at its Club. Relevant persons shall mean all those who either come into contact with or have a position of significant access to children, (which for the purposes of this rule shall mean under 18) or those posts for which the RFL deem applicable.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **C4 MATCH OFFICIALS**

#### **C4:1 GENERAL**

C4:1:1 Prior to the commencement of each Season, in conjunction with the respective Match Official Society, the League shall compile a list of Match Officials who are qualified to officiate in each of the relevant Competitions according to the Tier of the competition. The RFL Community Board, shall annually, determine the fees, travelling expenses and subsistence allowances for each of the said Match Officials and the relevant Match Officials Appointment Officer shall appoint such Match Officials to officiate at all Matches.

C4:1:2 All Match Officials and anyone registered on the list shall be bound by the Operational Rules and agree to officiate at Matches in accordance with the Laws of the Game.

C4:1:3 In any event, all Match Officials shall be examined as to their suitability and fitness to officiate in accordance with such standards as the RFL may set out from time to time.

C4:1:4 All Match Officials where required shall ensure that they have an enhanced DBS check carried out through the RFL.

C4:1:5 The RFL will have the ultimate discretion to decide whether a Match Official is able to officiate in any Match.

#### **C4:2 SPONSORSHIP/KIT**

C4:2:1 The RFL shall have the exclusive right and power to enter into all forms of sponsorship, advertising and other commercial contracts relating to Match Officials, (in particular, those relating to their kit, flags and other equipment).

#### **C4:3 MATCH OFFICIALS' INTERESTS**

C4:3:1 A Match Official shall inform his/her local Match Official Society in writing of any personal and/or commercial interest or connection he/she has or obtains with any Club. No Official shall have a right of appeal if his/her name has been removed from the said list.

#### **C4:4 ILLEGAL PAYMENTS**

C4:4:1 It shall be the duty of each Match Official to ensure that he/she does not receive any form of illegal payment, gift or any other form of inducement in relation to officiating at any Match.



**SECTION D**

**MISCONDUCT**

**SECTION D | MISCONDUCT**



## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **SECTION D – MISCONDUCT**

#### **D1 PURPOSE**

- D1:1 The overriding objective of this Section D is to maintain and promote fair play and to protect the welfare of Players, and other Persons Subject to the Operational Rules, who are involved in the game, and to ensure that acts of on field and off field Misconduct are dealt with expeditiously, fairly and by consistent and uniform means.
- D1:2 The purpose of this Section D of the Operational Rules is to specify:
- (a) which person or body has jurisdiction to investigate and determine allegations of Misconduct; and
  - (b) the rules, procedures and guidelines that apply to the investigation and determination of allegations of Misconduct (both on and off-field).
- D1:3 Section D3 sets out which body has jurisdiction to investigate and/or hear and determine allegations of Misconduct.
- D1:4 Section D4 sets out the powers of each Management Group in relation to investigations.
- D1:5 Section D5 sets out the procedure that will apply to hearings of allegations of both On and Off Field Misconduct with Section D6 setting out additional rules which apply to On Field Misconduct.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

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### **D2 MISCONDUCT DEFINITION AND OFFENCES**

A Person subject to the Operational Rules shall be guilty of Misconduct if he/she/it:

- (a) commits a breach of any of the Operational Rules, the Laws of the Game or any RFL policy or code of conduct; or
- (b) commits a breach of any of the RFL's Anti-Doping Regulations, Equity Statement, Safeguarding Policy or Betting and Related Activity Code of Conduct for the Community Game; or
- (c) engages in conduct which is prejudicial to the interests of the Game or which is improper conduct; or
- (d) fails, within any time allowed by these Operational Rules or otherwise allowed, to comply with any decision of a Management Group, the RFL or any Disciplinary Panel; or
- (e) fails within any time allowed (or fails at all) to assist an investigation by a Management Group or the RFL; or
- (f) fails to satisfy or otherwise comply with any arbitral award or decision made pursuant to the Operational Rules

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **D3 JURISDICTION**

#### **D3:1 CASES RESERVED FOR THE RFL**

D3:1:1 Save where otherwise directed by the RFL, the RFL will have jurisdiction to deal with allegations of Misconduct arising from:

- (a) Discrimination in any form, including but not limited to, on the grounds of age, ethnic origin, gender, gender identity, disability (including learning, sensory, physical disabilities and mental health), class or social background, religion or belief, sexual orientation, marital or civil partner status, pregnancy, colour or political persuasion.
- (b) Breaches of the RFL Equity Statement issued from time to time;
- (c) Breaches of the RFL's Anti-doping regulations; or
- (d) Breaches of the RFL Safeguarding Policy,
- (e) Breaches of the RFL's Betting and Related Activity Code of Conduct for the Community Game.

D3:1:2 In addition the RFL has jurisdiction to deal with any allegations of Misconduct by a League and/or a Management Group.

D3:1:3 Save as otherwise provided in this Section D Reserved Cases and all other cases that fall under the jurisdiction of the RFL will be dealt with in each case in accordance with procedure and principles laid down at section D1 and/or D5 (as applicable) of the Tier 1 to 3 Operational Rules (copies of which are available from the RFL upon request). For the avoidance of doubt the RFL shall have jurisdiction in such cases irrespective of the Competition or Match in relation to which the allegation arises.

#### **D3:2 COMPETITION OFFICER**

D3:2:1 The Competition Officer may impose a fine up to a maximum of £100.00 for administrative breaches by Players or Clubs of the Competition Rules of the applicable Competition (or these Operational Rules). A Club and/or Player shall only be entitled to appeal any such fine if the applicable Competition Rules permit it.

D3:2:2 The Competition Officer shall notify the Management Group of any fines levied by the Competition Officer. In addition, the Competition Officer shall follow any guidelines notified to him/her by the Management Group in relation to the levying of fines.

#### **D3:3 MANAGEMENT GROUPS / COMPETITION DISCIPLINARY TRIBUNALS**

D3:3:1 Save as otherwise provided in these Operational Rules, the Management Group of each Competition shall have the power to investigate any allegation of Misconduct and may refer a Person Subject to the Operational Rules or a Club to the Competition Disciplinary Tribunal if it reasonably believes Misconduct has occurred.

D3:3:2 Each Competition Disciplinary Tribunal shall have the jurisdiction to determine all On Field Misconduct charges and all other allegations of Misconduct referred to it in accordance with these Operational Rules.

D3:3:3 Save as otherwise provided by these Operational Rules (including and not limited to Operational Rule D:5:5:1), any Person Subject to the Operational Rules or Club found guilty of Misconduct by a Competition Disciplinary Tribunal shall have the right to appeal to an RFL Appeals Tribunal.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **D4 REPORTING AND INVESTIGATION BY MANAGEMENT GROUP**

- D4:1 Subject to Operational Rule D4:4, if any Person Subject to the Operational Rules reasonably believes that any other Person Subject to the Operational Rules or Club(s) is guilty of Misconduct, he or she must immediately inform the relevant Competition Officer in writing setting out all relevant details of the alleged Misconduct who in turn shall notify the Management Group.
- D4:2 Subject to Operational Rule D4:4, upon receipt of a written allegation of Misconduct and/or upon its own decision, the Management Group (or a person it appoints on behalf of the Management Group) may inquire immediately into the facts and circumstances alleged or believed to constitute Misconduct.
- D4:3 All Persons Subject to the Operational Rules shall cooperate fully with any investigation into alleged Misconduct. Each Person Subject to the Operational Rules shall produce records, accounts, contracts, receipts and bills as requested but shall not be obliged to disclose any fact or document which would be privileged from production or disclosure in any civil proceedings in a court in England and Wales. No person shall provide false or misleading evidence. Each Person subject to the Operational Rules shall be obliged to attend any hearing of the Disciplinary Panel as a witness if reasonably required to do so (the Chairman of the Disciplinary Panel shall have the power to hear and decide on submissions from any witness as to why it is unreasonable for them to attend).
- D4:4 Any allegation of Misconduct in relation to the Reserved Cases or other matters reserved to the RFL (pursuant to Operational Rule D3:1) shall be referred to the RFL in accordance with the procedures specified by the RFL from time to time.



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**D5 ON FIELD AND OFF FIELD MISCONDUCT PROCEDURE**

**D5:1 POWERS, MAKE UP AND PROCEDURE**

D5:1:1 This section D5 shall apply to all on field and off field Misconduct Hearings.

D5:1:2 All Disciplinary Panels will have the power to:

- (a) Determine whether a Misconduct offence has been committed;
- (b) If a Misconduct offence has been committed, determine the appropriate sanction in accordance with these Operational Rules; or
- (c) Where it deems appropriate, refer the matter to any appropriate body.

In making these decisions, the Disciplinary Panel must ensure fairness by following the rules of natural justice, these Operational Rules and must adhere to the procedure set out from time to time by the RFL.

D5:1:3 Each Person Subject to the Operational Rules or Club charged must:

- (a) Understand the nature of the charge;
- (b) Be given an opportunity to state his/her/its case at a Hearing (either personally or through a representative) subject to D5:1:4;
- (c) Be given adequate notice of the Hearing, ensuring that such notice is at least the minimum prescribed period of notice prescribed by the RFL from time to time;
- (d) Be given the right to be assisted at the Hearing by someone of his/her choosing.

A Person Subject to the Operational Rules will be deemed to have been given notice of a charge if notice is sent to the Person Subject to the Operational Rules' Club by either letter or email.

D5:1:4 If a Player/Club wishes to state his/her case at a Hearing then they must comply with the relevant Competition Rules.

D5:1:5 At the Hearing all parties should:

- (a) Have the procedures and directions clearly explained at the beginning of the Hearing;
- (b) Be given an opportunity to hear and deal with any evidence.

D5:1:6 There should be a minimum number of 3 people on any Disciplinary Panel.

**D5:2 BURDEN AND STANDARD OF PROOF**

D5:2:1 To find a Person Subject to the Operational Rules or Club guilty of Misconduct the Disciplinary Panel must be reasonably satisfied that the Misconduct has occurred bearing in mind the seriousness of the allegation. This standard of proof in all cases is greater than a mere balance of probability but less than proof beyond a reasonable doubt. Where a Person Subject to the Operational Rules or Club wishes to rebut an allegation or charge of Misconduct or establish specified facts or circumstances, the standard of proof shall be by a balance of probability.

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### **D5:3 EVIDENCE**

D5:3:1 A Person Subject to the Operational Rules or Club charged or his/her/its representative has the right to:

- (a) Be given access to all evidence available to the Disciplinary Panel;
- (b) Respond to the evidence;
- (c) Unless the Disciplinary Panel decides otherwise, know the source of the evidence;
- (d) Challenge the evidence;
- (e) Expect that evidence will be presented systematically and thoroughly.

D5:3:2 All members of Disciplinary Panels must:

- (a) Act in good faith;
- (b) Be unbiased and impartial;
- (c) Declare any personal interest they may have in proceedings;
- (d) Deal with cases consistently and fairly in accordance with standard procedures and in the interests of natural justice;
- (e) Make the decision on evidence relevant to the issue;
- (f) Not allow irrelevant considerations to affect the decision; and
- (g) Must act in a non-discriminatory manner.

D5:3:3 Disciplinary Panels must consider all evidence put before them and cannot vote without considering the evidence. Before making its decision, Disciplinary Panels must spend a reasonable amount of time considering the evidence and arguments presented.

### **D5:4 DECISIONS OF DISCIPLINARY PANELS**

D5:4:1 A Person Subject to the Operational Rules or a Club will have no right of access to the deliberations of the Disciplinary Panel. They will be entitled to specific reasons as to why a decision has been reached and the decision should be communicated in writing to the Person Subject to the Operational Rules or Club within a reasonable time after the Hearing and at all times in a form and within the time limits as set out by guidelines from the RFL provided from time to time.

D5:4:2 Disciplinary Panels can find a Person Subject to the Operational Rules or a Club guilty of a more or less serious offence than that which he/she has been charged. Such decisions must be based upon the evidence and submissions, if any [presented at the Hearing].

### **D5:5 RIGHT OF APPEAL**

D5:5:1 A Person Subject to the Operational Rules or Club found guilty of Misconduct by a Competition Disciplinary Tribunal shall have the right, by notice in writing to appeal that decision (a notice of Appeal) provided that the Person Subject to the Operational Rules and/or the Club has attended , or made submissions in writing in relation to, the original

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Competition Disciplinary Tribunal Hearing or if the Competition Disciplinary Tribunal otherwise considers, in its discretion, that it is appropriate for an appeal to be allowed.

- D5:5:2 The RFL may in exceptional circumstances, at its absolute discretion, grant an appeal irrespective of whether a personal hearing has taken place.
- D5:5:3 The Competition Disciplinary Tribunal decision should state the period of time during which the Person Subject to the Operational Rules or Club may appeal that initial decision which shall not be less than 7 days from the date of the initial decision and at all times shall be in accordance with any guidelines set out by the RFL from time to time.
- D5:5:4 A Person Subject to the Operational Rules or Club must submit in writing the grounds for any appeal and must pay a deposit of £40.00 to the Competition Officer at the time the appeal is lodged. The deposit will only be returned if the appeal is successful.
- D5:5:5 Any appeal will be heard by an RFL Appeal Tribunal. No person who sat on the original Hearing will be a member of the RFL Appeal Tribunal.
- D5:5:6 An equivalent process to that set out above in relation to the original Competition Disciplinary Tribunal shall apply to the RFL Appeal Tribunal Hearing and cases shall be heard within a reasonable period of time after Notice of Appeal is lodged and always in accordance with any guidelines provided by the RFL from time to time.
- D5:5:7 The decision of the RFL Appeal Tribunal will be final and binding on the parties, save where an appeal is not commenced, or there are no grounds for an appeal, in which case the decision of the Competition Disciplinary Tribunal shall be final and binding.
- D5:5:8 The parties agree to waive irrevocably their right to any form of further appeal, review, or recourse to any state court or other judicial authority.

### **D5:6 ORDER OF PROCEEDINGS**

- D5:6:1 At any Hearing the chairman of the Disciplinary Panel will determine the order of proceedings he will conduct the proceedings in such a manner as is considered fit (including proceeding in an expedited manner if deemed appropriate), he will not be obliged to follow strict rules of evidence (and may admit such evidence as they think fit) and he may follow any procedure agreed by the parties if it is in the chairman's opinion reasonably practicable to do. However, usually:
- (a) The case against the Person Subject to the Operational Rules or Club will be presented;
  - (b) The Person Subject to the Operational Rules or Club or his/her/its representative will admit or deny the offence and will have the opportunity to speak, submit relevant evidence and call a reasonable number of relevant witnesses;
  - (c) If the Person Subject to the Operational Rules or Club denies the offence, the Disciplinary Panel will consider whether the offence was committed. No one other than the members of the Disciplinary Panel will be present whilst a decision is made;
  - (d) If the Person Subject to the Operational Rules or Club admits the offence or if the Disciplinary Panel decides that an offence of Misconduct was committed, then the Disciplinary Panel will determine the appropriate sanction;
  - (e) At any RFL Appeals Tribunal, the Competition Disciplinary Tribunal shall have the right to present their findings at the Appeal Hearing; and

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- (f) Each Disciplinary Panel shall be entitled to use DVDs, digital recordings and media, reports and any other relevant information available.

### **D5:7 HEARINGS INVOLVING INDIVIDUALS UNDER 18S**

D5:7:1 At all Hearings involving people under 18, the person under 18 should be accompanied by an appropriate adult (such as a parent, guardian or coach). In relation to travelling to the Hearing, the RFL Guidance on Transporting Children must be complied with, including that coaches and volunteers should not take children on journeys alone.

### **D5:8 SANCTIONS**

D5:8:1 In addition to being entitled to fine any Person Subject to the Operational Rules or Club found guilty of Misconduct, the Disciplinary Panel shall be entitled to:

- (a) Require a Club to close its ground (or part of its ground) either permanently or for a stated period;
- (b) Require a Club to play its Matches behind closed doors;
- (c) Order the payment of compensation to any Club or to any other person or body;
- (d) Ban or suspend a person from involvement in Matches or from grounds during the conduct of Matches or from involvement in the business of or the conduct of playing matters at any member; or
- (e) In the case of Misconduct which impinges on the integrity of the Competition to deduct Competition points.

### **D5:9 PAYMENT OF FINES**

D5:9:1 Unless otherwise directed, any fines or costs must be paid to the Competition Officer within 28 days of the Hearing. Such fines and/or costs may be deducted by way of set off from any monies held by the Competition on behalf of a Club or Person Subject to the Operational Rules.

D5:9:2 Any fine imposed in accordance of these rules will be the responsible of the Club to ensure payment.

### **D5:10 WRITTEN DECISION**

D5:10:1 Disciplinary Panels shall within 7 days of the Hearing provide the parties involved in the dispute with a written decision.

### **D5:11 ARBITRATION**

D5:11:1 The seat of the arbitrations under these Operational Rules (in the case of this section D, the Competition Disciplinary Tribunal) shall be determined by the RFL Board.

D5:11:2 Procedurally, arbitrations under these Operational Rules shall be governed by the Arbitration Act 1996 (the "Act") unless otherwise determined by the relevant Competition Disciplinary Tribunal and shall incorporate all provisions of the Act, and shall amount to a binding arbitration agreement (save that sections 44, 45 and 69 of the Act shall not apply).

D5:11:3 The decision of the Competition Disciplinary Tribunal shall be final and binding, save where an appeal has not commenced, or there are no grounds for an appeal, in which case the decision of the relevant Competition Tribunal shall be final and binding.

D5:11:4 Each party to arbitration under these Operational Rules and Persons Subject to these Operational Rules agrees that they waive irrevocably their right to any form of challenge, claim, complaint, appeal, review or recourse to any state court or other judicial authority subject to any applicable statutory or other rights.

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D5:11:5 Substantively, arbitrations under these Operational Rules shall be decided in accordance of the Laws of England and Wales unless otherwise agreed in writing by the parties or unless otherwise directed by the Competition Tribunal.

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### **D6 ON FIELD SENTENCING GUIDELINES AND SUSPENSION POLICY**

#### **D6:1 DEFINITIONS**

Disciplinary Panels will use the following tests when making its decisions:

(a) Intentionally (Deliberately)

A Player acts intentionally (for example contact with the head or neck when tackling or attempting to tackle) when: (i) it is his purpose to cause the outcome; or (ii) although it is not his purpose to cause that result, he is aware (or should be aware) that it would occur or almost certainly occur in the ordinary course of events if he were to succeed in his purpose of causing some other result (for example stopping a Player).

A Player who intends to harm one person and harms another person instead shall be deemed to have intended to harm the other person.

An intended action need not necessarily be planned before or during a Match; an intention to act may be formed on the spur of the moment, just before (or even during) the contact or other event (for example during a tackle).

(b) Recklessness

(i) The Player acts recklessly (for example contact with the head or neck when tackling or attempting to tackle) if they are, or ought to be, aware of an obvious risk that acting or omitting to act in a particular manner will bring about that outcome but nonetheless acts or omits to act in such a manner, thereby demonstrating indifference and conscious disregard to the consequences of those acts or omissions and in so doing acts contrary to the manner in which a reasonable person would act;

(ii) A Player acts recklessly with respect to circumstance or as to a possible result of an act, if the Player is, or ought to be, aware of an obvious risk that the circumstances exist, or that the result will follow, but nonetheless acts where a reasonable person would not do so;

(iii) A Player acts recklessly if the Player is, or ought to be, aware of an obvious risk of dangers or of possible harmful acts (for example contact with the head or neck when tackling or attempting to tackle) in so acting but nonetheless acts where a reasonable person would not do so;

In showing that a Player has acted recklessly it is not necessary to show that the Player intended or wished for a particular result to occur.

A Player may become aware or ought to have been aware of an obvious risk just before (or even during) the contact or event (for example during a tackle).

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(c) Carelessness

A Player acts carelessly if his conduct falls below the standard expected of the ordinary reasonable Player. The test is objective, based on the hypothetical Player, and involves the Player either doing something the reasonable Player would not do, or not doing something which the reasonable Player would do. It does not matter that the Player was unaware that the outcome of his/her act or omission might happen, if the reasonable Player would have realised the risk and taken steps to avoid it.

In showing that that a Player has acted carelessly, it is not necessary to show that the Player intended the outcome, or recklessly caused the outcome.

**D6:2 SENTENCING GUIDELINES**

D6:2:1 The Laws of the Game together with the commonest offences within each Law of the Game are listed in the Sentencing Guidelines. The Sentencing Guidelines provide a recommended starting tariff/range of tariffs for each On-field Misconduct offence broken down by age group. Players and Clubs should be aware that the tariffs stated in the Sentencing Guidelines are guidelines only and a Disciplinary Panel has discretion to impose a higher or lower tariff or step out of the range given if in its opinion:

- (a) The aggravating and mitigating factors present deem it appropriate to impose a higher or lower sanction; or
- (b) The Player or Club have previously been advised that the next time they are found guilty of Misconduct then a higher sanction will be imposed.

**D6:3 SENTENCING PRINCIPLES**

D6:3:1 In determining the appropriate sanction for On-field Misconduct, the Disciplinary Panel will:

- (a) Take into account that the Game is a hard, fast contact sport and a sport where high speed collisions occur. As a result, injuries will occur and Players take part with this knowledge;
- (b) Interpret the Operational Rules so as not to sanitise the sport. However, they agree that there is no place for actions that jeopardise the safety of other Players whether such actions are intentional, reckless or careless;
- (c) Support and protect Match Officials;
- (d) Ensure that decisions are consistent, taking into account the circumstances relating to each offence. and the Player being charged; and
- (e) Take into account all aggravating and mitigating factors.

D6:3:2 In addition to the factors set out in Operational Rule D6:3:1, in determining the appropriate sanction the Disciplinary Panel will take into account the age of the Player concerned. The Sentencing Guidelines broadly adopt the position under criminal law by distinguishing between the following age groups:

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

- (a) Under 11 year olds – below the age of criminal responsibility

It will not usually be appropriate to refer a Player under the age of 11 to a Disciplinary Panel. Issues of Misconduct relating to such Players should be dealt with through the Player's Club with the emphasis being on education and improving technique. In the rare case where it is necessary to refer a Player under the age of 11 the matter must be dealt with sympathetically in a child friendly environment by experienced people.

- (b) 11 to 14 year olds - criminal responsibility only when they understand that what they have done is wrong.

In each case, consideration should be given as to whether it is appropriate for a Disciplinary Panel to deal with the Player or whether it should be dealt with through the Player's Club with the emphasis being on education and improving technique. In making the decision the Disciplinary Panel will consider whether the Player concerned understood that what he/she did was wrong.

- (c) 15 to 18 year olds

As is the case under criminal law, after the age of 14 Players will be considered to be fully responsible for their actions in the same way as an Adult; however, the Sentencing Guidelines will usually recommend a lower tariff than the equivalent for an Adult. However, where a Player who is under 18 plays in an Adult Match they will be dealt with in accordance with the Adult guidelines.

D6:3:3 The Disciplinary Panel may consider the following factors as aggravating which may lead to a higher tariff than the one stated in the Sentencing Guidelines being imposed:

- (a) Player has record of same or similar offence in the past;
- (b) Player has a record for dissimilar offences;
- (c) Player regularly commits foul play;
- (d) Misconduct alleged was an intentional act of violence or thuggery. Incidents such as these that are unprovoked should be punished severely and period suspensions considered;
- (e) Misconduct alleged is an act of calculated and intentional retaliation;
- (f) Misconduct alleged has caused injury;
- (g) Misconduct alleged was not part of the play. For example, off the ball or in back play; and
- (h) Any other factor that the Disciplinary Panel reasonably believes to be an aggravating factor.

D6:3:4 The Disciplinary Panel may consider the following factors as mitigating which may lead to a lower tariff than the one stated being imposed:

- (a) Player has a good previous record, provided that the Player has been playing for long enough to have established a good record. Where a Player has a previous record but has not committed a similar offence of Misconduct for a period of at least 5 years then his previous record may be discounted;
- (b) Misconduct alleged is one of immediate reactionary retaliation to foul play by an opponent;



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- (c) Player shows genuine remorse and an intention to resolve a problem relating to technique or fitness. Should this be taken into account then the Disciplinary Panel should (in addition to any other sanction that is considered appropriate) make an order for the Club to work with the Player to improve the particular issue;
  - (d) Player admits guilt and shows genuine remorse, including but not limited to formally apologising to other person concerned; and
  - (e) Any other factor that the Disciplinary Panel reasonably believes to be a mitigating factor.
- D6:3:5 The Disciplinary Panel may order that any part of a sentence be suspended for a specific period of time (a Suspended Sentence), which in any event should be for no longer than 24 months after the sanction was imposed.
- D6:3:6 If the Disciplinary Panel make a finding of advice or warning then this will be noted on the Player's record.
- D6:3:7 Where the Disciplinary Panel intends to impose a sanction of more than 8 Matches then it may impose either a number of Matches or a suspension that begins on a specific date and ends on a specific date (a Term Suspension).
- D6:3:8 Disciplinary Panels may impose fines on Adult Players if they are found guilty. Fines cannot be issued instead of suspensions. Junior and Youth Players cannot be fined but the Team for which they play can be fined. Such fines can be up to a maximum of £20 per Match suspension imposed and should be paid before the Player can return to play for a Club. In any event fines must be paid no later than 28 days from the date imposed.
- D6:3:9 Should a Disciplinary Panel impose a sine die ban on a Player then when imposing the ban they should state a period of between 2 and 5 years after which the Player may apply to the RFL for his/her sine die ban to be lifted.
- D6:4 **SUSPENSION POLICY**
- D6:4:1 Each Competition Officer will keep records of each case heard by its Competition Disciplinary Tribunal including the date of the Hearing (if any), the name of the Player and/or Club charged, the attendees at the Hearing (if any), the nature of the offence of Misconduct, the decision reached and brief reasons for the decision.
- D6:4:2 All decisions of Competition Disciplinary Tribunals must be forwarded to the RFL within 48 hours of the Hearing including all the information set out in D6.4.1 of these Operational Rules.
- D6:4:3 A Player will serve his/her ban with any Club that they are registered to play for. Only one game in any week will apply, unless that player, has a second fixture arranged and confirmed by a Competition, prior to the date of the dismissal, where one further game in that week can count towards a suspension. For the avoidance of doubt whilst serving a ban a Player cannot play in the Competitions.
- D6:4:4 If a Player transfers to another Club in a different Competition to that in which the Player was banned then he must serve his ban at the new Club and will not be allowed to play for that new Club until the suspension has been served. In such circumstances the ban will only be deemed served if at the conclusion of the suspension the Player remains at the new Club and plays in as many Matches as he was deemed to have missed due to suspension. For example, should player X be banned for 2 games with Club B but then transfer to club C in another Competition, he will serve his ban for club C but only if after the ban is up he plays 2 games for C in their Competition.

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- D6:4:5 The RFL and Leagues may recognise the sanctions or suspensions of any other sporting body including, but not limited to, competent RFL member bodies, the Rugby League European Federation, the Rugby League International Federation or the Governing Body of any other sport (a "Recognised Sanction"). A Recognised Sanction shall be enforced by the RFL and Leagues until that suspension has been served, unless the Operational Rules Tribunal determines the matter and consents to the Recognised Sanction being lifted.
- D6:4:6 A suspension will start on the second Saturday after the Hearing took place unless the Competition Officer notifies the Player or the Club otherwise.
- D6:4:7 A suspension will commence with immediate effect if the ban imposed is six matches or more. The player will not be permitted to resume playing in the event they wish to appeal against the original decision.

**SECTION E**

# **ARBITRATION**

**SECTION E | ARBITRATION**



## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **SECTION E: ARBITRATION**

#### **GENERAL**

- E1:1 It is the RFL's policy, and the policy of all Leagues and Competitions, that all disputes; challenges; appeals; and challenges to Operational Rules or RFL Policies, of whatever nature, shall be dealt with by way of binding arbitration, and the RFL takes the view that it is in the interests of the Game for matters to be determined in this way. These Operational Rules and RFL Policies already contain various arbitration provisions, all of which are designed to resolve matters specific to the Operational Rule, or RFL Policy, in question.
- E1:2 As set out in Section C1, and indeed throughout these Operational Rules and RFL Policies, all Persons Subject to the Operational Rules agree to be bound by the arbitration provisions contained within these Operational Rules and RFL Policies (and by virtue enter into an arbitration agreement for the purposes of Section 6 of the Arbitration Act 1996 (the "Act")).
- E1:3 All decisions made by an arbitral tribunal, panel, disciplinary panel, or body constituted pursuant to these Operational Rules or RFL Policies (including by a tribunal appointed by the Senior Operational Rules Tribunal Panel Member) shall therefore be final and binding, and each Person Subject to the Operational Rules agrees that they waive irrevocably their right to any form of challenge, claim, complaint, appeal, review or recourse (including in relation to any dispute arising out of, or in connection with, the validity of any Operational Rule(s)) to any state court, or other judicial authority, subject to any applicable statutory or other rights.
- E1:4 This arbitration agreement shall continue in perpetuity, including following termination of membership, or the conclusion of any Competition or League organised by, or under the jurisdiction of the RFL in relation to disputes or matters arising during the course of membership, or of any Competition or League organised by, or under the jurisdiction of, the RFL.
- E1:5 Subject to the remainder of this section E, the RFL, at its ultimate discretion may refer a claim to Sports Resolutions (UK) should the RFL believe that the subject of the claim or dispute requires specific expertise that is outside the remit of the Operational Rules Tribunal members. In such case, the Arbitration shall be held in accordance with the rules of Sports Resolutions (UK).
- E1:6 For the avoidance of doubt, to the extent that the arbitration commenced by a party relates to a decision made by a tribunal, the Board, the Community Board, or any decision making body pursuant to, and in the context of, these Operational Rules, or any RFL Policy, this Section E shall not operate as an appeal of such decision, and shall operate only as a forum and procedure for a challenge to the validity of such decision under English law on the grounds of ultra vires (including error of law); irrationality; or procedural unfairness, with the tribunal appointed by the Senior Operational Rules Tribunal Panel Member exercising supervisory jurisdiction only.

## RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)

### APPEAL ARBITRATION PROCEDURE

E2:1 The Appeal Arbitration Procedure provides a forum for a party to appeal a decision of the RFL Board, or any sub-committee of the RFL Board, subject to that party submitting a deposit with the RFL Operations Department of £500.00 (the "Deposit"). Such Deposit is to cover the administrative costs of the Arbitration and shall be non-refundable unless the Appellant's claim is successful in its entirety against the RFL or is dismissed in accordance with E2:8.

E2:2 Notice of Appeal

- a) The Appellant shall submit to the Operations Department and serve on the Respondent a notice of appeal containing or accompanied by (collectively referred to as the "Notice of Appeal") the following:
  - (i) the names and addresses and the relevant contact details of all the parties and notification if any are under the age of eighteen (with their date of birth (if known));
  - (ii) details, and where available a copy, of the decision appealed from;
  - (iii) the Appellant's request for relief or remedy; and
  - (iv) if applicable an application to stay the execution of the decision appealed from together with the reasons.

E2:3 Time-limit

- a) The time-limit for the receipt by the Operations Department and for the service by the Appellant on the Respondent of the Notice of Appeal shall be twenty-one (21) days from the date of the decision from which the appeal is made or to be made.

E2:4 Statement of Appeal

Within ten (10) days of the expiry of the time-limit as set out in E2:3 above, the Appellant shall submit to the Operations Department and serve on the Respondent a Statement of Appeal (failing which the appeal shall be deemed to be withdrawn) containing or accompanied by (collectively referred to as the "Statement of Appeal"):

- a) a statement of the facts and any law giving rise to the appeal and upon which the Claimant is relying;
- b) copies of all documents upon which the Appellant is relying;
- c) a statement of any procedural matters upon which the parties have already agreed or proposals in relation to such procedure, including but not limited to apportioning costs, the location of the arbitration, any variations from this Section E relating to any timetable, decision-making powers, confidentiality, the number and qualification of the arbitrator(s) or any other matters.

E2:5 Reply

Within fourteen (14) days of receipt by the Respondent of the Statement of Appeal, the Respondent shall submit to the Operations Department and serve on the Appellant a reply containing or accompanied by (collectively referred to as the "Reply"):

- a) confirmation or denial of all or part of the Appellant's Statement of Appeal, setting out as fully as possible the facts and any law in the claim which the Respondent admits or denies, on what grounds and any other facts and law upon which the Respondent relies;
- b) copies of all documents on which the Respondent is relying unless the document has been previously submitted by the Appellant;
- c) any proposals in relation to the appeal procedure.

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**E2:6**      Further written submissions

Unless the Arbitration Tribunal permits or directs otherwise, the parties shall not submit further written argument(s) after the time limit for the submission of the Statement of Appeal or the Reply as the case may be.

**E2:7**      If the Respondent fails to submit its Reply within the time-limit set, the Arbitration Tribunal may nevertheless proceed with the arbitration and deliver its award.

**E2:8**      Senior Operational Rules Tribunal Panel Member right to Summarily Dismiss Claim

The Senior Operational Rules Tribunal Panel Member shall at his absolute discretion, be entitled to review the Applicant's Statement of Claim and dismiss the claim should he be of the opinion that the claim has no real prospect of success. Such a review may take place either before or after the Respondent files or serves its Reply. If the claim is dismissed pursuant to this clause E2:8 then the Applicant shall be entitled to receive half of its Deposit back from the RFL.

**E2:9**      Communication of the decision

The written decision and its reasons shall be communicated by the Arbitration Tribunal to the parties and a copy sent to the parties as soon as possible and ordinarily within two (2) months after the receipt by the Operations Department of the Notice of Appeal, unless the parties otherwise agree.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **FULL ARBITRATION PROCEDURE**

E3:1 The Full Arbitration Procedure is a forum to resolve disputes or matters not otherwise covered under other procedures contained within these Operational Rules. For example, the decisions relating to matters falling under Section D1 or Section D2 of the RFL Tiers 4 - 6 Operational Rules or Section D5 of these Operational Rules will be determined, on a full and binding basis, in accordance with the procedures contained within that section. Similarly, any decision made which is not otherwise capable of binding determination within other sections of these Operational Rules shall be capable of appeal to the Appeal Arbitration Procedure rather than this Full Arbitration Procedure.

E3:2 To the extent that a party is able, and wishes to bring a matter to arbitration under this Full Arbitration Procedure that party or parties ("the Applicant") shall submit to the Operations Department and serve on the Respondent a written notice to arbitrate under this Full Arbitration Procedure containing or accompanied by (collectively referred to as the "Notice"):

- a) the names and addresses and the relevant contact details of all the parties to the arbitration and notification if any are under the age of eighteen (with their date of birth (if known)); and
- b) a statement describing the nature and circumstances of the dispute, and specifying the Applicant's claim(s) against the other party/parties to the arbitration (the "Respondent") and the relief claimed or the remedy sought.

E3:3 Further, the Applicant shall submit a deposit of £500.00 to the RFL Operations Department (the "Deposit"). Such Deposit is to cover the administrative costs of the Arbitration and shall be non-refundable unless the Applicant's claim is successful in its entirety in a claim against the RFL or dismissed in accordance with clause E3:10 in which case the provisions of clause E3:10 apply.

E3:4 The date of receipt by the Operations Department of the Notice shall be the date the arbitration commenced ("the Commencement Date").

E3:5 Statement of Claim

Within twenty-one (21) days of the Commencement Date the Applicant shall submit to the Operations Department and serve on the Respondent a Statement of Claim (failing which the arbitration shall be deemed to be withdrawn) containing or accompanied by (collectively referred to as the "Statement of Claim"):

- a) a statement of the facts and any law giving rise to the arbitration and upon which the Applicant is relying;
- b) copies of all documents upon which the Applicant is relying;
- c) a statement of any procedural matters upon which the parties have already agreed or proposals in relation to such procedure, including but not limited to apportioning costs, the location of the arbitration, any variations from this Section E relating to any timetable, decision-making powers, confidentiality, the number and qualification of the arbitrator(s) or any other matters.

E3:6 Reply of the Respondent

Within twenty-one (21) days of the receipt by the Respondent of the Statement of Claim the Respondent shall send to the Operational Department and serve on the Applicant a reply containing or accompanied by (collectively referred to as the "Reply"):

- a) confirmation or denial of all or part of the Applicant's Statement of Claim, setting out as fully as possible the facts and any law in the claim which the Respondent admits or denies, on what grounds and any other facts and law upon which the Respondent relies;

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- b) a statement of the nature and circumstances of any counterclaims specifying the Respondent's counterclaim(s) against the Applicant, the relief claimed or the remedy sought and the facts and law upon which the Respondent is relying ("the Counterclaim");
- c) copies of all documents on which the Respondent is relying unless the document has been previously submitted by the Applicant;
- d) any proposals in relation to the arbitration procedure.

### E3:7 Further written submissions

The Applicant may within twenty-one (21) days of the receipt by it of any Counterclaim, submit to the Operations Department and serve on the Respondent a defence to such Counterclaim (the "Defence to Counterclaim"). Unless the Arbitration Tribunal permits or directs otherwise, the parties shall not submit further written argument(s) after the submission of the Statement of Appeal, the Reply, the Counterclaim or the Defence to Counterclaim as the case may be.

- E3:8 If the Respondent fails to submit or serve its Reply or any Counterclaim or the Applicant any Defence to Counterclaim within the time-limit set, the Arbitration Tribunal may nevertheless proceed with the arbitration and deliver its award.

### E3:9 Senior Operational Rules Tribunal Panel Member right to Summarily Dismiss Claim

The Senior Operational Rules Tribunal Panel Member shall at his absolute discretion be entitled to review the Applicant's Statement of Claim and dismiss the claim should he be of the opinion that the claim has no real prospect of success. Such a review may take place before the Respondent files or serves its Reply. If the claim is dismissed pursuant to this clause E3:10 then the Applicant shall be entitled to receive half of its Deposit back from the RFL.

### E3:10 Communication of the decision

The written decision and its reasons shall be communicated by the Arbitration Tribunal to the parties and a copy sent to the Parties as soon as possible and ordinarily within four (4) months after the receipt by the Operations Department of the Notice unless the parties otherwise agree.



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**COMMUNICATIONS (this provision also applies to the Appeal Arbitration Procedure)**

- E4:1 The parties and the Arbitration Tribunal shall communicate through the Operations Department on procedural matters (save for documents required under this Section E to be served on another party). The Chairman of the Arbitral Tribunal may direct that communication shall take place directly between the Arbitration Tribunal and the parties with copies of all correspondence and documents to be sent at the same time to the Operations Department.
- E4:2 Any communication from one party to the Operations Department or to the Arbitration Tribunal must be accompanied by a copy for the Arbitration Tribunal or the Operations Department (as the case may be), and a copy sent to the other party.
- E4:3 All communications shall be delivered or sent by first class post, fax or email to the parties at the addresses set out for each in the Notice of Appeal or Notice, or at such address as any party may have previously notified the Operations Department, the Arbitration Tribunal and the other parties.

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**CONCILIATION (this provision also applies to the Appeals Arbitration Procedure)**

E5:1        The Arbitration Tribunal, may encourage the parties to seek to resolve the dispute by conciliation.

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### **FORMATION OF THE TRIBUNAL (this provision also applies to the Appeals Arbitration Procedure)**

- E6:1 Any dispute or matter submitted to arbitration shall be decided by a one or three-member tribunal ("the Arbitration Tribunal") appointed by the Senior Operational Rules Tribunal Panel Member. The Senior Operational Rules Tribunal Panel Member shall decide whether to appoint a one or three-member tribunal as he/she considers appropriate in all the circumstances.
- E6:2 The Senior Operational Rules Tribunal Panel Member shall notify the parties of the name(s) of the Arbitrator(s) who are to constitute the Arbitration Tribunal and in the case of a three-member Tribunal, which Arbitrator has been appointed Chairperson.
- E6:3 A party may challenge the appointment of an Arbitrator where there are justifiable doubts as to the Arbitrator's impartiality or independence or where the party raises any material objection(s). If a party intends to challenge any appointment that party shall, within seven days of notification by the Senior Operational Rules Tribunal Panel Member of the appointment, submit in writing to the Senior Operational Rules Tribunal Panel Member (with a copy to the Arbitration Tribunal and the Operations Department) the reasons why that party is challenging the Arbitrator. Unless the challenged Arbitrator withdraws or the other party agrees to the challenge, the Senior Operational Rules Tribunal Panel Member shall decide on the challenge.
- E6:4 If any Arbitrator gives written notice of the desire to resign, is removed, refuses to act, or in the opinion of the Senior Operational Rules Tribunal Panel Member becomes unable or unfit to act, the Senior Operational Rules Tribunal Panel Member shall appoint another Arbitrator to the Arbitration Tribunal in his/her place (to act as Chairperson if the circumstances require) and shall so inform the parties and any remaining members of the Arbitration Tribunal. Alternatively, if the parties so agree, the remaining members of any three-member Tribunal may proceed in the Arbitrator's absence.
- E6:5 If in the opinion of the majority of the Arbitration Tribunal, any Arbitrator has refused or failed to comply with this Section E or any applicable law relating to the making of the decision and/or award, having been given a reasonable opportunity to do so, the other Arbitrator(s) (if any) may remove him/her and the remaining Arbitrator(s) shall proceed in his/her absence.
- E6:6 Any appointment or removal required to be made by the Senior Operational Rules Tribunal Panel Member under this Section E shall be made after giving full consideration to the nature and circumstances of the matter, the location of the parties and any other relevant factor(s). Every Arbitrator conducting an arbitration under this Section E shall be independent, impartial, suitably qualified and capable and shall not act as advocate for any party.
- E6:7 In the case of any former member of the Arbitration Tribunal, the Senior Operational Rules Tribunal Panel Member shall decide on the amount of the former Arbitrator's fees and expenses (if any). The remaining member(s) and any replacement member(s) of the Arbitration Tribunal (or if the Arbitration Tribunal is unable to decide the Senior Operational Rules Tribunal Panel Member shall decide upon the status of any prior decisions or existing proceedings of the Arbitration Tribunal.

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**JURISDICTION OF THE TRIBUNAL (this provision also applies to the Appeal Arbitration Procedure)**

- E7:1 The Arbitration Tribunal may decide on its own jurisdiction, including whether the Arbitration Tribunal is properly constituted, what matters have been submitted and any objections with respect to the existence or validity of an arbitration agreement. For that purpose, the arbitration clause which forms or part of the RFL Operational rules shall be treated as an agreement independent of the other terms of the contract or rules and/or procedures. If the Arbitration Tribunal decides that the Operational rules, or any part of the Operational Rules, (and/or its procedures) are invalid or otherwise unenforceable this shall not prejudice the validity of the arbitration clause.

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**CONDUCT OF THE PROCEEDINGS (this provision also applies to the Appeal Arbitration Procedure)**

- E8:1 The Arbitration Tribunal shall conduct the proceedings of the arbitration in such manner as it considers fit and may follow any arbitral procedure agreed by the parties if it is in the Arbitration Tribunal's opinion reasonably practicable so to do. The Arbitration Tribunal shall act in accordance with this Section E and any other applicable regulations. With the consent of the parties, the Arbitration Tribunal may proceed in an expedited manner for which it shall issue appropriate directions. Any decision of the Arbitration Tribunal in relation to the conduct of the proceedings shall be consistent with its duties at all times to act fairly and impartially, to allow the parties reasonable opportunity to put their respective cases and to deal with that of their opponent and to avoid unnecessary delay or expense, so as to provide a fair and efficient means for resolving the dispute.

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**HEARINGS (this provision also applies to the Appeal Arbitration Procedure)**

- E9:1 The Arbitration Tribunal shall subject to any agreement of the parties fix the date, time and place of any hearings in the arbitration and shall give the parties as much notice as practicable either directly or via the Operations Department of the date, time and place of any hearing.
- E9:2 Any party requesting an oral hearing has the right to be heard in front of the Arbitration Tribunal. In the absence of any such request, the Arbitration Tribunal shall endeavour to reach a decision without a hearing on the basis of the written evidence.
- E9:3 Any such hearings shall be in private unless the parties agree otherwise or unless the Arbitration Tribunal directs.

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**WITNESSES (this provision also applies to the Appeal Arbitration Procedure)**

- E10:1 The parties must notify the Arbitration Tribunal and other parties as soon as practicable and within any time limits set by the Arbitration Tribunal of the identity of any witnesses they wish to call and, if the Arbitration Tribunal requires it, each party shall disclose the subject matter and content of the evidence on which each such witness will be relying and how that evidence relates to the points at issue and the Arbitration Tribunal shall have power to decide whether such witness shall be required to attend or be called to give evidence at any hearing.
- E10:2 The Arbitration Tribunal may question a witness at any stage and shall control the questioning of a witness by the other parties.

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**EXPERTS (this provision also applies to the Appeal Arbitration Procedure)**

- E11:1 The Arbitration Tribunal may, provided it shall have notified the parties, appoint one or more experts acting independently and impartially of the parties to report to the Arbitration Tribunal on specific issues and may require a party to give such an expert any relevant information or to produce, or to provide access to, any relevant documents, goods or property for inspection by the expert.
- E11:2 The Arbitration Tribunal may (unless the parties shall otherwise agree) direct an expert witness to give evidence either before a hearing in the form of a written report and/or at the hearing in the form of an oral report, and may also require an expert witness to attend a hearing so that the Arbitration Tribunal or the parties may question him or her.
- E11:3 The fees and expenses of any expert appointed by the Arbitration Tribunal shall form part of the costs of the arbitration.
- E11:4 The parties must notify the Arbitration Tribunal and other parties as soon as practicable and within any time limits set by the Arbitration Tribunal of the identity of any expert they wish to call and, if the Arbitration Tribunal requires it, each party shall disclose the subject matter and content of the evidence on which each such expert will be relying and how that evidence relates to the points at issue and the Arbitration Tribunal shall have power to decide whether such expert shall be required to attend or be called to give evidence at any hearing.
- E11:5 The Arbitration Tribunal may question any expert at any stage and shall control the questioning of any expert by the other parties.



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### **DECISIONS AND POWERS OF THE TRIBUNAL (this provision also applies to the Appeal Arbitration Procedure)**

- E12:1 The decision and/or award of the Arbitration Tribunal shall be in writing and shall be dated and signed by the Arbitrator(s), and shall state the reasons on which it is based.
- E12:2 Where there are three arbitrators, the Arbitration Tribunal shall decide on any issue by a majority and if the Arbitration Tribunal fails to reach a majority decision on any issue, the decision of the Chairperson of the Arbitration Tribunal shall be final.
- E12:3 The sole arbitrator or Chairperson of the Arbitration Tribunal shall arrange for the decision and/or award to be delivered to the parties.
- E12:4 All decisions and/or awards of the Arbitration Tribunal shall be final and binding on the parties and on any party claiming through or under them and the parties agree, by submitting to arbitration under this Section E, to waive irrevocably their right to any form of appeal, review or recourse to any state court or other judicial authority, subject to any applicable statutory or other rights.
- E12:5 The Arbitration Tribunal shall have the powers as set out in the Act, including the powers to make a declaration on any matter to be determined in the proceedings, to order the payment of a sum of money by way of damages or otherwise including the award of simple or compound interest on the whole or part of any amount, to order a party to do or refrain from doing anything, to order specific performance of a contract (except one relating to land), and to order the rectification, setting aside or cancellation of a deed.
- E12:6 In addition, the Arbitration Tribunal shall have the power:
- a) to allow any party to amend its written case and/or to submit further evidence;
  - b) to extend or abbreviate any time-limit provided by this Section E or any arbitration agreement;
  - c) to conduct enquiries;
  - d) to order any party to make any property under its control available for inspection by the Arbitration Tribunal;
  - e) to order the production to the Arbitration Tribunal and the other party/parties for inspection, copies of any documents in a party's control which the Arbitration Tribunal considers relevant;
  - f) to decide which rules of evidence on admissibility, relevance and/or weight shall apply;
  - g) to dismiss a claim or to proceed in the absence of one or more of the parties, in the event of a failure to comply with any directions of the Arbitration Tribunal;
  - h) to dismiss a claim summarily should in its opinion the claim be without merit;
  - i) to consolidate proceedings subject to the consent in writing of all the parties concerned;

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- j) to join any other party to the proceedings on the application of a party, subject to the consent in writing of such third party; and
  
- k) to order on an interim basis, subject to final determination in a decision and/or award, any relief or remedy which the Arbitration Tribunal would have the power to grant in a final decision and/or award including a provisional order for security for costs, any deposit, the payment of any other money, to order a party to do or refrain from doing anything, and/or in any appeal, staying execution of the decision below. The Arbitration Tribunal may not make any interim order or grant any provisional award unless and until the Notice of Appeal or the Notice as the case may not have been properly submitted and served.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **COSTS (this provision also applies to the Appeal Arbitration Procedure)**

- E13:1 The amount of the costs of the arbitration (i.e. the costs of the Arbitration Tribunal and any experts appointed by the Arbitration Tribunal) shall be £500.00 unless the matter is referred to Sports Resolutions (UK) or an expert is required during the arbitration in such circumstances shall be determined by the RFL Operations Department. Unless the parties otherwise agree or unless the Arbitration Tribunal otherwise directs or unless any applicable regulations otherwise provide each party shall be liable to the RFL Operations Department for an equal share of the costs of the arbitration.
- E13:2 The parties shall be responsible for their own legal and other costs unless the parties otherwise agree or unless the Arbitration Tribunal otherwise directs or unless any applicable regulations otherwise provide. The Arbitration Tribunal shall also have the power unless the parties otherwise agree or any applicable regulations otherwise provide to order that all or part of the legal costs and any other costs incurred by a party be paid by another party.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **CONFIDENTIALITY (this provision also applies to the Appeal Arbitration Procedure)**

- E14:1 Subject to Section E9.3 above, the proceedings shall be confidential. The parties, the RFL and the Arbitration Tribunal undertake to keep confidential all documents and any other materials produced for the purpose of the arbitration by any party and/or participant in the arbitration – except to the extent that disclosure may be required by a legal duty, to pursue or protect a legal right, to enforce or challenge an award in bona fide legal proceedings or that such documents may already be in the public domain (otherwise than in breach of this undertaking).
- E14:2 The RFL may publish the Arbitration Tribunal's award or decision and its reasons in any full arbitration or any appeal arbitration conducted under this Section E unless the parties expressly agree prior to the Arbitration Tribunal making its award or decision that they should remain confidential. In the case of any arbitration conducted under this Section E, the RFL may publish generic, non-identifying information relating to that arbitration.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **APPLICABLE LAW**

- E15:1 The seat of the arbitration shall be determined by the Arbitration Tribunal.
- E15:2 Procedurally, arbitrations under this Section E shall be governed by the Arbitration Act 1996 ("the Act") unless otherwise determined by the Arbitration Tribunal, and shall incorporate all the provisions of the Act (save for non-mandatory provisions expressly excluded or modified by this Section E) and shall incorporate all the provisions of the Act, and shall amount to a binding arbitration agreement (save that sections 44, 45 and 69 of the Act shall not apply).
- E15:3 Substantively, arbitrations under this Section E shall be decided in accordance with the law of England and Wales unless otherwise agreed in writing by the parties or unless otherwise directed by the Arbitration Tribunal.

## **RFL OPERATIONAL RULES 2019 FOR TIERS FOUR, FIVE AND SIX (COMMUNITY GAME)**

### **GENERAL RULES**

- E16:1 If a party proceeds with an arbitration notwithstanding the fact that a provision of, or requirement under this Section E has not been complied with without promptly stating its objection that party shall have waived its right to object.
- E16:2 Any party to (or involved in) proceedings in relation to this Tier 4 – 6 Section E shall be deemed to have consented to publication by the RFL in the media of a decision made by an Arbitral Tribunal whether the same shall, or shall not, reflect on the character or conduct of the parties or their representatives.
- E16:3 Any party to (or involved in) proceedings each agrees to waive any rights it may have to bring a claim, of whatever nature, against the following (non-exhaustive) list of parties: the RFL (and any employee or representative of the RFL); and/or the Board (or individual directors); and/or an Arbitral Tribunal or individual members of any such tribunal.
- E16:4 No arbitration shall be commenced under this Tier 4-6 Section E unless and until the party, or parties, wishing to commence arbitration have exhausted all applicable rights of appeal, pursuant to the Tier 4-6 Operational Rules (and to the extent that any such procedure or appeal is final and binding a party shall not be entitled to commence arbitration under this Tier 4-6 Section E).



**SECTION F**

**APPENDICES**

**SECTION F / APPENDICES**





*APPENDICES | SECTION F1*

# *SAFEGUARDING POLICY*

*SECTION F1 | SAFEGUARDING POLICY*



## **SAFEGUARDING POLICY**

Every effort has been made by the RFL to ensure the accuracy of this information at the time of publication. This Policy is binding and forms part of the RFL Operational Rules. For guidance the reader is advised to contact the RFL Safeguarding team or take further advice if necessary. Where a synopsis of the Operational Rules is given the full Operational Rules as published by the RFL from time to time take precedence.

### **Acknowledgements**

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Issued by the RFL January 2019.

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### **CONTACT DETAILS**

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#### **NSPCC**

Child Protection Helpline - 0808 800 5000

### **INTRODUCTION**

Sport can and does have a very powerful and positive influence on people – especially children. Not only can it provide opportunities for enjoyment and achievement; it can also develop valuable qualities such as self-esteem, leadership and teamwork. These positive effects can only take place if sport is in the right hands – in the hands of those who place the welfare of all children first and adopt practices that support, protect and empower them.

The reality is that abuse, not only sexual abuse but physical and emotional abuse, as well as bullying, does take place in sport; and in some cases, coaches and other trusted adults in sport including Rugby League have been convicted of such offences through the courts or found guilty of Misconduct by the RFL.

The RFL is committed to working in partnership with all agencies to ensure that information and training opportunities are available to ensure and promote best practice when working with children. Adopting best practice will help to safeguard these participants from potential abuse as well as preventing any unfounded allegations of abuse being made against coaches and other adults in positions of responsibility. The RFL Safeguarding Policy allows children to excel in a safe environment and transmit a reassuring signal to parents that positively impacts on participation.

This document is binding for the game as a whole to everyone in Rugby League, whether involved in either a professional or voluntary capacity or as a parent, spectator or participant.

Everyone in Rugby League has a duty of care towards children and other vulnerable players and officials and must help to protect them from abuse.

## **1 SAFEGUARDING POLICY**

### **1.1 INCORPORATION**

The RFL Safeguarding Policy and associated policies and procedures have been adopted by the whole game. All individuals involved in Rugby League in England and those from outside England that participate in a Competition that fall under the jurisdiction of the RFL at every level, including but not limited to players, match officials, coaches, administrators, club officials, parents, agents and spectators and all are bound to abide by this Policy, by the RESPECT Code of Conduct, by the Tackle It Policy, by the Rugby League Coach's Code of Conduct and by any other applicable Code of Conduct published by the RFL. All such individuals by participating or being involved in Rugby League are deemed to have assented to and as such recognise and adhere to the principles and responsibilities embodied in this Policy & the Codes.

### **1.2 RFL SAFEGUARDING POLICY STATEMENT**

**The RFL recognises and embraces its responsibility to safeguard children and sets out this commitment below:**

- 1.2.1 The RFL mandates that it is the responsibility of every adult involved in rugby league to ensure that every child who plays or otherwise participates in Rugby League should be able to take part in an enjoyable and safe environment and be protected from abuse.
- 1.2.2 The RFL recognises its responsibility to safeguard the welfare of all children involved in the game by protecting them from physical, emotional or sexual harm and from neglect or bullying in as far as is possible.
- 1.2.3 The RFL is committed to working to provide a safe environment for all children to participate in the sport to the best of their abilities for as long as they choose to do so.
- 1.2.4 The RFL recognises that all children have a right to be protected from abuse irrespective of their age, gender, culture, disability, race, faith, religious belief, sexual orientation, all other protected characteristics and any other physical or other characteristic.
- 1.2.5 The RFL believes that the child's welfare is paramount and will be put before other considerations such as winning matches or the success and achievement of adults or clubs or representative teams.
- 1.2.6 The RFL recognises that abuse and poor practice does take place in sport and that raising awareness and understanding of the main forms of abuse and poor practice and requiring reporting if abuse or poor practice is suspected, will further safeguard children participating in Rugby League.

### **1.3 KEY PRINCIPLES OF THE SAFEGUARDING POLICY**

**All those bound by this Policy should be conversant with the entirety of this Safeguarding Policy but for easy reference the key principles of the Policy are set out below. A breach of any of the following is a breach of the Safeguarding Policy and therefore Misconduct under Operational Rules Section D4.**

- 1.3.1 Every adult has a moral and statutory duty for the care, custody and safety of any child under the age of 18 under their supervision
- 1.3.2 The child's welfare is paramount and will be put before any other considerations such as winning matches or other competitive success.

- 1.3.3 All children, irrespective of age, disability, faith, gender, race or sexual orientation have the right to be protected from abuse (including but not limited to sexual abuse, grooming, breach of position of trust, physical abuse, neglect, bullying or undue pressure from any source) or poor practice.
- 1.3.4 Children must not be subjected to discrimination and/or abuse from any person, including spectators, based on their age, disability, faith, gender, race or sexual orientation and/or references to ability, height, weight or any other characteristics
- 1.3.5 All participants have a duty to report incidents, allegations or suspicions of poor practice or abuse or other breaches of the Safeguarding Policy and failure to do so is a breach of the Policy.
- 1.3.6 All participants have a duty to co-operate with and tell the truth to any RFL or Statutory Body's safeguarding investigation.
- 1.3.7 All incidents, allegations or suspicions of poor practice or abuse must be taken seriously and responded to swiftly and appropriately in confidence where possible
- 1.3.8 All children have a right to play or otherwise participate in the game of Rugby League in a safe and enjoyable environment.
- 1.3.9 All children must be allowed access to the game in a way that is appropriate for their age and ability and must be coached and trained by appropriately qualified coaches who abide by the Coaches' Code of Conduct and set a good example of behaviour, both on and off the pitch.
- 1.3.10 Children must not be required to play in so many games, or to attend training sessions, as to become a threat to their physical or emotional well-being and must not be allowed or encouraged to play when injured and/or concussed or potentially concussed.
- 1.3.11 Children must be allowed and encouraged to participate for fun and enjoyment rather than results on the pitch and must be given a fair share of playing time.
- 1.3.12 Children should be encouraged to achieve their potential and allowed to compete at the level at which they feel comfortable. This may not always be the highest level at which they could play.
- 1.3.13 Children will be provided with appropriate management, support, personal and social development with regard to their involvement in the game of Rugby League, whether they are playing, volunteering or officiating in the community or professional game.
- 1.3.14 All will comply with the Mandatory Safeguarding Requirements.
- 1.3.15 All those involved in Rugby League will ensure that they are adequately trained and understand the appropriate policies to ensure they are able to implement this policy. Where specialist training sessions are planned then the coach taking the session and in overall responsibility of the session must be qualified in the type of activity being undertaken.
- NB All children in the context of this Policy includes, but is not limited to, players, officials & volunteers, match officials, ball crews, cheerleaders and dancers, pre-match entertainment participants, spectators and/or visitors.

#### **1.4 SAFEGUARDING VULNERABLE GROUPS RULES**

The Safeguarding Vulnerable Groups Rules have been adopted by the RFL, its Members and any other relevant body in England and participation, officiating, spectating or any other involvement in the game in England is dependent on acceptance of the Rules and this Policy. To ensure clarity and consistency in the matter of issues relating to Safeguarding, all Members of the RFL have delegated responsibility to the RFL.

## **1.5 DEFINITIONS & ASSUMPTIONS**

This Policy is based on the following principles:

- Child - This policy recognises and builds on the legal and statutory definitions of a child, the distinction between ages of consent, civil and criminal liability are recognised but in the pursuit of good practice in the delivery and management of Safeguarding in Rugby League, a child is recognised as being under the age of 18 years (Children’s Act 2004 definition).
- Adult at Risk – “any person aged 18 years and over who is or may be in need of community care services by reason of mental health issues, learning or physical disability, sensory impairment, age or illness and who is or may be unable to take care of him/herself or unable to protect him/herself against significant harm or serious exploitation”. The RFL has an Adults at Risk Policy.
- Confidentiality should be upheld in line with the General Data Protection Regulations 2018 and the Human Rights Act 2000 with the rider that the welfare of the child is paramount.
- The term “parents” used throughout this document as a generic term to represent parents, carers and guardians.
- The term “club” is used throughout this document as a generic term to represent any Rugby League agency in charge of players under the age of 18 years and includes, but is not limited to, Leagues, schools, festivals, tournaments, representative sides and Match Officials Societies.
- “Members” shall mean those organisations which are members of the RFL from time to time.

## **1.6 LEGAL FRAMEWORK**

The RFL’s approach to Safeguarding is based on the principles recognised within UK and international legislation and Government guidance. The following has been taken into consideration:

- The Safeguarding Vulnerable Groups Act 2006
- Protection of Freedoms Act 2012
- Working Together to Safeguard Children (DOH) 2015
- The Children Act 1989
- The Children Act 2004
- The Human Rights Act 1998
- The Sexual Offences (Amendments) Act 2000
- The Sexual Offences Act 2003
- The Police Act 1997
- The Protection of Children Act 1999
- The Rehabilitation of Offenders Act 1974
- The General Data Protection Regulations 2018
- The Equalities Act 2010
- Information Sharing Advice for Safeguarding Practitioners 2015

- Children and Social Work Act 2017

## **2 RESPONSIBILITY FOR SAFEGUARDING IN RUGBY LEAGUE**

### **2.1 WHO HAS RESPONSIBILITY FOR SAFEGUARDING IN RUGBY LEAGUE?**

The RFL and all individuals, clubs, leagues, societies, associations and other agencies involved in Rugby League will:

- Accept the moral and legal responsibility to implement safeguarding procedures and to provide a duty of care for children, safeguard their wellbeing and protect them from abuse and poor practice
- Listen to children and respect and promote their rights, wishes and feelings
- Recruit, train and supervise its employees and volunteers to adopt best practice to safeguard and protect children from abuse
- Require all staff and volunteers to adopt and abide by this Safeguarding Policy, the RESPECT Code of Conduct and the Rugby League Coach's Code of Conduct
- Respond to any allegations appropriately
- Report all concerns, allegations or disclosures to the RFL (as set out below)
- Recognise that it is the responsibility of the RFL Safeguarding Case Management Group, experts and agencies to determine whether abuse has taken place but it is everyone's responsibility to report any concerns
- Recognise that working in partnership with children, their parents and other agencies is essential for the protection of children
- Co-operate fully and promptly with the statutory bodies and/or the RFL in any investigation
- Recognise the statutory responsibility of the Designated Officers (also known as Local Authority Designated Officer) to ensure the welfare of children and work with them to comply with procedures.

### **2.2 RFL SAFEGUARDING MANAGER**

The role of the RFL Safeguarding Manager is to:

- Take the lead role in the development and establishment of the RFL's approach to safeguarding children, including reporting to the RFL Board and producing the RFL's Safeguarding Policy
- Manage cases of poor practice and/or abuse reported to the RFL and keep suitable records in accordance with General Data Protection Regulation
- Manage referrals to Designated Officers and/or Children's Social Care and/or Police and/or other agencies as appropriate
- Be a central point of contact for internal and external agencies
- Represent the RFL at external meetings related to Safeguarding
- Co-ordinate dissemination of policy, procedures and resources throughout the organisation
- Provide advice and support to the League and Club and Match Officials' Society Welfare Officers
- Advise on the RFL's Safeguarding training needs and develop a training strategy

- Maintain confidentiality in cases except where to do so would put a child at risk
- Maintain, roll out & review the RFL Safeguarding Plan
- Ensure adherence to CPSU standards
- Attend CPSU National Lead Officers' meetings and training.

### **2.3 LEAGUE WELFARE OFFICER**

Each League should appoint a League Welfare Officer who has been DBS checked at an enhanced level and attended training as required by the RFL from time to time. The League should notify the RFL Safeguarding Officer who is taking this role for their League. The role of the League Welfare Officers is to provide the following service within their League:

- Ensure that all Clubs have met the Mandatory Safeguarding Requirements as set out from time to time
- Encourage and promote best practice
- Promote the RFL's education opportunities
- Act as an initial point of contact should a member of a club have a concern or query
- Refer all concerns or queries to the RFL in line with the reporting procedures below
- Act as a link between the RFL and the League
- Receive confidential information from the RFL SCMG about cases on a need to know basis

### **2.4 CLUB WELFARE OFFICER**

All clubs must identify a designated person to take the role of Club Welfare Officer (CWO) who will lead on Safeguarding within the club. Before this person takes up their role they must be registered with the RFL, a process which includes undertaking an enhanced DBS check and attending such training as is required from time to time. Once clearance has been received from the RFL, a pdf ID badge will be issued to validate the appointment.

The CWO must have a formal role on the club's management committee and be supported by the management committee. The CWO will require support from the club, and designated training and support will be provided by the RFL. Clubs running a number of teams may need to appoint more than one CWO to ensure sufficient cover.

The role of the Club Welfare Officer is to:

- Ensure that the RFL Safeguarding Policy is adhered to within the Club
- Ensure all roles are assessed for eligibility for DBS check and ensure checks carried out
- Ensure safe recruitment procedures are followed
- Attend 'Safeguarding and Protecting Children' course and 'Time to Listen' course and keep the qualifications up to date
- Attend the RFL Safeguarding Conference at least every two years
- Ensure that Coaches have attended the 'Safeguarding and Protecting Children' course
- Act as first point of contact for coaches, parents or children who may have concerns (contact details must be included on the club website and noticeboard)
- Report any concerns to the RFL
- Ensure that information from the RFL is disseminated to relevant club personnel



The CWO should also be:

- Appointed and supported by Committee
- Able to identify poor practice and abuse – behaviour that is harmful to children.
- Aware of the RFL's role and responsibilities to safeguard the welfare of children
- Aware of the boundaries of the CWO role, e.g. it is not the CWO's role to investigate allegations; it is the duty of the CWO to report concerns in line with the RFL reporting procedures.
- Able to Comply with confidentiality requirements
- Working within the RFL Safeguarding policy and procedures
- Aware of Equality and Diversity issues and additional Safeguarding vulnerability.

All the above can be obtained through attending Safeguarding & Protecting Children training, RFL 'Time to Listen' training and via the regular RFL updates and conference.

## **2.5 MATCH OFFICIALS SOCIETY WELFARE OFFICER**

All Match Officials Societies must identify at least one designated person to take the role of Match Officials Society Welfare Officer (MOSWO) to handle Safeguarding issues. Before this person takes up their role they must be registered with the RFL, a process which includes undertaking an enhanced level DBS check and attending such training as required from time to time. Once clearance has been received from the RFL, a pdf ID card will be issued to validate the appointment.

The MOSWO must have a formal role on the Match Officials Society Committee and be supported by the Committee. The MOSWO will require support from all members of the Society, designated training and support will be provided by the RFL.

The MOSWO has the same role and requires the same knowledge as a CWO as set out above. Throughout this Policy where the term CWO is used the same applies to a MOSWO where applicable.

## **3 BEST SAFEGUARDING PRACTICE IN RUGBY LEAGUE**

### **3.1 DUTY OF CARE**

Every person, club, league or other organisation in Rugby League has a legal duty of care to ensure the safety and welfare of any child involved in Rugby League or related activities, to safeguard them and protect them from foreseeable forms of harm.

Safeguarding involves all involved in Rugby League acknowledging that this duty of care exists and putting practical measures in place throughout the game to minimise the likelihood of foreseeable harm arising.

### **3.2 MANDATORY SAFEGUARDING REQUIREMENTS**

It is essential that every club complies with the Mandatory Safeguarding Requirements set out below. Having these policies and procedures in place is essential. The following is a list of the fundamental duties of every Club to demonstrate this duty of care. Other organisations such as Leagues, schools, festivals, tournaments, representative teams and Match Officials Societies must take the appropriate and relevant steps for their circumstances – the RFL is available to offer advice as required.

**All clubs must:**

- Recruit, appoint, register and arrange for the training of a CWO who is the designated contact for Safeguarding issues
- Display their Club's own Safeguarding Policy Statement prominently at the club house where possible and in all cases on the website
- Ensure that all coaches and other volunteers who are engaged in Regulated Activity hold a current RFL DBS
- Follow the RFL reporting procedures by reporting all concerns, allegations and disclosures to the Safeguarding Case Management Group (SCMG)
- Comply with Do Not Deploy, Temporary or Permanent Suspension Orders and inform the SCMG if they believe a person is breaching such an Order
- Work within Safeguarding Principles including a commitment to RESPECT and Anti-Bullying
- Listen to children to ensure they feel empowered and ensure there is an open and listening environment
- Display CWO contact details around the club and on the website
- Have a Safeguarding policy which everybody at the club understands and puts into practice on a daily basis.
- Ensure that the following policies & procedures exist within the Club:

**Policies**

- Safeguarding Policy
- Selection & Recruitment Policy
- Whistle Blowing Policy
- First Aid Standards
- Dressing Room Policy
- Anti-Bullying Policy
- Equality Policy
- RESPECT
- 100% ME Anti-Doping Policy
- Confidentiality and Data Protection
- Managing Challenging Behaviour & the Use of Force
- Photography Policy
- Travel Policy
- Social Media Policy

**Procedures**

- Procedures for reporting concerns of abuse or poor practice
- Complaints & disciplinary procedures
- System for collecting player information and parental consent
- A Listening Club forum for children to express their views

- Information for parents and children
- Transport & away game/tour procedures
- Safer Recruitment and Selection procedures

These policies and procedures are available on the RFL website [http://www.rugby-league.com/the\\_rfl/child\\_player\\_welfare](http://www.rugby-league.com/the_rfl/child_player_welfare) or on request from the RFL either as completed documents or as templates for clubs to adapt to their own circumstances.

### 3.3 RECRUITMENT, EMPLOYMENT AND DEPLOYMENT OF STAFF AND VOLUNTEERS

Anyone may have the potential to abuse children and some sex offenders use sport as a means to access and groom children in preparation for abuse, therefore all reasonable steps must be taken to ensure that people who are potential perpetrators of abuse or are otherwise unsuitable to work with children and young people due to their sexual or other behaviours are prevented from doing so.

It is also important to ensure that individuals who have a record of violence or an inability to control their temper or a record of domestic or animal abuse or abuse of drugs are appropriately risk assessed and where appropriate do not have access to children.

However, having a criminal record does not necessarily prohibit an individual from working with children. The RFL are obligated to conduct thorough risk assessments on any DBS disclosures that include relevant information. All staff involved in the risk assessment process are trained and carry out risk assessments in line with their training and the provisions of the RFL Policy on the Rehabilitation of Offenders. It is essential that the same procedures are used consistently for all posts whether staff or volunteers are full time or part-time.

Under this Policy all individuals working on behalf of, or otherwise representing, an organisation are treated as employees whether working in a paid or voluntary capacity.

All Clubs at all levels must use the recruitment procedures set out in detail on the RFL website and these must be followed for all relevant recruitment whether staff or volunteers. Clubs should remember that these procedures should be applied to people who are already involved in the club and subsequently take on a role which gives them greater access to children. Clubs should ensure that those staff and volunteers already involved in the game undergo the appropriate parts of the recruitment procedures in particular DBS checks, although these are only part of a safe and effective recruitment and selection procedure.

In particular, pre-appointment checks should be made including carrying out Disclosure & Barring Service (DBS) checks through the RFL and taking up references. DBS checks must be completed every three years for existing staff or more frequently if instructed to do so by the SCMG. Coaching staff must have their qualifications checked and their coaching licence must be inspected and the number recorded. Coaches must also be reminded that they have agreed to abide by the Coaches Code Conduct and the RESPECT Code of Conduct. Coaches (and other volunteers where relevant) should be given copies of these documents

In addition clubs should be clear about their club's aims and philosophy and whether a coach or volunteer is a good match for that club. Carrying out interviews, taking up references and criminal record checks are an important part of safe recruitment but also help to check that individuals meet the club ethos.

Once volunteers and staff are in place it is essential that they go through an induction process and that their behaviour and performance is monitored and feedback given. Club Management should be vigilant and look out for any concerns about poor practice or abuse and act on them at an early stage following the guidelines in this document. The Club management should also offer appropriate support, through liaison with the RFL Safeguarding Manager to those who report concerns/complaints and those accused.

### 3.4 GENERAL PRINCIPLES OF GOOD PRACTICE

The following is a non-exhaustive list of the general principles of good practice with children:

- Treating all children equally, and with respect and dignity
- Promoting a culture which ensures children are listened to and those views acted on (see RFL Listening Club Initiative)
- Respecting all children as individuals
- Always putting the welfare of each child first, before winning matches or achieving goals or supporting coaches;
- Making rugby league fun, enjoyable and promoting fair play
- Ensuring that all disciplinary sanctions are fair, proportionate to the issue and the child's age, and do not involve violent or physical punishment or humiliation
- Communicating with parents to promote positive outcomes for children
- Physical exertion, e.g. running around the pitch should not be used as a method of punishment
- Always working in an open environment (e.g. not having private or unobserved situations and encouraging an open environment (e.g. no secrets)
- Maintaining a safe and appropriate distance, both physical and emotional, with children
- Building balanced relationships based on mutual trust which empowers children to share in the decision-making process
- Not having sexual relationships with children at the club including 16 or 17 year olds - this includes all coaches and other staff or volunteers at a club
- Being an excellent role model – this includes not smoking or drinking alcohol in the company of children whilst undertaking any role within an RFL setting, promoting a healthy diet and condemning the use of illegal and performance enhancing substances

Policies covering best practice guidelines for working with children can be found on the RFL website [http://www.rugby-league.com/the\\_rfl/child\\_player\\_welfare](http://www.rugby-league.com/the_rfl/child_player_welfare)

### 3.5 EQUALITY & DIVERSITY

Equality protects people from being discriminated against on the grounds of group membership i.e. gender, race, age, disability, religious beliefs, faith and sexual orientation. It is based on the legal obligation to comply with anti-discrimination legislation. For more information on relevant Equality legislation please contact the RFL.

Diversity is recognising, valuing and respecting the diversity of everyone. Diversity encompasses visible and non-visible differences which may include, but are not limited to, differences protected by the Equalities Act 2010.

All employees and volunteers should guard against making assumptions about an individual's identity based on stereotypes. As well as being inappropriate it can be very misleading making it less likely that a worker will be able to identify any problems or concerns or gain the trust and respect of the individuals that they are working with.

#### **Why is a commitment to Equality and Diversity essential?**

- 1 It is morally the right thing to do – both in terms of everyone's wellbeing and the wider reputation of the club as a safe and welcoming environment

- 2 It makes good business sense – if a club is seen to be inclusive, to challenge inequality and discrimination and to ensure the safety and well-being of all participants – there will be increased participation particularly among underrepresented groups and a greater likelihood that participants will stay involved
- 3 Legal responsibility – if a child experiences discrimination, victimisation or harassment based on their gender, race, disability, religious beliefs, faith, age or sexual orientation the club could face legal proceedings which are costly in terms of possible fines as well as a damaging loss of reputation
- 4 Certain groups can be more vulnerable to abuse

### 3.6 EDUCATION

It is essential that a sufficient number of individuals within the club have a basic level of Safeguarding training to ensure that this Policy is adhered to throughout the club. The current course which gives this knowledge is 'Safeguarding and Protecting Children' (SPC.) This course is a UK Coaching course which is required for the RFL L2 Coaching Licence and is strongly recommended for all those working with children. For those who have previously attended this course a refresher is available online.

CWOs need more knowledge than other volunteers in order for them to be as effective as possible in fulfilling their role and responsibilities. This knowledge is imparted through the 'Time To Listen' (TTL) course. This course was designed by the NSPCC Child Protection in Sport Unit (CPSU) and has been amended by the RFL (with CPSU approval) to reflect practices within the game. Although this course is primarily aimed at CWOs, other volunteers are more than welcome to attend in order to increase their knowledge.

The Rugby League Learning website [http://www.rugby-league.com/the\\_rfl/rugby\\_league\\_learning](http://www.rugby-league.com/the_rfl/rugby_league_learning) contains details of education opportunities.

### 3.7 MANAGING CHALLENGING BEHAVIOUR

Coaches & other volunteers may have to deal with challenging behaviour from the children or young people in their care. It is important that those involved in youth and junior Rugby League are aware of the RFL's Policy for Managing Challenging Behaviour which can be found on the RFL website <http://media.therfl.co.uk/docs/ManagingChallengingBehaviour.pdf>

This Policy aims to encourage good practice, suggest some strategies and sanctions which can be used and identify unacceptable sanctions or interventions which must never be used.

The Policy is based on the following principles:

- The welfare of the child is paramount
- All those involved in the sport including children, coaches & volunteers should have clear guidelines about the standard of behaviour which is expected and the processes for dealing with behaviour which is unacceptable
- Children must never be subject to any form of treatment that is harmful, abusive, humiliating or degrading
- Some children's behaviour may be caused by medical or psychological conditions. Coaches & volunteers may need additional help including discussing the child's needs with parents and/or carers and possibly from external agencies that already support that child
- Rugby League can be a beneficial experience for all children and children should only be excluded from the sport in exceptional cases.

## 4 ABUSE &/OR POOR PRACTICE

### 4.1 RECOGNISING ABUSE &/OR POOR PRACTICE

Operational Rules 2019 – Safeguarding Policy

It is essential that all adults involved with children in Rugby League understand what constitutes abuse and/or poor practice, how to recognise it and how to respond to disclosures and allegations (see Section 5). Abuse and poor practice can be very emotive and difficult subjects; however, it is important that they are discussed openly at clubs as this helps create an environment where people are more aware of the issues and sensitive to the needs of children. This open environment also gives people more confidence in recognising abuse and /or poor practice and reacting to it.

Abuse can and does occur outside the family setting. Even for those experienced in working with child abuse, it is not always easy to recognise a situation where abuse may occur or has already taken place. The staff and volunteers in Rugby League, whether in a paid or voluntary capacity, are not experts at such recognition. However, they do have a responsibility to act if they have any concerns about the behaviour of someone (an adult or another child) towards a child and to follow the procedures set out in Section 5 of this document.

## **4.2 DEFINING ABUSE**

Any person may abuse or neglect a child by inflicting harm or by failing to act to prevent harm. Children may be abused in a family or institutional or club environment by people known to them or more rarely by a stranger. Children can be abused by adults or by other children and some forms of abuse may be carried out through social media.

The effects of abuse can be extremely damaging and if allowed to continue or left unacknowledged may follow a person into adulthood. For instance, a person who has been abused as a child may find it difficult to maintain stable or trusting relationships, may suffer from low self-esteem or self-harm, may become involved in drugs or prostitution, may attempt suicide and may inflict the same behaviour on to other children in future.

### **4.2.1 Categories of Abuse**

#### **i) Physical Abuse**

Physical abuse occurs if people physically hit, burn, poison, shake or in some way hurt or injure children and young people, or fail to prevent these injuries from happening. In Rugby League, physical abuse could happen where training methods are inappropriate for the developmental age of the child or young person, where they are allowed to play with an injury or when concussed or potentially concussed or before the appropriate Graduated Return To Play has been completed or where inappropriate drugs or alcohol are offered or accepted. It would clearly happen if a child or young person is hit or physically restrained or manhandled by those supervising the game or training session.

#### **ii) Neglect**

Neglect takes place if adults fail to meet a child or young person's basic physical needs, e.g. for food, warmth and clothing, or emotional needs such as attention and affection. It occurs if children or young people are left alone or inadequately supervised or where they are exposed to danger, injury or extreme weather conditions. In Rugby League, neglect could occur if children or young people do not have proper supervision, clothing or are allowed or encouraged to play whilst injured or the concussion rules are not followed. It could occur if a child or young person's particular health needs are disregarded before, during, or after a game.

#### **iii) Sexual Abuse**

Sexual abuse occurs if children or young people are used to meet another person's sexual needs. This includes any form of sexual behaviour with a child or young person (by an adult or another child or young person), the use of sexually explicit language and jokes, inappropriate touching and exposure to pornographic material. It also includes 'sexting' an increasingly common activity among children and young people, where they share inappropriate or explicit images on-line or through mobile phones. 1 in 4 children have received unwanted images on the subject of sex according to

the NSPCC 2014. Creating an indecent image of someone under 18 or sending such images is against the law. Sexual abuse can occur in Rugby League. For example, where there is inappropriate touching, or where sexually-explicit jokes occur between adults and children or young people or if indecent images are taken or adapted and placed on pornography sites.

**iv) Emotional Abuse**

Emotional abuse includes frequent threatening, taunting or sarcastic behaviour, along with holding affection or being extremely overprotective. It includes racist or sexist behaviour and demeaning initiation ceremonies. It can be inflicted by other children and young people as well as by adults. Children and young people who are being abused or bullied in any way will also experience emotional abuse. In Rugby League, coaches or parents emotionally abuse children and young people if they constantly criticise, abuse their power, or impose unrealistic pressure to perform to a high standard. It may also occur if a club allows members to deride people with disabilities or from minority cultures and use derogatory language about them.

**v) Bullying**

Although anyone can be the target of bullying, children and young people who are perceived as "different" from the majority may be at greater risk of bullying. This includes children and young people from minority cultures or children and young people with disabilities. Bullying can be defined as:

- Physical: hitting, kicking and theft
- Verbal: name calling, constant teasing, sarcasm, racist or homophobic taunts, threats and gestures
- Emotional: tormenting, mobile text messaging, ridiculing, humiliating and ignoring
- Sexual: unwanted physical contact or sexually abusive comments.

Bullying can take place anywhere, but is more likely to take place where there is inadequate supervision. In Rugby League it is more likely to take place in the changing rooms or on the way to and from the Rugby League pitch - but can also take place at a training session or in a competition. Rugby League's competitive nature can create and even support an environment for the bully if individuals and clubs are unaware.

In an NSPCC survey of young people (2000), bullying was reported to be the most common source of distress and anxiety.

The bully in Rugby League can be:

- A parent who pushes too hard
- A coach or manager who has a win-at-all-costs philosophy
- A coach who excludes a player or does not give them game time
- Allowing other children or parents to make decisions on excluding a child
- A child or young person intimidating another
- An official who places unfair pressure on a child or young person.

Bullying includes Cyber-Bullying which is using on-line spaces to spread rumours about someone or exclude them. It can also include text messaging, including video and picture messaging.

**vi) Child Trafficking &/or Modern Day Slavery**

Child Trafficking and/or Modern Day Slavery are about taking children out of their protective environment and preying on their vulnerability for the purpose of exploitation. Any concerns about the possibility of a child or young person being trafficked or enslaved should be reported via the statutory agencies.

Although no precise figures exist, the ILO (in 2005) estimated that between 980,000 to 1,225,000 children - both boys and girls - are in a forced labour situation as a result of trafficking internationally.

**vii) Female Genital Mutilation**

Female genital mutilation is a form of child abuse common to some African, Asian and Middle Eastern communities in the UK. This illegal and life-threatening initiation ritual can leave young victims in agony and with physical and psychological problems that can continue into adulthood. Carried out in secret and often without anaesthetic it involves the partial or total removal of the external female genital organs. The NSPCC Female Genital Mutilation (FGM) helpline offers specialist advice, information and support to anyone concerned that a child's welfare is at risk because of female genital mutilation. Though callers' details can remain anonymous, any information that could protect a child from abuse will be passed to the Police or Social Care services. Clubs should be mindful if a regular attender goes missing from a club or if a child, their peer or relative starts expressing worries about a trip abroad. If you are worried that a child may be at risk of FGM, you can contact the 24 hour helpline anonymously on 0800 028 3550 or email [fgmhelp@nspcc.org.uk](mailto:fgmhelp@nspcc.org.uk). If you wish to find out more about FGM then you can access the NSPCC's fact sheet via this link – [www.nspcc.org.uk/Inform/resourcesforprofessionals/minorityethnic/female-genitalmutilation\\_wda96841.htm](http://www.nspcc.org.uk/Inform/resourcesforprofessionals/minorityethnic/female-genitalmutilation_wda96841.htm)

**viii) Forced Marriage**

A forced marriage is where one or both people do not (or in cases of people with learning disabilities, cannot) consent to the marriage and pressure or abuse is used. It is recognised in the UK as a form of violence against women and men, domestic/child abuse and a serious abuse of human rights. The pressure put on people to marry against their will can be physical (including threats, actual physical violence and sexual violence) or emotional and psychological (for example, when someone is made to feel like they're bringing shame on their family).

The Forced Marriage Unit (FMU) operates a public helpline to provide advice and support to victims and those being pressurised into forced marriages. Of the 1,300 plus cases dealt with in 2012 40% of victims were under 18. If you are worried that a child may be at risk of forced marriage, you can contact FMU via the helpline on 020 7008 0151 or email [fmu@fco.gov.uk](mailto:fmu@fco.gov.uk). For more information on forced marriages go to [www.gov.uk/forced-marriage](http://www.gov.uk/forced-marriage)

**ix) Honour Based Violence**

The term 'Honour Based Violence' (HBV) is the internationally recognised term describing cultural justifications for violence and abuse. It justifies the use of certain types of violence and abuse against women, men and children. The Association of Chief Police Officers defines HBV as: 'A crime or incident, which has or may have been committed, to protect or defend the honour of the family and/or community'. HBV cuts across all cultures, nationalities, faith groups and communities and transcends national and international boundaries. HBV is also a Domestic Abuse issue, a Child Abuse concern and a crime. If you are worried that a child may be at risk of HBV contact Children's Social Care for further advice and guidance or speak to the RFL Safeguarding Manager.

**x) Radicalisation**

Protecting children from the risk of radicalisation should be seen as part of an organisation's wider safeguarding duties and is similar in nature to protecting children from other forms of harm and abuse. During the process of radicalisation, it is possible to intervene to prevent vulnerable people being radicalised.

Radicalisation refers to the process by which a person comes to support terrorism and/or forms of extremism. There is no single way of identifying an individual who is likely to be susceptible to an extremist ideology. It can happen in many different ways and settings. Specific background factors may contribute to vulnerability which are often combined with specific influences such as family, friends or online, and with specific needs for which an extremist or terrorist or racist or supremacist group may appear to provide an answer. The internet and the use of social media in particular has become a major factor in the radicalisation of young people. As with managing other safeguarding risks, staff/volunteers should be alert to changes in children's behaviour which could indicate that they may be in need of help or protection.



#### 4.2.2 Poor Practice

Poor practice is the term used to describe practice which falls below the standards expected to such an extent that a child's welfare is compromised and is where an adult's or another child's behaviour is inappropriate and may be causing concern to a child. In application of this Policy, poor practice includes any behaviour of a Safeguarding nature which contravenes the RESPECT Code of Conduct or Coaches Code of Conduct, infringes an individual's rights and/ or is a failure to fulfil the highest standards of care. Poor practice is unacceptable in Rugby League, should never be sanctioned and will be treated seriously with appropriate actions taken.

Some examples of Poor Practice are:

- Insufficient care is taken to avoid injuries e.g. by excessive training or inappropriate training for the age or maturity, experience and ability of players;
- Giving continued and unnecessary preferential treatment to individuals and regularly or unfairly rejecting others e.g. singling out and focusing on the talented players or the coach's own children or not having a fair team selection policy;
- Having a win at all costs mentality.
- A club supporting a coach so that it appears that this over rides the principle that the welfare of the child is paramount
- Placing children in potentially compromising and uncomfortable situations with adults
- Allowing abusive or concerning practices to go unchallenged and unreported e.g. failing to deal with or report a coach who ridicules or swears at players who make a mistake during a match
- Failing to adhere to the game's RESPECT or other codes of conduct including the use of foul and abusive language
- Issuing disciplinary sanctions which are not proportionate to age and/or involve violent or physical punishment or humiliation
- Excluding a child from a club without working with the child and parents to improve behaviour

#### 4.2.3 Practice Never to be Sanctioned

No one involved in the game should ever:

- Engage in rough, physical or sexually provocative games, including horseplay
- Share a room with a child
- Shower with a child
- Allow or engage in any form of inappropriate touching
- Using or allowing children to use inappropriate language unchallenged
- Make sexually suggestive comments to a child, even in fun
- Reduce a child to tears as a form of control
- Allow allegations made by a child go unchallenged, unrecorded or not acted upon;
- Do things of a personal nature for children, young people or disabled adults, that they can do for themselves
- Take a child or children to their home where they will be alone with them.
- Invite or allow a child or children to stay with them at their home unsupervised
- Contact a child directly by telephone or social media
- Allow or encourage children to drink alcohol, take drugs or smoke

- Ignoring Health & Safety Rules
- 

### **N.B Personal Care**

It should be clear to everyone at the club (including young people and their parents/carers) that sports coaches and other volunteers should not be involved in providing intimate personal care for young or disabled participants. This should always be the responsibility of the parents, carers or other identified chaperones, care staff or volunteers. The reasons for this include:

- It puts the child in a potentially vulnerable position
- The potential negative impact on the young person's privacy and dignity
- Sports staff are unlikely to be trained to carry out this role and it isn't their role – they are there to facilitate and supervise sports activities • It can impact on the level of adult supervision for the remainder of the group
- There may be health and safety considerations around manual handling procedures
- The adult may be vulnerable to others misinterpreting their behaviour or motivation, and may result in concerns or allegations arising
- It can reinforce the child's vulnerability and lack of autonomy
- It models and may help to perpetuate poor practice

<file:///C:/Users/emmar/Downloads/personal-care-responsibilities-cpsu-factsheet.pdf>

If any of the following incidents should occur to staff or volunteers they should be reported immediately to another colleague/CWO and make a written note of the event. This action should be taken as soon as possible for the protection of all individuals concerned. Parents should also be informed of the incident:

- If you accidentally hurt a player
- If he/she seems distressed in any manner
- If a player appears to be sexually aroused by your actions
- If a player misunderstands or misinterprets something you have done

### **4.3 INDICATORS OF ABUSE**

Children and young people may be reluctant to tell someone when they are being abused or may be bullied out of disclosing or forced to retract their concerns, so it is essential that every adult is aware of the possible signals that a child and young person's welfare or safety is being threatened. However, there is rarely a clear sign and you may often have to piece together various snippets of information and rely on your instinct that something does not seem quite right. You may have one piece of information that, when added to that of others, forms a clear picture of abuse. This is often compared to fitting pieces of a jigsaw together. Only when you have a few pieces can you start to see the true picture.

It is not the responsibility of those working in Rugby League to decide that child abuse is occurring, but it is their responsibility to act and pass on suspicions and/or information to the RFL SCMG and/or appropriate statutory agencies.

The list below gives some possible physical and behavioural signs of abuse. Some are very explicit and specific, others are much more general. You need to be careful as any one of these signs might have another very plausible explanation, such as a death in the family, loss of a pet, an absent family member or problems at school. However, you should remember to raise your concerns if there is a combination of unexplained changes over a period of time. Never allow a child or young person's disability or cultural difference to explain away concerns. This is not a judgement for you to make.

Indications that a child may be being abused include the following:

Physical Abuse	Fear of contact, aggression, temper, running away, fear of going home, reluctance to change or uncover body, depression, withdrawal, bullying or abuse of others. Unexplained and unusual bruising, finger and strap marks, cigarette burns, bite marks, fractures, scalds, missing teeth
Neglect	Always being tired, early or late, absent, few friends, regularly left alone, stealing, no money, parents or carers not attending or supportive. Constant hunger, dirty, ill-fitting clothes, inappropriate clothing, weight change, untreated conditions and continual minor infections.
Sexual Abuse/Female Genital Mutilation	Apparent fear of someone, nightmares, running away, sexually explicit knowledge or behaviour, masturbation, bedwetting, eating problems, substance abuse, unexplained money or gifts, acting out with toys, self-harm. Distress or anxiety on reading texts, being withdrawn, anger, moodiness, reduced performance. Genital pain, itching, bleeding, bruising, discharge, stomach pains, discomfort, pregnancy, incontinence, urinary infections, STDs, thrush, pain on passing motions.
Emotional Abuse	Unable to play, fear of mistakes, low self-esteem, fear of telling parents, withdrawn, unexplained speech & language difficulties, few friends. Weight change, lack of growth or development, unexplained speech disorders, self-harm.
Bullying	Difficulty making friends, anxiety over school, truancy, withdrawn, anger, moodiness, suicide attempts, reduced performance, money and possessions lost, stealing, distress and anxiety on reading texts Weight change, unexplained injuries and bruising, stomach and headaches, bedwetting, hair pulled out.
Forced Marriage/Female Genital Mutilation	A regular attender goes missing from the club or a child, their peer or relative starts expressing worries about a trip abroad.
Radicalisation	Showing sympathy for extremist causes, glorifying violence, especially to other faiths or cultures, making remarks or comments about being at extremist events or rallies outside school, intolerance of difference, including faith, culture, gender, race or sexuality or attempts to impose extremist views or practices on others.

The RFL website [http://www.rugby-league.com/the\\_rfl/child\\_player\\_welfare](http://www.rugby-league.com/the_rfl/child_player_welfare) contains detailed information about categories of abuse and how to recognise them and the RFL Anti Bullying Policy.

#### **4.4 AWARENESS OF INCREASED VULNERABILITY TO ABUSE**

All those involved in rugby league need to be aware that some children can be more vulnerable to abuse because of their needs and background.

##### **4.4.1 Disability**

Disabled Children may be more vulnerable to abuse because they may:

- Require intimate personal care
- Experience negative attitudes and abuse due to their disability
- May be ignored and excluded from activities if people fail to recognise that it is the barriers that society puts up which prevent their involvement not their disability *per se*
- May be dependent on their abuser for care
- Be less able to resist either verbally or physically
- Have a smaller network of friends to support and protect them
- Lack access to peer groups to discover what is acceptable behaviour
- Have significant communication difficulties including the use of sign language
- Be more likely to have their verbal or non-verbal communication misinterpreted as relating to their disability rather than abusive experiences
- Have medical needs which may be used to explain abuse.

##### **4.4.2 Black Asian & Minority Ethnic groups**

Children from Black Asian & Minority Ethnic groups may be more vulnerable to abuse because they may:

- Experience racism and racist attitudes
- Expect to be ignored by people in authority due to experience of institutionalised racism
- Be afraid of further abuse or racist abuse if they challenge others
- Be subjected to myths based on racial stereotyping
- Want to fit in and not want to make a fuss
- Be using or learning English as a second language and therefore find it more difficult to communicate.

##### **4.4.3 Religion and faith**

Children from various religions and faiths may be more vulnerable to abuse because they may:

- Experience religious intolerance, fear or hatred based on their religious beliefs
- Be subjected to myths based on stereotypes
- Suffer bullying or assumptions about their commitment to the game due to their religious beliefs and practices
- Be discriminated against, harassed or bullied based on their actual or perceived religious beliefs due to fear of religious extremism.

##### **4.4.4 Sexual orientation**

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Children are often aware of their sexuality from an early age and many children may already identify as being lesbian, gay, bisexual or transgender (LGBT). LGBT Children may be more vulnerable to abuse because they may:

- Be subjected to homophobia – which includes bullying abuse or physical attacks
- Have their experiences as LGBT children rendered invisible by heterosexist attitudes and assumptions which assumes that everyone is heterosexual and that this is preferable to being gay.

#### **4.4.5 Match Officials**

A considerable proportion of the match officials at youth and junior games are children and their role makes them particularly vulnerable to abuse in all its forms. Many young officials face verbal, emotional and even physical abuse whilst carrying out the role and many become disillusioned at best or suffer a significant and lasting loss of confidence when faced with abuse of this nature.

In addition to abuse from coaches and spectators match officials are vulnerable to abuse from other match officials. It is important that Leagues and Match Officials Societies implement all the safeguarding principles to protect young match officials.

#### **4.4.6 Players on an Elite Pathway**

Research shows that players who are on an elite performance pathway may be subject to burn out, increased focus on win at all costs, excessive training regimes. Due to the culture of sport, an authority system may be created which facilitates power, obedience and potentially the rationalisation of abuse which can be more prevalent at the elite level. This abuse can take any form including physical, sexual and bullying. The elite environment can also be used to suggest that suffering poor practice or abuse is part of the requirements to succeed in that environment.

For many young people, reaching a scholarship or academy or representative level has been their focus for a number of years, and they will have trained hard to achieve this. Some parents will also have made a significant contribution and often considerable sacrifices to support their child's progress and success. In these circumstances it can be difficult for child, young people and parents to report abuse.

#### **4.4.7 Children who take on Leadership Roles**

More and more children are taking on leadership and volunteering roles within Rugby League. This should be an enjoyable and positive experience. Unfortunately some adults (coaches, parents, volunteers and spectators) lose sight of the fact that an individual in a leadership role who is under 18 is still legally a child.

Many children suffer verbal, physical and emotional abuse in leadership roles. This is unacceptable in Rugby League and the harm that is caused to these children needs to be recognised by adults within the game.

#### **4.4.8 Economic Deprivation**

Children who come from families suffering short or long term economic deprivation may be more susceptible to abuse through neglect (which may be unintentional), lack of purchase power making them an easier target to a groomer using gifts and bullying by peers.

#### 4.5 RREDUCING THE POTENTIAL FOR VULNERABILITY

Children in Rugby League may be subjected to bullying by children of the same or opposite sex and may have assumptions made relating to their sexuality or sexual orientation because of their involvement in playing a competitive contact sport such as Rugby League. Such assumptions or stereotypes are wholly inappropriate and should not be condoned as they may increase the vulnerability of some children to abuse.

It is important that both girls and boys are accorded the same levels of respect by all those working with them and should not be treated unequally because of their gender.

Given the increased vulnerability of some groups of children it is important that clubs (match officials societies) create a safe culture including:

- Finding ways of understanding and communicating with all children
- Maintaining best practice at all times in physical and health care
- Considering and responding to the diverse cultures within which a club is based
- Respecting and valuing diversity
- Building positive relationships with parents and carers and include them in club activities
- Observing changes in mood, appearance and behaviour and discuss those concerns with families, carers, the CWO, or RFL Safeguarding Manager if suspicions or concerns are significantly raised about the care or welfare of the child
- Acknowledging that disabled children are additionally vulnerable and that vigilance is essential
- Having systems in place that ensures there is no abuse of match officials from anyone connected with the club
- Taking a zero-tolerance approach to abusive behaviour directed towards a child who is carrying out a leadership role is not acceptable
- Reporting inappropriate behaviour to the RFL Safeguarding Manager as abuse or poor practice
- Ensuring that the RESPECT code of conduct is enforced and actively promoted at the club
- Making sure that all club officials set good examples of behaviour at all times
- Ensuring that CWO and others are aware of the dangers of radicalisation
- Seek advice from RFL Safeguarding Manager

#### 4.6 POSITIONS OF TRUST

The power and influence that a coach (or other member of staff/volunteer) has over a child involved in sport cannot be under-estimated. If there is an additional competitive aspect to the activity and the coach/staff member/volunteer has some responsibility for the child's success or failure, then the power and influence of that person is increased. It is therefore vital for coaches/staff/volunteers to recognise these issues and to ensure that they do not abuse their positions of trust.

Whilst young people aged 16 or 17 can legally consent to some types of sexual activity, the Sexual Offences Act 2003 states that "It is an offence for a person aged 18 or over to involve a child under that age in sexual activity where he or she is in a specified position of trust in relation to that child. This includes those who care for, advise, supervise or train children and young people". The RFL's policy is based on the principles within that Act.

Any person who has any direct and/or indirect power or influence over a Child within the Game (including, but not limited to coaches, team managers, match officials, CWOs and club officials) are in a position of trust with that Child. Each such person shall:

- act within appropriate boundaries in relation to all forms of communication with any such Child;
- not have intimate, sexual or inappropriate relationship with any such Child

Any breach of the above is serious Misconduct.

For the avoidance of doubt a Child may be in a position of trust with another Child where they have taken on a leadership role.

#### **4.7 GROOMING**

The majority of adults working with children in Rugby League are committed to providing an enjoyable and safe environment in which to participate. However, a small proportion of adults actively seek opportunities to abuse children for their own sexual needs. When thinking about danger signs of grooming it is important to recognise that both boys and girls are groomed and/or sexually abused.

Sexual abuse of children is often the result of pre-meditated actions that are carefully planned. Preparing a child or organisation (i.e. a Club) is described as 'grooming' and is illegal under the provisions of The Sexual Offences Act 2003 and Misconduct under this Policy. It is important to understand how an abuser can 'groom' a club or parents or a child by appearing trustworthy and helpful, therefore giving the impression that they can take responsibility for a young person/some young people.

Abusers come from all sections of society, within and outside of the family and within and outside Rugby League. They may be perceived as 'respectable' people – the very last person anyone could suspect of abusing a child; this is usually the image they work hard to portray. Research into abuse demonstrates clearly that children are most likely to be abused by someone they know and who is likely to be in a position of trust with the child. Whilst the vast majority of sexual abusers are male, it is important not to overlook the fact that female sexual abusers do exist.

Sexual abusers use various techniques to 'groom' children, organisations and parents. These include:

- Seeking opportunities to be in contact with children, e.g. volunteering.
- Making friends with children, coaches, volunteers or parents
- Appearing trustworthy and helpful
- Giving presents to children or offering additional individual support/coaching
- Complementing the child to make them feel comfortable and confident.
- Threatening (you won't get picked for the team) or bribing (you will get picked for the team) the child

Abusers target children who they see as particularly vulnerable, this may be due to the child having low self-esteem or it appearing that they have little parental support. Therefore, children's parents should always be encouraged to be part of the club as this can act as an extra safeguard.

There are particular risks for talented children and these children are more at risk of abuse on 'away trips'. These risks are particularly acute at the point at which a player is at 'pre-peak' performance. These risks relate to:

- Separation from close family and friends– due to amount of 'away' travel and possibly living away from home
- Dependence on the coach for team selection, advice, emotional support, money.
- Lack of safeguards away from home such as lack of checks on accommodation practices

- Too much emphasis on winning and high performance and not enough on personal development and enjoyment. This environment can sometimes be condoned by parents.

Any concerns relating to an adult's behaviour or intentions towards children should be reported appropriately, see Section 5.

## **5 RESPONDING TO, RECORDING & REPORTING POOR PRACTICE, ABUSE AND BULLYING OR OTHER CONCERNS WITHIN OR OUTSIDE RUGBY LEAGUE**

### **5.1 BACKGROUND**

There is a legal and moral responsibility to report any concerns about a child within Rugby League and any concerns which may be raised about a child outside the sport. Child abuse of all types, particularly sexual abuse, can generate strong and confusing emotions in those facing such a situation for instance disbelief, disgust, anger etc. It is important to understand these feelings and not allow them to interfere with your judgement about any action to take. Abuse and poor practice can occur within many situations including the home, school and the sporting environment.

It is understood that people may often have concerns about reporting the behaviour of adults who are aggressive and potentially violent. Where possible the RFL will protect the identity of the person who has reported an incident when they feel threatened by the individual concerned. It should be remembered that if these individuals are intimidating to other adults they are likely to be even more intimidating to any children within their care and that there is a duty of care and an obligation under this Policy to report such behaviour.

Rugby League clubs are often close communities which generate strong loyalties between the volunteers working together. The RFL appreciates that it can be difficult to report close colleagues but would remind all those involved in the game of their over-riding moral duty to ensure the welfare of the children at the club above any sense of loyalty to colleagues or the club. All suspicions of abuse or cases of poor practice should be reported following the guidelines in this document.

A coach, official or volunteer may have regular contact with children and be an important link in the identifying cases where a child needs protection. In addition coaches can often become the only adult that a child feels they can trust. This can often lead to a coach receiving a disclosure about abuse outside the club environment. In these circumstances there is a duty to pass on the information and coaches and other volunteers need to be aware of the action to take in these circumstances.

### **5.2 WHISTLE BLOWING**

The RFL is determined to ensure that the culture of the sport is one in which it is safe, acceptable and gives confidence to those involved in rugby league to raise concerns about unacceptable practice and misconduct. In order to achieve this, the RFL has a Whistle Blowing Policy which can be found at [http://www.rugby-league.com/the\\_rfl/child\\_player\\_welfare](http://www.rugby-league.com/the_rfl/child_player_welfare) The RFL rules make it an offence to harass or victimise a whistle blower.

### **5.3 WHAT TO REPORT**

In order for the Safeguarding Case Management Group (SCMG) to carry out its responsibilities under the Safeguarding Policy the Group needs to be informed of the following issues or related allegations. In appropriate instances the Group will log the issue/allegation and refer it to the relevant League or Club to deal with and report back to the SCMG, alternatively the SCMG will deal with the issue/allegation itself or refer it to the appropriate statutory agencies.

The following is a list of issues and/or allegations which should be referred to the SCMG, please note this is not exhaustive and if anyone in the game believes a Child is at risk of harm this should be reported.



**5.3.1 Physical abuse**

- Assault or inappropriate contact on a Child by an adult
- Allegations or suspicions that a Child is being physically abused in or outside Rugby League

**5.3.2 Verbal Abuse**

- Threatening and/or abusive language that causes (or that a reasonable adult would expect to cause) emotional distress to a Child

NB just because a Child does not appear to be emotionally distressed does not mean that they are not, when verbal abuse is regular Children learn to hide their feelings.

**5.3.3 Racist, homophobic or other discriminatory abuse**

- Racist, homophobic or other discriminatory abuse or allegations of abuse which have not resulted in a dismissal.

NB if the Match Official has heard the abuse and dismissed the player then the report should be dealt with in the same manner as any other dismissal

**5.3.4 Neglect**

- Allegations or suspicions that a Child is being neglected

**5.3.5 Sexual abuse/breach of Relationships of Trust**

- Allegations or suspicions that a Child is being sexually abused either in the game or in any other place e.g. school, home, church, by other Children.
- Allegations of an adult sharing a room with a Child, showering with Children, making sexually suggestive comments to a Child, inappropriate touching, taking or inviting a Child to their home on their own
- Allegations or suspicions that a volunteer or employee is entering into a sexual relationship with a Child under 18 involved in the game

**5.3.6 Information about Participants**

- Information and/or rumours about participants in the game which if true would lead a reasonable person to believe that the participant (regardless of age) may be a threat to the safety of Children

**5.3.7 Bullying**

- Bullying of Children by adults

Child on Child bullying should usually be dealt with by the CWO at the club who may contact the Safeguarding Manager for advice.

**5.3.8 Female Genital Mutilation, Honour Based Violence, Radicalisation**

Allegations or suspicions of any of the above should usually be reported to the police, however CWOs may contact the Safeguarding Manager for advice.

**5.3.9 Poor Practice**

Poor practice should initially be reported to the Safeguarding team who may decide to deal with it (particularly if either the adult concerned is already know to the Safeguarding team or if there have

been a number of incidents of poor practice raised at a particular club which the club does not appear to be capable of dealing with) or may refer the issue back to the club/league to deal with internally. In these situations the club/league must report back on their findings.

#### **5.4 WHAT ACTION TO TAKE TO REPORT CONCERNS, REPORT A DISCLOSURE OR AN ALLEGATION**

On becoming aware of or witnessing a concern, receiving a disclosure or an allegation or a breach of this Policy you should:

##### **In the case of Abuse:**

- Contact the CWO who will report to the RFL Safeguarding Manager
- If the CWO is not available report your concerns direct to the RFL Safeguarding Manager
- The RFL Safeguarding Manager will report to the RFL Safeguarding Case Management Group or the statutory agencies as appropriate
- If neither the CWO or the Safeguarding Manager is available and/or immediate action is required to protect the child contact Children's Social Care or the police as appropriate

##### **In the case of Poor Practice:**

- Contact the CWO who will report to the RFL Safeguarding Manager
- If the CWO is not available report your concerns direct to the RFL Safeguarding Manager

#### **5.5 ADVICE ON ACTION TO BE TAKEN IF A CHILD DISCLOSES TO YOU**

The points below set out general principles to be followed with all concerns, allegations and disclosures.

If a child informs you directly that he/she, or another child, is concerned about someone's behaviour towards them (this is termed a 'disclosure') then:

##### **The person receiving the information should:**

- React calmly so as not to frighten or deter the child
- Believe what the child is telling you
- Tell the child he/she is not to blame and that he/she was right to tell
- Ensure the immediate safety of the child
- If the child needs immediate medical treatment, take them to hospital or telephone for an ambulance, inform doctors of the concerns and make sure that they know that this is a Safeguarding issue
- Take what the child says seriously, recognising the difficulties inherent in interpreting what is said by a child who has speech disability and/or differences in language
- Keep any questions to the minimum required to ensure a clear and accurate understanding of what has been said
- Do not ask leading questions or make suggestions about what may have happened
- Reassure the child but do not make promises of confidentiality which might not be feasible in the light of subsequent developments
- In the event of suspicion of sexual abuse do not let the child shower or wash until given permission to do so by the police as washing can destroy valuable evidence
- Before contacting parents ensure that they are not the perpetrators

- Where appropriate seek advice immediately from Children’s Social Care or Police who will advise on the action to be taken, including advice on contacting parents, Expert advice can also be provided by the NSPCC Helpline on 0808 800 5000 or ChildLine on 0800 1111 (both 24 hours).
- Alternatively contact the RFL Safeguarding Team who can make referrals on your behalf
- Involve somebody else – if not Children’s Social Care or Police then the CWO, or the RFL Safeguarding Manager so that you can begin to protect the child and gain support for yourself.
- Write down the details of the concern, incident and/or what the child has disclosed as soon as possible, including details of who this information has been shared with and when.

**The person receiving the information should NOT:**

- Panic
- Allow their shock or distaste to show
- Show any disbelief or fail to take the allegations seriously
- Ask questions other than to clarify that they have enough information to act
- Speculate or make assumptions
- Make negative comments about alleged abuser
- Approach the alleged abuser
- Make promises or agree to keep secrets
- Take sole responsibility
- Shirk the responsibility to report the concern

**5.6 CONFIDENTIALITY**

Every effort should be made to ensure that confidentiality is maintained for all concerned. The legal principle that the “welfare of the child is paramount” means that considerations of confidentiality which might apply to other situations within the organisation should not be allowed to override the right of children to be protected from harm.

However every effort must be made to ensure that appropriate confidentiality is maintained when an allegation has been made and is being investigated.

Information should be handled and disseminated on a ‘need to know’ basis only. This may include the following people:

- The CWO;
- The League Welfare Officer;
- The RFL Safeguarding Manager and Safeguarding Case Management Group;
- The parents of the person who is alleged to have been abused (only following advice from the Children’s Social Care/Police or where the abuse does not involve the family);
- The person making the allegation;
- Children’s Social Care/the Designated Officer/Police;
- The alleged abuser (and parents if the alleged abuser is a young person) only following advice from the Children’s Social Care/Police.

Information should be stored in a secure place with limited access to designated people, in line with the data protection laws (e.g. that information is accurate, regularly updated, relevant and secure).

## 5.7 RECORDING THE INCIDENT OR ALLEGATION

Information passed to Children's Social Care or the Police must provide as much detail as is available and relevant in order to be as helpful as possible, hence the necessity for making a detailed record at the time of the disclosure/concern.

Information required at the referral stage:

**Child** - Age/ gender / name / disabilities / address /date of birth/ contact details/ parental responsibility / agencies already working with the family / relationship between child and accused.

**Accused** - Name / address / contact details/ position – employee / volunteer / paid / level of coach; Any other allegations; Marital status; Age; Previous incidents.

### Primary evidence

Core information about the alleged incident.

- a) Facts from the person making the allegation including dates/times/venue/witness details;
- b) Records with dates;
- c) Has anyone else been informed or is anyone else already involved in the investigation.

Other than in the case of an emergency situation the initial report should be made to the RFL Safeguarding Manager who will act as the point of contact with the statutory authorities.

In an emergency reporting the matter to the Police or Children's Social Care should not be delayed by attempts to obtain more information. A record should also be made of the name and job title of the Children's Social Care or Police Officer whom the concerns were passed, together with the time and date of the call. Any information forwarded to the Children's Social Care or Police must also be provided to the RFL Safeguarding Manager and/or the RFL Safeguarding Case Management Group (as soon as reasonably possible) who will take over management of the case and consider any wider issues within the game and put in place relevant protections.

Where reports are made to the RFL, the Safeguarding Manager will inform the Designated Officer where relevant as soon as possible.

In cases which are not an emergency but where there are concerns about a child's welfare the RFL Safeguarding Manager can make a referral to Children's Social Care on behalf of a club.

## 5.8 THE ROLE OF THE STATUTORY AGENCIES

Where clubs are made aware by any of the statutory agencies including but not limited to the Designated Officer, Children's Social Care and the Police, that their club or a volunteer or child at their club is subject to an investigation relevant to any issue related to the Safeguarding Policy the **club must always inform the RFL Safeguarding Manager immediately**. The RFL may have to take immediate action to protect the welfare of children but will always work in tandem with the statutory agencies.

## 5.9 THE RFL CASE MANAGEMENT SYSTEM (Please refer to RFL Operational Rules D1 and D4 for full details) [http://www.rugby-league.com/the\\_rfl/rules/operational\\_rules](http://www.rugby-league.com/the_rfl/rules/operational_rules)

All reports of alleged abuse or poor practice made to the RFL Safeguarding Manager are referred to the RFL Safeguarding Case Management Group (SCMG) who meet regularly throughout the year

to consider those cases. The powers of the SCMG are set out in RFL Operational Rules Tiers 1-3 and Tiers 4-6.

- The SCMG may refer allegations to the RFL's team of Independent Compliance Investigators, some of whom have specific Safeguarding experience. The Investigators will carry out an investigation and provide a report to the SCMG. Following the investigation the SCMG will consider the Compliance Investigator's report and decide on the course of action to take under the Operational Rules.

Where the Police and/or Children's Social Care and/or a Designated Officer is involved in a case the RFL SCMG will liaise with the statutory bodies and may defer any action until the statutory bodies have completed their work. Irrespective of the findings of statutory bodies enquiries, the RFL Safeguarding Case Management Group will assess all individual cases to decide whether action should be taken by the RFL in line with the Operational Rules.

The welfare of the child will always remain paramount.

#### **5.10 SUPPORT TO DEAL WITH THE AFTERMATH**

Consideration should be given about what support may be appropriate to children, parents and members of staff and volunteers. Use of Help Lines, support groups and open meetings will maintain an open culture and help the healing process. The British Association of Counselling Directory may be a useful resource. The RFL may be able to advise on counselling options.

#### **5.11 SUPPORT FOR THE ALLEGED PERPETRATOR**

Consideration should be given about what support may be appropriate to the alleged perpetrator of the abuse.

Additional information is available on [http://www.rugby-league.com/the\\_rfl/child\\_player\\_welfare](http://www.rugby-league.com/the_rfl/child_player_welfare) or on request from the RFL.

*APPENDICES | SECTION F2*

***CODE OF CONDUCT:  
BETTING AND RELATED  
ACTIVITY FOR THE  
COMMUNITY GAME***

*SECTION F2 | CODE OF CONDUCT: BETTING AND RELATED ACTIVITY FOR THE COMMUNITY GAME*



**CODE OF CONDUCT: BETTING AND RELATED ACTIVITY****1 INTRODUCTION**

- 1.1 Every Person subject to the Operational Rules (“**Person**”) is subject to this Code of Conduct on Betting and Related Activity (the “**Betting Code**”) at all times and shall be deemed to have accepted this Betting Code and agreed to be bound by and to comply with its provisions and to abide by all decisions made under the Betting Code.
- 1.2 The RFL may from time to time supplement, amend or vary this Betting Code. Such changes shall be deemed to be effective and binding on each Person on the date of publication of the changes by the RFL.
- 1.3 **Interpretation and application:**
  - 1.3.1 For the purpose of this Betting Code, a Person acts “for reward” if he arranges or agrees that he or someone else will receive any financial or other benefit for such act, directly or indirectly, and “reward” shall be construed accordingly.
  - 1.3.2 Event means any matter on which a bet may be placed including but not limited to promotion, relegation, man of the match and scoring milestones. Match and Competition have the meaning set out in the definitions section of these Operational Rules.

**2 PURPOSE**

- 2.1 This Betting Code shall be interpreted and applied in the light of the following fundamental sporting imperatives:
  - 2.1.1 Sport is unique because it is a contest on a level playing-field, the outcome of which is to be determined solely by the respective merits of the sporting competitors on the day of the contest, and therefore cannot be predicted but remains uncertain until the contest is completed.
  - 2.1.2 Public confidence in the authenticity and integrity of that contest is vital. If that confidence is undermined, then the very essence of sport, the unique characteristics that deliver its unique appeal, is shaken to the core. It is the determination to protect that essence of sport that has led the RFL to adopt this Betting Code.
  - 2.1.3 Advancing technology and increasing popularity have led to a substantial increase in the amount, and the sophistication, of betting on sports events. The development of new betting products, including betting exchanges that allow people to bet on losing outcomes, as well as internet and phone accounts that allow people to place a bet at any time and from any place, even after a sports event has started, have all increased the potential for the development of corrupt betting practices. That, in turn, increases the risk that attempts will be made to involve the Persons in the sport in such practices. Even where that risk is more theoretical than practical, its consequence is to create a perception that the integrity of the sporting spectacle is under threat.

- 2.1.4 Furthermore, it is of the nature of this type of misconduct that it is carried out under cover and in secret. This creates very significant challenges for a sports governing body seeking to enforce rules of conduct, whose investigative powers are limited. As a consequence, it is necessary to empower the sports governing body to seek and share information with competent authorities and other relevant third parties, and to require Persons to cooperate fully with all investigations and requests for information.
- 2.1.5 The RFL is committed to taking every step in its power to prevent corrupt betting practices undermining the integrity of the game of rugby league, including any efforts to influence improperly the outcome or any other aspect of a Match. This Betting Code has been adopted in order to assist in achieving that objective, and should be interpreted and applied accordingly.
- 2.1.6 The conduct prohibited under this Betting Code may also be a criminal offence and/or a breach of other applicable laws or regulations. Reference is made in particular to section 42 of the Gambling Act 2005, which makes it a criminal offence if a person "(a) cheats at gambling, or (b) does anything for the purpose of enabling or assisting another person to cheat at gambling)". This Betting Code is intended to supplement such laws and regulations with further codes of conduct for those involved in the game of rugby league. It is not intended, and may not be interpreted, construed or applied, to prejudice or undermine in any way the application of such laws and regulations. Persons must comply with all applicable laws and regulations at all times.

### 3. MISCONDUCT OFFENCES INVOLVING BETTING OR RELATED ACTIVITY

- 3.1 The following acts or omissions, if committed by or on behalf of a Person, directly or indirectly, shall amount to a breach by such Person of this Betting Code, and therefore shall constitute an offence of Misconduct under Section D1:10 of the RFL Operational Rules (the "**RFL Operational Rules**"):

#### 3.1.1 **Betting:**

- 3.1.1.1 Placing, accepting, laying or otherwise entering into any wager, bet or other form of financial speculation (a "**Bet**") with any individual, company, organisation or other body in relation to the result, progress, conduct or any other aspect of any Match, Competition or Event.
- 3.1.1.2 Soliciting, inducing, enticing, instructing, persuading, encouraging, facilitating or permitting any other person to enter into a Bet for the Person's direct or indirect benefit in relation to the result, progress, conduct or any other aspect of any Match, Competition or Event.
- 3.1.1.3 Ensuring the occurrence of a particular incident in a Match, Competition or Event, which occurrence is to the Person's knowledge the subject of a Bet and for which he expects to receive or has received any reward (other than contractual payments or prize money and/or contracted payments under endorsement or sponsorship contracts).



3.1.1.4 Having any commercial arrangement with, or any stake (whether active or passive) in, any company or other undertaking that promotes, brokers, arranges or conducts any form of Betting activity in relation to Matches, Competitions or Events.

3.1.2 **Corruption:**

3.1.2.1 Contriving, or being a party to any effort to contrive, the result, progress, conduct or any other aspect of any Match, Competition or Event.

3.1.2.2 Seeking or accepting or agreeing to accept any bribe or other reward to fix or to contrive in any way or otherwise to influence improperly the result, progress, conduct or any other aspect of any Match, Competition or Event.

3.1.2.3 Failing to perform to one's merits in any Match, Competition or Event, for reward.

3.1.2.4 Soliciting, inducing, enticing, persuading, encouraging or facilitating any Person to breach any of the foregoing provisions of this clause 3.1.2.

3.1.3 **Misuse of privileged information**

3.1.3.1 Using in relation to Betting, or providing to any other person for use in relation to Betting, any information relating to any Match, Competition or Event(s) that the Person has in his possession by virtue of his position within the sport and that is not in the public domain or readily accessible by the public without unreasonable restriction, save in the proper performance of that Person's duties including but not limited to providing information to the Compliance Manager.

3.1.3.2 Providing information to any person for reward, before or during any Match, Competition or Event, regarding the competitors in the event, the conditions, tactical considerations or any other aspect of the event, unless such information is already in or will come into the public domain without unreasonable delay or is readily accessible by the public without unreasonable restriction. For example, it shall not be a breach of this clause to provide such information as opinion to a journalist for immediate publication as part of an article or column in a newspaper.

3.1.3.3 Soliciting, inducing, enticing, persuading, encouraging or facilitating any Person to breach any of the foregoing provisions of this clause 3.1.3.

3.1.4 **General:**

- 3.1.4.1 Engaging in any other conduct (ie beyond that specified in clauses 3.1.1 to 3.1.3, above) that is corrupt or fraudulent, or creates an actual or apparent conflict of interest for the Person, or otherwise risks impairing public confidence in the integrity and/or the honest and orderly conduct of any Match, Competition or Event.
  - 3.1.4.2 Providing or receiving any reward that could bring the Person or the game of rugby league into disrepute.
  - 3.1.4.3 Failing to disclose to the RFL Compliance Manager without delay full details of any approaches or invitations received by the Person to engage in conduct that would amount to a breach of this Betting Code.
  - 3.1.4.4 Failing to disclose to the RFL Compliance Manager without delay full details of any approaches or invitations of which the Person is aware that have been received by any other party to engage in conduct that would amount to a breach of this Betting Code.
  - 3.1.4.5 Failing to cooperate with any investigation by the RFL Compliance Manager in relation to possible breaches of this Betting Code, including failure, without reasonable excuse (and subject to the right of objection set out at clause 4, below) to provide any information requested by the RFL Compliance Manager that is relevant to such investigation.
- 3.2 An attempt by a Person, or any agreement by a Person with any other person (whether or not also a Person), to act in breach of any provision of this Betting Code shall be treated for purposes of this Betting Code as if a breach of the relevant provision(s) had been committed, whether or not such attempt or agreement in fact resulted in such breach.
- 3.3 Each Person shall be held directly and personally responsible for any acts or omissions of the type described in clauses 3.1 and 3.2, above, committed by his coach, trainer, manager, agent, family member or other affiliate or associate of his, provided that the Person had knowledge of, or assisted, encouraged, aided, abetted, Match or up or was otherwise complicit in, such acts or omissions. In that event, the Person shall be treated as having committed such acts or omissions himself and shall be liable accordingly under this Betting Code.
- 3.4 The following are not relevant to the determination of a Misconduct Offence under clause 3.1 of this Betting Code (although they may be relevant to the issue of the sanction to be imposed under clause 4.2.3.2 (below) in the event that it is determined that an offence has been committed):
- 3.4.1 Whether or not the Person was participating in the specific Match, Competition or Event in question.

- 3.4.2 The nature or outcome of any Bet in issue.
- 3.4.3 The outcome of the Match, Competition or Event(s) on which such Bet was made.
- 3.4.4 Whether or not the Person's efforts or performance (if any) in the Match, Competition or Event(s) in issue were (or could be expected to be) affected by the acts or omissions in question.
- 3.4.5 Whether or not any of the results in the Match, Competition or Event(s) in issue were (or could be expected to be) affected by the act or omissions in question.
- 3.5 It shall be a valid defence to a charge of breach of this Betting Code to prove that the alleged breach was committed due to the Person's honest and reasonable belief that there was a serious threat to the life or safety of himself or any member of his family.

#### 4 ENFORCEMENT

- 4.1 A Person shall immediately report to the RFL Compliance Manager any incident, facts or matters (including, without limitation, unsolicited approaches by third parties) that may evidence a breach or attempted breach of, or inducement to breach, this Betting Code. Any failure to make such report may amount to a Misconduct Offence under clause 3.1.4.3 or 3.1.4.4, above.
- 4.2 Any allegation or suspicion of a breach of this Betting Code, whatever the source, shall be referred to the RFL Compliance Manager for investigation and possible charge in accordance with Section D of the RFL Operational Rules, as supplemented by this clause 4; provided that no action may be commenced for alleged breach of this Betting Code more than eight (8) years after the date that the breach allegedly occurred. Such investigation, and any consequent charge, will be governed by, and pursued in accordance with, the provisions of the RFL Operational Rules, as supplemented by this clause 4. The relevant provisions of the RFL Operational Rules include, without limitation:
  - 4.2.1 The obligation on all Persons, to cooperate with any investigation conducted by the Compliance Manager, with any failure to cooperate itself potentially constituting a separate and independent Misconduct Offence;
  - 4.2.2 The right of the RFL Compliance Manager, to seek an interim suspension of the Person charged from any participation in the sport pending adjudication of the charge;
  - 4.2.3 The provisions of Section D1 of the RFL Operational Rules in relation to the sanctions that may be imposed on a Person by a Disciplinary Committee in the event a charge is upheld, provided that:

- 4.2.3.1 In the event that a charge of breach of this Betting Code is upheld, the recommended maximum fine shall be the greater of (i) £10,000; and (ii) the amount of any profits, winnings or other reward received by the Person, directly or indirectly, as a result of such breach; and
- 4.2.3.2 In determining whether to impose a period of suspension from participation in one or more Match, Competition or Events or impose a period suspension from the Game of the RFL for a specified period, the Operational Rules Tribunal shall take into account all of the relevant circumstances, including (in the case of a charge under clause 3.1.1, above) treating it as an aggravating factor if the Person personally participated in the Match, Competition or Event in question.

4.3 **Demand for information:**

- 4.3.1 If the RFL Compliance Manager reasonably believes that a Person (or a third party whose actions may be imputed to the Person for this purpose) may have committed a breach of this Betting Code, the Compliance Manager may make a written demand to the Person (a “**Demand**”) to furnish to the Compliance Manager any information that is reasonably related to the alleged breach, including (without limitation) (a) copies of or access to all records relating to the alleged breach (such as telephone records, Internet service records, bank and other financial records under the terms set out in clause D1:10 of the RFL Operational Rules and other records stored on computer hard drives and other information storage equipment); and/or (b) a written statement made by the Person, setting out in detail all of the facts and circumstances with respect to the alleged breach.
- 4.3.2 Subject only to the right to object to the Demand set out at clause 4.3.3, below, the Person shall furnish the information requested in the Demand within seven days of his receipt of the Demand, or by such other deadline as may be specified in the Demand.
- 4.3.3 If the Person wishes to object to the Demand, he must file a formal objection with the Compliance Manager by the specified response deadline, which objection must set out with specificity the nature and scope of and grounds for the objection. Failure without good reason to make such filing shall constitute an irrevocable waiver of any objection.
- 4.3.4 Any objection duly filed in accordance with clause 4.3.3, above, will be referred by the Compliance Manager, together with any comments that the Compliance Manager may wish to make with respect to the objection, to the Chairman of the Operational Rules Tribunal, who may resolve the objection himself or else may designate another person to resolve the objection. The Chairman or his designee may in his absolute discretion invite further submissions or hold a hearing prior to making his determination, or may simply determine the matter on the basis of the objection itself and the comments of the Compliance Manager, if any, with respect to that objection. If (and to the extent that) the Chairman or his designee determines that the Demand is fair and reasonably tailored to obtain evidence relevant to the alleged breach, and that it is consistent with applicable law, the Chairman or his designee shall direct the Person to produce all (or, if he believes

the objection should be sustained to some degree, the remaining part) of the information specified in the Demand.

4.3.5 Subject to any ruling made by the Chairman of the Operational Rules Tribunal or his designee pursuant to clause 4.3.4, above, any failure by the Person to produce the information specified in the Demand shall have each of the following consequences, without prejudice to one another:

4.3.5.1 During any period in which the Person fails to produce such information, he shall be deemed ineligible to participate in and/or denied credentials for and access to Match, Competition or Events;

4.3.5.2 The Operational Rules Tribunal shall be entitled to draw such adverse inference against the Person as the Tribunal shall reasonably determine;

4.3.5.3 And such failure may be treated as a stand-alone offence under clause 3.1.4.5, above.

4.4 A Operational Rules Tribunal convened to consider a charge of breach of this Betting Code may request, at any time prior to issuing a final decision, and having first given the parties an opportunity to make any submissions on the matter, that an additional investigation be conducted into any matter reasonably related to the alleged breach. The Compliance Manager will conduct that investigation in accordance with the Chairman's request and the Person charged and all other Persons must cooperate with that investigation, in accordance with clause 4.2.1, above.

4.5 Where a Person is charged with breach of this Betting Code, and other relevant authorities are also conducting investigations or proceedings into the same or related matters, the Operational Rules Tribunal shall have discretion, where it is established to its satisfaction that clear prejudice would otherwise result, to stay the proceedings under this Betting Code pending the outcome of the investigations or proceedings being conducted by the other relevant authorities.

## **5. Cooperation with Other Competent Authorities and Third Parties**

5.1 Where possible breaches of this Betting Code may also amount to evidence of infringements of other applicable laws or regulations, the RFL may conduct investigations in respect of such breaches in conjunction with, and/or may share information relating thereto with, the competent authorities, such as the police, HM Revenue & Customs, the Serious Fraud Office, the National Criminal Intelligence Service, the Gambling Commission and/or bookmakers and Betting operators, whether pursuant to formal information-sharing information agreements with such authorities or otherwise.

5.2 As part of any investigation into possible breaches of this Betting Code, the RFL may seek relevant information from other competent authorities and/or from any third party, including bookmakers and other Betting operators, whether pursuant to formal information-sharing agreements with such authorities or third parties, or otherwise. In accordance with clause 5.3, below, acceptance of this Betting Code shall constitute agreement by a Person to the disclosure of such information by the authority and/or third party to the RFL. Where necessary, the Person shall confirm such consent in writing to or for the benefit of the authority and/or third party. A failure to do so without reasonable excuse shall amount to a breach of this Betting Code, in accordance with clause 3.1.4.5, above.

- 5.3 Each Person specifically consents, pursuant to the Data Protection Laws and other relevant laws, as applicable, to the sharing of information relating to this Betting Code, including personal information relating to himself and his activities, both by the RFL with the competent authorities and relevant third parties (including without limitation any bookmaker or other Betting operator), and by the competent authorities and/or any relevant third parties (including without limitation any bookmaker or other Betting operator) with the RFL.

**6. Responsibility for Betting Integrity Issues**

- 6.1 The RFL shall designate one or more persons (the “**Compliance Manager**”) to bear special responsibility for betting issues arising in relation to Match, Competition or Events.
- 6.2 The responsibilities of the Compliance Manager shall include monitoring betting and related activity as it impacts upon the integrity of Match, Competition or Events, and making recommendations to the RFL as to any action that may be necessary or appropriate to take to address the risks arising from that activity, including considering the practical implementation of this Betting Code and any necessary or appropriate amendments thereto.

*APPENDICES | SECTION F3*

# *RESPECT*

*SECTION F3 | RESPECT*



## **RESPECT**

### **GENERAL PRINCIPLES**

Rugby League prides itself on being a family game which is inclusive, uncompromising and passionate. The principles of RESPECT and the Enjoy the Game Campaign set out the obligations on all people engaged in the Sport in any capacity, to maintain the game's high standards.

The game will take positive action to ensure that high standards of behaviour are always maintained in Rugby League. For the avoidance of doubt this includes matches, training and at all other times, and includes comments or behaviour made in person or by any other means, including, but not limited to social media. RESPECT sets out the standards of behaviour which the game expects from the entire Rugby League family. Rugby League is passionate about, and prides itself, on its reputation as "The Family Game" and as such, will take responsibility to ensure that this reputation of the game is maintained and improved. The Game is an inclusive sport and is committed to the principles of equality, diversity and inclusion and will not tolerate any form of discrimination.

In order to uphold these values anybody involved in the game of Rugby League - players, parents, spectators, coaches, match officials, other volunteers and administrators of all ages – should:

- Encourage people to abide by the General Principles of this code.
- Be supportive of all people involved in the sport and challenge people who fail to abide by the General Principles.
- Discourage all instances of unsporting behaviour, foul or illegal play, or acts of violence, both on and off the field.
- Respect the rights, dignity and worth of every person regardless of their age, colour, ethnic origin, disability (including physical, sensory, cognitive, intellectual, mental illness or some chronic disease), gender identity, marital or civil partner status, political persuasion, pregnancy and maternity, religion or belief, sex, sexual orientation, socio economic background.
- Accept the moral and legal responsibility to implement procedures to provide a duty of care for children (under the age of 18), safeguard their wellbeing and protect them from abuse and poor practice.
- Condemn the use of recreational and performance- enhancing drugs and doping practices; their use endangers the health of players and is contrary to the concept of fair play.
- Be respectful on social media towards other people. This includes not posting offensive photos, using offensive language, or criticising fellow participants, including Match Officials.

Important – Every person who attends a Rugby League match does so with the permission and licence of the home club &/or league.

This code of conduct was drafted after consultation with children and young people. Below are some of the key principles they would like to see from others involved in the game:

- Keep training and games fun - winning is not the primary objective for young people playing the game; having fun is.
- Everyone makes mistakes. There should be no undue criticism of any player who makes a mistake – encouragement reaps more benefits.
- Coaches should not lose their temper.
- All adults should be role models in everything they do – do not swear, abuse officials, show unsporting behaviour, encourage foul play, enter the field of play or drink or smoke when around children and young people.
- Report any incidents of bad behaviour.



Any breaches of this Code of Conduct is Off Field Misconduct.

## PLAYER

- Be a good sport. Respect all good play whether from your team or the opposition.
- Participate for your own enjoyment and benefit. Make every effort to develop your own abilities.
- Always respect the match official's decision.
- Make every effort to be consistent with the General Principles of this code of conduct
- Honour both the spirit and letter of the competition rules and live up to the highest standards of ethics and sportsmanship; avoid gamesmanship and respect the traditions of the game.
- Never engage in discriminatory or unacceptable conduct of any sort including swearing, obscene gestures, offensive remarks, taunting or other actions that are demeaning or disrespectful to other players, officials or supporters. Treat others as you would like to be treated.
- Care for and respect the facilities and equipment made available to you during training and competition.
- Safeguard your health; don't use any illegal or unhealthy substances.
- Recognise that many officials, coaches and match officials are volunteers who give up their time to provide their services. Treat them with the utmost respect. Remember, without them you do not have a game.

## COACH

- Be a good role model.
- Encourage all people engaged in the sport to abide by the General Principles and challenge people respectfully when they do not.
- Actively discourage foul play and/or unsporting behaviour by players.
- Seek to maximise the participation and enjoyment for all players regardless of ability;
- Avoid the tendency to over-use a talented player; treat all players as equals, regardless of their talent.
- Show concern and caution towards all sick and injured players. Follow the advice of a doctor, First Aider and/or physiotherapist to the letter when determining when an injured player is ready to recommence training or playing.
- Teach players that an honest effort and competing to the best of their ability is as important as victory.
- Encourage players to respect and accept the judgement of the Match Officials.
- Never engage in any conduct that could lead a Match Official to not Enjoy the Game.
- Never engage in public criticism of officials.
- Never engage in discriminatory or unacceptable conduct of any sort including swearing, obscene gestures, offensive remarks, taunting or other actions that are demeaning or disrespectful to other players, officials or supporters. Treat others as you would like to be treated.
- Maintain appropriate, professional relationships with players at all times.
- Make a personal commitment to maintain an accurate knowledge of the rules of the game and keep abreast of current coaching methods; maintain or improve your current accreditation level.
- Always consider the health, safety and welfare of the players.
- Teach young players to realise that there is a big gap between their level of play and the professional game; do not coach them as if they are professionals.
- Ensure that your coaching reflects the level of the competition being played; do not be a "win-at-all-costs" coach.
- As the coach, conduct yourself at all times and in all situations, in a manner, that demonstrates leadership, respect for the game of Rugby League and respect for all those that are involved in the game – the players, officials, the fans, the parents, the referees and the media.
- Abide by the Coach Code of Conduct.

**MATCH OFFICIAL**

- Apply the laws of the game with complete impartiality.
- Prepare fully for a match, both physically and mentally.
- Conduct yourself both on and off the field with the utmost integrity.
- Set a good example by the way you dress, speak and act towards players, coaches, officials, parents and spectators.
- Place the safety and welfare of the players above all else.
- Be alert to minimise dangerous physical play, fair or foul, especially in junior matches.
- Respond swiftly to all instances of unsporting, foul or unfair play.
- Respond swiftly to any discriminatory or unacceptable language or behaviour
- Show concern and caution for sick and injured players.
- Be accountable for your actions.
- Report any incidents of Misconduct, accurately and impartially including any incident or action that could have prevented people from Enjoying the Game
- Avoid any situation, which may lead to a conflict of interest both on and off the field.

**PARENT/SPECTATOR**

- Encourage all people involved in the sport to abide by the General Principles and challenge behaviours that do not do this.
- Do not force an unwilling child to participate in sport.
- Remember that children participate in Rugby League for their own enjoyment, not yours!
- Understand that sport is part of a total life experience, and the benefits of involvement go far beyond the final score of a game.
- Condemn all violent or illegal acts, whether they are by players, coaches, officials, parents or spectators.
- Respect the match official's decisions – don't complain or argue about decisions during or after a game.
- Behave! Unsporting or discriminatory language, harassment or aggressive behaviour will not be tolerated.
- Encourage players to play by the rules and to respect opposition players and officials.
- Never ridicule or scorn a player for making a mistake – respect their efforts.
- Participate in positive cheering that encourages all the players in the team; do not engage in any jeering that taunts or intimidates opponents, their fans or officials.
- At all times, follow the directions of the Ground Manager and/or other match day staff.
- Never arrive at a game under the influence of alcohol, never bring alcohol to a game, and only drink alcohol, if it is available at the ground, in the designated licensed area.

**VOLUNTEER AND ADMINSTRATOR**

- Always operate to the principle of "Friendship first – competition second".
- Ensure that all operations are under the supervision of appropriately qualified staff who have been through the required recruitment and selection checks.
- Ensure that all staff understand and adhere to the Code of Conduct.
- Ensure that all equipment and facilities meet safety standards.
- Encourage all participants to remember that sport is enjoyed for its own sake- play down the importance of awards.

## **CHILDREN & YOUNG PEOPLE**

### **After consultation, children and young people agree to:**

- Give 100% effort at all times.
- Encourage team mates who make mistakes.
- Not argue with the referee.
- Listen to the coach.
- Play as a team.
- Dress smartly
- Welcome all new players, from all backgrounds, whether or not they have played before.
- Treat the other team with RESPECT.
- Attend all training sessions when possible.
- No bullying.

*APPENDICES | SECTION F4*

# *BLOOD BORNE DISEASES REGULATIONS*

*SECTION F4 | BLOOD BORNE DISEASES REGULATIONS*



**REGULATIONS RELATING TO PARTICIPANTS WITH BLOOD BORNE DISEASES****1. Definitions and Interpretations**

1.1. The following expressions shall have the following meanings:

**“Participant”** shall mean any Persons subject to the Operational Rules of the Rugby Football League (“RFL”) or participating in any events, competitions, games or other activities organised, convened or authorised by the RFL or any of its member or affiliate organisations, wherever held, and whether or not such member or other Person is a citizen or resident of the United Kingdom.

1.2. These rules shall be interpreted in the following way:

- (a) Should any term of these Regulations be considered void or voidable under any applicable law then such term shall be severed or amended in such a manner as to render the remainder of these Regulations valid or enforceable, unless the whole object is thereby frustrated;
- (b) The legal construction of these Regulations shall not be affected by the clause headings which are for ease of reference only.
- (c) In these Regulations the use of the singular includes the plural and vice versa.

**2. Scope and Application**

2.1. The RFL has adopted these Blood Borne Disease Rules (“the Rules”) to impose controls on blood borne diseases in the sport of rugby league in order to protect the rights and the health and safety of other participants in the sport. This is done by way of a risk assessment, based on reputable medical opinion, for each individual case brought to the attention of the RFL.

2.2. These rules shall apply to all Participants.

2.3. Any Participant agrees

- (a) to be bound by and abide strictly by these Rules;
- (b) to comply with the RFL Blood Borne Diseases Policies and Procedures and to acknowledge that a breach of such Policies and Procedures is a breach of the Operational Rules;
- (c) to provide all requested assistance to the RFL in the application and enforcement of these Rules;
- (d) to waive medical confidentiality only in so far as it is necessary to apply and enforce these Rules, including providing express consent to any medical practitioner to advise the RFL, the Person's employer and any other medical practitioner of the Person's medical status and/or history in order to protect the rights and the health and safety of other participants in the sport and in order to allow the RFL to apply and enforce the Rules;
- (e) to the processing of data, including sensitive and personal data, pursuant to the General Data Protection Regulation 2018 in order to protect the rights and the health and safety of other participants in the sport and in order to allow the RFL to apply and enforce the Rules;
- (f) To make him/herself available to undergo any necessary medical examination and or non-invasive test, including blood test, or sample collection, including blood sample collection;
- (g) To submit to the jurisdiction of the Blood Borne Disease Tribunal;
- (h) To submit to the jurisdiction of any Blood Borne Disease Appeal Tribunal.

- 2.4. Further to each Participant's obligation to comply with these Rules, it is the responsibility of each Participant to:
  - (a) To be as fully aware of their medical condition as is reasonable in all of the circumstances;
  - (b) To advise the RFL Blood Borne Disease Officer (BBDO), their medical practitioner, their employer and their employing club's doctor of their medical condition as soon after reasonably that they are aware or ought reasonably to be aware that they have been diagnosed as having contracted and/or have contracted a blood borne disease;
  - (c) To ensure that they protect the rights and the health and safety of other participants in the sport.
- 2.5. These Rules shall only apply to Blood Borne Diseases, which shall include, but not be limited to, HIV and Hepatitis.
- 2.6. These rules shall come into effect on 6 June 2006 and shall not be retrospective but shall apply any Participant who at the date of the implementation of the Rules has been diagnosed as suffering from or who is suffering from a Blood Borne Disease and to any Participant who is diagnosed as suffering from or who is suffering from a Blood Borne Disease subsequent to the date of implementation.

### **3. Notification and Testing of Medical Status**

- 3.1. The RFL shall appoint a Blood Borne Disease Officer ("BBDO"), who shall be the Welfare Director. The responsibility of the BBDO shall include receiving notification of a Participant suffering from a Blood Borne Disease and convening the Blood Borne Disease Tribunal and Blood Borne Appeal Tribunal.
- 3.2. It shall be the responsibility of the BBDO to ensure that the identity of the Participant and any medical information disclosed or produced in accordance with these Rules is kept confidential at all times.
- 3.3. A Participant aware or who ought reasonably to be aware that they have been diagnosed as having contracted and/or have contracted a blood borne disease shall notify the BBDO, club doctor or Club Official of their medical status as soon as reasonably practicable.
- 3.4. Where any medical practitioner, club doctor or Club Official is advised that a Participant has contracted a blood borne disease they shall notify the BBDO of this as soon as reasonably practicable.
- 3.5. Where anyone else subject to the Operational Rules is advised that a Participant has contracted a blood borne disease, and has received that Participant's consent to do so, they shall notify the BBDO of this as soon as reasonably practicable.
- 3.6. The BBDO may on notification request that that Participant undergo any necessary medical examination and or non-invasive test or sample collection in order to verify the diagnosis. Such examination or test shall be carried out by a suitably qualified medical practitioner appointed by the BBDO. The BBDO may also request that a Participant undergo any necessary medical examination and or non-invasive test or sample collection in order to verify the diagnosis if requested to do so by the Chair of either the Blood Borne Disease Tribunal or Blood Borne Disease Appeal Tribunal at any point prior to the hearing taking place or during any adjournment of the hearing.
- 3.7. Where a Minor is either aged 16 or over or is considered by the medical professional carrying out the examination or test to be 'Gillick' competent, the Minor's consent shall be sufficient. Otherwise, a person with parental responsibility must give prior written consent.

- 3.8. In the event that consent to undergo a medical examination or test is not forthcoming or in the event that a Participant withdraws their consent to waive their right to confidentiality or in the event that a Participant notifies the BBDO that they are no longer willing to be bound by the Rules, then that Participant shall no longer be entitled to participate in any events, competitions, games or other activities organised, convened or authorised by the RFL or any of its member or affiliate organisations, wherever held.

**4. Notice of BBDO's Action**

- 4.1. Upon receipt of notification that a Participant is suffering from a Blood Borne Disease, the BBDO shall issue a Provisional Suspension to the Person from participating in events, competitions, games or other activities organised, convened or authorised by the RFL or any of its member or affiliate organisations, wherever held and it shall be misconduct to act in contravention of such Provisional Suspension or to assist a Participant contravene a Provisional Suspension.
- 4.2. In the event that the BBDO concludes that the evidence is sufficient to conclude that the Participant is not suffering from a Blood Borne Disease then the Person shall be notified as soon as reasonably practicable and shall subsequently be permitted to resume participating in events, competitions, games or other activities organised, convened or authorised by the RFL or any of its member or affiliate organisations, wherever held.
- 4.3. In the event that the BBDO concludes that the evidence is sufficient to conclude that the Participant is suffering or may be suffering from a Blood Borne Disease then the Participant shall be notified as soon as reasonably practicable and the BBDO shall convene a Blood Borne Disease Tribunal to carry out a risk assessment as to whether or not the Participant should be permitted to participate in the sport having regard to the need to protect the rights and the health and safety of other participants in the sport. In the meantime, and until the Blood Borne Disease Tribunal has issued its decision the Provisional Suspension shall continue.

**5. Blood Borne Disease Tribunal**

- 5.1. The BBDO shall appoint a Panel of persons suitable to be appointed to the Blood Borne Disease Tribunal or Blood Borne Disease Appeal Tribunal in any particular case. The panel shall be of sufficient size to allow the appointment of any individual tribunal within a reasonable period of time, having regard to the number of cases being notified to the BBDO and having regard to geography and the need to convene the panel as quickly as possible.
- 5.2. The RFL shall be entitled to provide reasonable compensation and reimbursement of expenses to Tribunal or Appeal Tribunal members.
- 5.3. The BBDO shall appoint a legally qualified Chair of the Blood Borne Disease Tribunal once the BBDO concludes that the evidence is sufficient to conclude that the Participant is suffering or may be suffering from a Blood Borne Disease. The Chair shall appoint an additional two members of the Blood Borne Disease Tribunal. Such members shall have sufficient legal, medical or scientific experience to be competent to resolve the issues to be determined by the Tribunal.
- 5.4. The Chair and Members of the Tribunal shall have no prior involvement in the matter and in addition the RFL and the Respondent shall have a reasonable period in which to raise a legitimate objection to the identity of the Chair or any Member of the Tribunal.

- 5.5. The parties to the Tribunal are the RFL and the Respondent and each, at their own expense, shall be entitled to be represented at the Tribunal and/or to call expert evidence.
- 5.6. The Chair shall convene a preliminary meeting (which may take place by telephone and/or video link) in order to set a hearing date, in order to set a timetable for the exchange of any permitted expert evidence ahead of the hearing and in order to deal with any other relevant preliminary matters ahead of the hearing, provided that these are not matters that ought properly to be adjudicated upon at the hearing.

**6. Hearings before the Blood Borne Disease Tribunal**

- 6.1. The hearing shall be conducted on a private and confidential basis and at a venue provided by and at the cost of the RFL.
- 6.2. The procedure to be followed shall be at the discretion of the Chair provided always that the hearing is conducted in a fair manner with a reasonable opportunity for each party to present evidence, address the Tribunal and present his/her case.
- 6.3. The RFL shall have the burden of establishing that the Respondent is suffering from a Blood Borne Disease on the balance of probabilities.
- 6.4. If the Tribunal is satisfied that the RFL has established that the Respondent is suffering from a Blood Borne Disease, the Tribunal must then carry out a risk assessment to determine on balance whether the rights and the health and safety of other participants in the sport are prejudiced so as to justify imposing a Permanent or Ongoing Suspension on the Respondent from being entitled to participate in any events, competitions, games or other activities organised, convened or authorised by the RFL or any of its member or affiliate organisations, wherever held.
- 6.5. The Tribunal shall issue a Permanent Suspension where it is satisfied on balance that the Respondent's medical condition is such that the rights and the health and safety of other participants in the sport will always be prejudiced.
- 6.6. The Tribunal shall issue an Ongoing Suspension where it is satisfied on balance that the Respondent's medical condition is such that the rights and the health and safety of other participants in the sport are currently prejudiced but that the medical condition is such that they may not always be prejudiced. In that event the Respondent shall be entitled to apply to the BBDO after such Minimum Period of Ongoing Suspension has expired in order for the BBDO to reconvene a Blood Borne Disease Tribunal.
- 6.7. The Tribunal shall determine the risk assessment in private and by a majority vote and shall announce its decision in writing, dated and signed by the Chair of the Tribunal within 14 days of the end of the hearing. Such decision shall be kept confidential save to the extent that any Suspension needs to be publicised in order to give effect to the purpose behind the Rules.
- 6.8. It shall be Off Field Misconduct to act in contravention of a Provisional, Permanent or Ongoing Suspension or to assist a Person contravene a Provisional, Permanent or Ongoing Suspension.

**7. Blood Borne Disease Appeal Tribunal**

- 7.1. The decisions of the Blood Borne Disease Tribunal shall be subject to challenge by appeal to the Blood Borne Disease Appeal Tribunal. An appeal may be lodged by either the RFL or the Respondent. The decision of the Blood Borne



- Disease Tribunal shall remain in effect while under appeal unless the Chair of the Blood Borne Disease Appeal Tribunal orders otherwise at any time.
- 7.2. Any party who wishes to appeal a decision of the Blood Borne Disease Tribunal must lodge a written notice of appeal with the BBDO, specifying the grounds for appeal, within 14 days of receipt of the written reasoned decision of the Blood Borne Disease Tribunal that is being challenged on appeal.
  - 7.3. The Blood Borne Disease Appeal Tribunal shall hear and determine all issues arising from any matter which is appealed anew without being bound in any way by the decision being appealed.
  - 7.4. Within a reasonable time of being notified of an appeal, the BBDO shall appoint a legally qualified Chair of the Blood Borne Disease Appeal Tribunal. The Chair shall appoint an additional two members of the Blood Borne Disease Appeal Tribunal. Such members shall have sufficient legal, medical or scientific experience to be competent to resolve the issues to be determined by the Appeal Tribunal.
  - 7.5. The Chair and Members of the Appeal Tribunal shall have no prior involvement in the matter and in addition the RFL and Respondent shall have a reasonable period in which to raise a legitimate objection to the identity of the Chair or any Member of the Appeal Tribunal.
  - 7.6. The parties to the Appeal Tribunal are the RFL and the Respondent and each, at their own expense, shall be entitled to be represented at the Appeal Tribunal and/or to call expert evidence.
  - 7.7. The Chair shall convene a preliminary meeting (which may take place by telephone and/or video link) in order to set an appeal hearing date, in order to set a timetable for the exchange of any permitted expert evidence ahead of the hearing and in order to deal with any other relevant preliminary matters ahead of the appeal hearing, provided that these are not matters that ought properly to be adjudicated upon at the appeal hearing.
  - 7.8. The appeal hearing shall be conducted on a private and confidential basis and at a venue provided by and at the cost of the RFL.
  - 7.9. The procedure to be followed shall be at the discretion of the Chair provided always that the hearing is conducted in a fair manner with a reasonable opportunity for each party to present evidence, address the Appeal Tribunal and present his/her case.
  - 7.10. The RFL shall have the burden of establishing that the Respondent is suffering from a Blood Borne Disease on the balance of probabilities.
  - 7.11. If the Appeal Tribunal is satisfied that the RFL has established that the Respondent is suffering from a Blood Borne Disease, the Appeal Tribunal must then carry out a risk assessment to determine on balance whether the rights and the health and safety of other participants in the sport are prejudiced so as to justify imposing or upholding a Permanent or Ongoing Suspension on the Respondent from being entitled to participate in any events, competitions, games or other activities organised, convened or authorised by the RFL or any of its member or affiliate organisations, wherever held.
  - 7.12. The Appeal Tribunal shall issue or uphold a Permanent Suspension where it is satisfied on balance that the Respondent's medical condition is such that the rights and the health and safety of other participants in the sport will always be prejudiced.

- 7.13. The Appeal Tribunal shall issue or uphold an Ongoing Suspension where it is satisfied on balance that the Respondent's medical condition is such that the rights and the health and safety of other participants in the sport are currently prejudiced but that the medical condition is such that they may not always be prejudiced. In that event the Respondent shall be entitled to apply to the BBDO after such Minimum Period of Ongoing Suspension has expired in order for the BBDO to reconvene a Blood Borne Disease Tribunal.
- 7.14. The Appeal Tribunal shall determine the risk assessment in private and by a majority vote and shall announce its decision in writing, dated and signed by the Chair of the Tribunal within 14 days of the end of the hearing. Such decision shall be kept confidential save to the extent that any Suspension needs to be publicised in order to give effect to the purpose behind the Rules.
- 7.15. The decision of the Appeal Tribunal shall be final and there shall be no further right of appeal. In the event that any further material evidence is disclosed to the BBDO in accordance with these Rules, the BBDO shall have the discretion to reconvene the Blood Borne Disease Tribunal as above.

## **8. Miscellaneous**

- 8.1. Any decision of the BBDO, Tribunal or Appeal Tribunal shall be recognised and respected by the RFL and any of its member or affiliate organisations and all those subject to the Operational Rules of the RFL.
- 8.2. Notice to any Participant shall be delivered by email to the most recently held email address by the RFL and such notice shall be deemed to have been received upon successful delivery.
- 8.3. Notice to the RFL or the BBDO shall be delivered by email to [emma.rosewarne@rfl.uk.com](mailto:emma.rosewarne@rfl.uk.com) and such notice shall be deemed to have been received upon successful delivery.
- 8.4. Notice to the Chair of any tribunal or appeals tribunal shall be delivered by email to the address provided by the Chair to the BBDO upon appointment and the BBDO shall be obliged to advise the RFL and the Respondent of the email address upon appointment. Such notice to the Chair shall be deemed to have been received upon successful delivery.

*APPENDICES | SECTION F5*

# *BLOOD BORNE DISEASES GUIDELINES*

*SECTION F5 | BLOOD BORNE DISEASES GUIDELINES*



**BLOOD BORNE DISEASES – POLICIES & PROCEDURES****Blood Borne Infectious Diseases**

This section should be read in conjunction with the relevant Operational Rules relating to Blood Borne Diseases.

The aim of the Policies and Procedures below is to prevent the spread of disease via infected blood and other bodily fluids. The guidelines cover the following:

- 1 Matches and Training – Bleeding Injuries
- 2 Team Areas
- 3 Blood contamination
- 4 Equipment Guidelines
- 5 On and Off Field Treatment of Bleeding Wounds
- 6 Hepatitis B Vaccination

**1 Matches & Training – Bleeding Injuries**

It is the Players' responsibility to report all wounds and injuries in a timely manner, and their responsibility to wear appropriate protective equipment. If a Player suffers a cut at training or during the course of a match, the Player(s) must leave the field as soon as practicable and the following procedures will apply:

**a) During Matches**

In the presence of a clearly visible amount of blood on a Player's jersey or other clothing or on a wound dressing or padding applied to any body part, the Player must leave the field of play for the jersey/dressing to be changed before he can be allowed to return to play to avoid the risk of transfer of infection.

**Blood Bin Procedure**

The following procedure will apply in all cases where a Player is bleeding on his person, clothing or equipment has been contaminated by blood

- If the Referee notices a bleeding or blood contaminated Player he will immediately stop play and call 'time-out' and signal to the Physio to attend to the Player.
- The Physio will immediately enter the field of play to assess whether the Player can be quickly treated on the field or whether he will require treatment off the field.
- If the Physio advises that the Player can be treated on the field, the Referee will instruct the player to drop out behind play for that purpose and the match will immediately recommence.
- If the Physio advises the Referee that he will have to treat the Player off the field, the match will not restart until the player has left the field. The Player may be interchanged, or alternatively the team can elect to temporarily play on with 12 players. (Note: other than for the initial assessment, the match will not be held up while the bleeding player receives treatment or is interchanged).
- If the Referee stops play twice for the same player and the same wound, the Player must be taken from the field for treatment and either interchanged or the team may elect to play on with 12 players until the bleeding player returns.
- If a bleeding player has left the field for treatment and is not interchanged, he may return to the field of play at any time provided he does so from an on-side position. If the bleeding Player has been interchanged, he may only return to the field through the interchange official as a normal interchange player.

- A bleeding player returning to the field of play who has not been interchanged, is not to be regarded as a replacement/interchange player and therefore may take a kick for goal. Conversely, a bleeding player returning to the field of play who has been interchanged may not take a kick for goal at that time.

### **Stitching**

Any Player who is bleeding and requires treatment by way of either stitches, stapling or otherwise, must be taken to the team dressing room or medical room so this procedure can be conducted out of the view of the general public. After the treatment the wound must be bandaged or covered to protect the injury and to eliminate the risk of further bleeding and to prevent the potential risk of transmission of blood-borne infectious diseases.

### **Contaminated Clothing**

In any case where a Player's person, clothing or equipment has been contaminated by blood, whether through a wound to himself or through contact with a wounded player, the Referee shall direct the Team Trainer to enter the field of play to attend to the Player by taking immediate steps to ensure that that player is free of any blood contamination before the Player shall be permitted by the Referee to rejoin play. Until those steps have been taken, the player shall, at the minimum, drop out behind play. Contaminated clothing and / or equipment should be treated with a solution of detergent and bleach, as outlined in the section on Blood Borne Diseases.

#### **b) During Training**

The bleeding Player must be removed from the field immediately by the coach or must voluntarily leave the field and seek medical attention.

If the bleeding cannot be controlled, the Player must cease training for that session.

## **2 Team Areas**

#### **a) Dressing Rooms**

Hand basins (with hot and cold running water), toilets, showers and benches must be cleaned with disinfectant after each training session and game.

- Drains must run freely.
- A liquid antiseptic soap dispenser, disposable hand towels, brooms and wash buckets must be readily available.
- Sponges must not be used at any time.
- Spitting is prohibited in or around the area.
- Urinating, other than in the toilet area, is prohibited.
- Sharing of equipment, including use of another's towel or use of clothing to stand/sit on whilst drying is strongly discouraged.
- Players should have a clean pair of flip flops to wear to and from the shower/toilet.

#### **b) First Aid Room**

- The first aid room must be cleaned after each match.
- The rubbish bin must contain plastic liners, which are to be disposed of after each training session/match.
- Clinical waste must be disposed of in Yellow Clinical Waste bags and disposed of in the correct manner (incineration under controlled situations either hospital or Local GP/ as per local Health Authority guidelines.)

- Needles/syringes must be disposed of after use in a suitable waste disposal kit in a sharps bin, which when full must be incinerated in the proper manner (as per LHA guidelines.)

**c)           Gymnasium**

- Flooring should be of an impervious material with a sealed surface that is easily cleaned. Carpet or artificial turf type are discouraged.
- Players must have shoes, shirt and own towel for each session.
- Communal baths are to be discouraged.

**3            Blood Contamination**

**a)           Use of Detergent/Bleach Sprays**

- A spray container with 15mls of standard washing up liquid and 32 mls of standard household bleach is to be standard equipment for each team, on the sideline and in the dressing rooms.
- Minor contamination of clothing and equipment must be sprayed and thoroughly soaked, with the solution immediately the player leaves the field.
- The decontamination solution should be in contact with the blood spill for between one and five minutes.
- Prior to return to the field, the area must be thoroughly rinsed off with water.
- All but minor blood contamination of clothing and equipment must result in the contaminated clothing and equipment being replaced prior to the player returning to the field.
- As standard household bleach deteriorates with time, the decontamination solution must be made up on the day of the game. Do not use bleach which has passed its expiry date. A standard medicine glass can be used to insure concentrations of detergent and bleach are correctly added to 250 mls of water. Typically a solution of one part household bleach to ten parts water should be prepared fresh daily and used as a disinfectant for contaminated areas.
- A 0.5% concentration of bleach is not considered hazardous, however care must be taken to avoid contact with eyes or wounds and prolonged contact with the skin. Thorough rinsing with water will further reduce the risk.

**b)           Contaminated clothing/equipment**

- Contaminated clothing/equipment must be sealed in a plastic bag within a clearly marked bin and laundered separately in a hot wash at a minimum temperature of 80 C.

**4            Equipment Guidelines**

**a)           Medical/First Aid Kit**

- The kit must contain disposable protective gloves, hibiscrub (or equivalent) and plastic bags for disposal of contaminated equipment/clothing.

**b)           Drink Containers**

- Players are to be supplied with and use their own drink containers which they must bring with them and use at every training session
- During matches, Players must drink only from recommended water containers possessing spouts.

- Players should not make contact with or touch the nozzle of squeeze bottles.

WARNING: The potentially life threatening meningococcal disease can be transmitted by sharing drink containers.

**c) Team Kit Bag**

- Spare jerseys, shorts and socks must be available in the event that blood contaminated clothing needs to be replaced.

**5 On and Off Field Treatment of Bleeding Wounds**

The control of bleeding should be carried out by the Trainer or Physio, it is strongly recommended that he/she wear gloves, or that the Player applies pressure to the wound with his own hands.

The correct medical equipment to deal with bleeding wounds must be present at all times as laid out in RFL guidelines. If a Doctor is not present at training or at a game (in instances below first grade when a Paramedic is present) and a Player requires sutures then the player must be sent to the local Casualty department (the location of which must be made known to both teams) either by car or 999 for the appropriate management of this injury.

**6 Hepatitis B**

The RFL recommend that players and officials consider being vaccinated against Hepatitis B. Advice should be sought from the Club Team Doctor.

*APPENDICES | SECTION F6*

# *TACKLE IT*

*SECTION F6 | TACKLE IT*





**TACKLE IT!**

The Tackle It! Programme's key aims are:

- To tackle discrimination, bullying or abuse in both the club setting and match day environment
- To increase reporting of unacceptable language and to celebrate the diversity within Rugby League.

Tackle it! has been expanded from providing protection against racism to providing protection from discrimination, bullying or abuse based on the following individual or group, perceived or actual, protected characteristics as detailed within The Equalities Act 2010

- Sex,
- Gender reassignment,
- Race,
- Religion or belief
- Disability
- Age
- Sexual orientation
- Marriage and Civil Partnership
- Pregnancy and Maternity

**Club responsibilities**

1. Adopt a zero-tolerance approach to discrimination, bullying or abuse based on an individual's protected characteristics as outlined above. sexual. Doing nothing is not an option.
2. Ensure that **all** club staff and volunteers understand why it is vital to the club and Rugby League that discrimination and abuse is challenged effectively.
3. Ensure club policies and procedures include the protected characteristics as outlined above and in the 2010 Equality Act and the club takes practical steps to ensure the club and match day experience is welcoming and inclusive for all and maintain a family friendly environment.
4. Respond consistently and appropriately to discrimination, abuse or bullying. It is important to consider all the relevant factors when deciding what action to take; the safety of the victim, staff and other spectators is paramount. Sanctions and / or education may be the most appropriate actions depending on the context and gravity of the situation. Ultimately if abusive behaviour or language cannot be brought under control the game could be abandoned or perpetrators suspended from the club.
5. Celebrate and acknowledge the diversity within the club, identify and put in place actions to attract targeted underrepresented groups to the club. Raise awareness of the diversity within the club by, for example, sharing examples of good practice across the sport, identify local ambassadors / role models and include a Tackle It! Section on the club website.
6. Maintain accurate records on any incidents, actions taken by the club and outcomes and report to RFL according to established procedures and protocols.



*APPENDICES | SECTION F7*

# *ON FIELD SENTENCING GUIDELINES*

*SECTION F7 | ON FIELD SENTENCING GUIDELINES*



**ON FIELD SENTENCING GUIDELINES**

**ON FIELD SENTENCING GUIDELINES**

References to 'Warning / Advice' in the table below means that the offence will be placed on the player's record but that rather than a suspension being imposed the emphasis will be on advising the player how to avoid a similar offence occurring in the future (such advice might be delivered by the Club).

Where there is a reference to 8+ in the table below, the Competition Disciplinary Tribunal shall have the discretion to impose either a ban for a number of matches or a term of suspension (i.e. a suspension that will run until a stated date).

Law	Charge	Recommended Ranges – Depending on Fixture			Guideline Description	
		Under 11 – Under 14	Under 15 – Under 18	Open age (irrespective of age of player)		
<b>15.1(a)</b>	Trips, kicks or strikes another player					
		Trips	Warning / Advice	Warning / Advice	1-2	Reactionary or reckless trip
			1	2 - 4	2-4	Intentional trip
			1-2	2-4	4-6	Intentionally kicks body
			2 - 4	5-8	8+	Intentionally kicks head
			Warning / Advice	2-4	2-4	Intentionally stands on
			1	3 - 5	4-6	Trampling
			2 - 4	3 - 5	4-6	Stamping
			Strikes	Warning / Advice	Warning / Advice	1-2
		1	2	2-4	Intentionally strikes with hand, arm or shoulder	
		Warning / Advice	1-2	2-4	Recklessly strikes with elbow or forearm	
		2 - 4	4-6	8+	Intentionally strikes with elbow or forearm	
		2 - 4	4 - 6	8+	Intentionally strikes with elbow or forearm - off the ball	
	Strikes - knee	Warning / Advice	1-2		Raising knee in tackle	
		1	2	1-2	Strikes with knee	
		2 - 4	3 - 5	8+	Strikes with knee in a violent & aggressive manner	

**ON FIELD SENTENCING GUIDELINES**

Strikes - head butting			2 - 4					
	1							Head Butting – makes light contact
	2 - 3		3 - 4					Head butting – makes full contact
	3 - 5		4 - 6					Head butting – makes full contact in aggressive violent manner
Strikes – punching								
	Warning / Advice		Warning / Advice					Reaction to opponent – lashing out
	Warning / Advice		1-2					Punching – self defence
	Warning / Advice		1-2					Punching – one on one
	2		2 - 4					Punching – sustained, repeated
	3 - 4		4 - 5					Punching – sustained, repeated, violent & aggressive
	2		2 - 3					Running in & punching
	2 - 4		3 - 5					Running in & punching – opponent off guard
Other striking offences	Discretion of Competition Disciplinary Tribunal		Discretion of Competition Disciplinary Tribunal					
15.1(b)								
	Warning / Advice		Warning / Advice					Careless – flat hand off balance
	Warning / Advice		Warning / Advice					Careless - Ball carrier dips
	Warning / Advice		Warning / Advice					Careless - Stepped and reaching
	Warning / Advice		Warning / Advice					Careless – initial contact with ball or chest
	Warning / Advice		Warning / Advice					Careless – second tackler in – wrapping tackle up
	Warning / Advice		1-2					Reckless – whole body to go at – tackler in control
	Warning / Advice		1-2					Reckless – tried to tackle but reckless about outcome
Intentional								

**ON FIELD SENTENCING GUIDELINES**

	2 – 3	3 – 5	5-8	Intentional – clenched fist – intent to make contact with head
	2 – 3	3-5	8+	Intentional – stiff arm tackle – no attempt to tackle legitimately – violent
Other Tackling offences	Discretion of Competition Disciplinary Tribunal	Discretion of Competition Disciplinary Tribunal	Discretion of Competition Disciplinary Tribunal	
	<b>Drops knees on an opponent on the ground</b>			
15.1(c)	Drops knees first	2 – 4	4 – 6	Intentional
	<b>Uses a dangerous throw</b>			
15.1(d)	Dangerous throw	Warning / Advice	SOS – 1	Other tackler's actions were part of the problem (only applies where Player is not aware of other tackler's actions)
		Warning / Advice	1 – 2	Ball carrier's actions were part of problem
		Warning / Advice	2 – 3	Lifting & dropping player
		Warning / Advice	4 – 6	Throwing player into ground
	2	4 – 6	8+	Spear Tackle – intentionally driving player into ground on head or neck
Other Dangerous Throw	Discretion of Competition Disciplinary Tribunal	Discretion of Competition Disciplinary Tribunal	Discretion of Competition Disciplinary Tribunal	
	<b>Intentionally and continuously breaks the Law of the Game</b>			
15.1(e)		Discretion of the Competition Disciplinary Tribunal	Discretion of the Competition Disciplinary Tribunal	
	<b>Uses of offensive or obscene language</b>			
	Warning / Advice	1 – 3	2 – 4	Foul language
	1	2 – 5	4 – 6	Foul & abusive language

**ON FIELD SENTENCING GUIDELINES**

	1		2 – 5	4 – 6	Foul language towards match official
	2 – 3		3 – 8	8+	Foul & abusive language towards match official
	1		2 – 5	4 – 6	Questioning the integrity of a Match Official
	2 – 5		3 – 8	8+	Verbal abuse based on race, colour, religion, gender, sexual preference, disability, national or ethnic origin – heard by the match officials
	Reference to RFL	Reference to RFL	Reference to RFL	Reference to RFL	Verbal abuse based on race, colour, religion, gender, sexual preference, disability, national or ethnic origin – not heard by the match officials
Other offensive or obscene language	Discretion of Competition Disciplinary Tribunal	Discretion of Competition Disciplinary Tribunal	Discretion of Competition Disciplinary Tribunal	Discretion of Competition Disciplinary Tribunal	
<b>15.1(g)</b>	<b>Disputes a decision of the Referee or Touch Judges</b>				
	Warning / Advice	1 – 2	1 – 2	1 – 2	Disputes decision
	1	2 – 4	2 – 4	2 – 4	Disputes using aggressive language or body language
	2 – 3	3 – 8	3 – 8	8+	Disputes using aggressive language & body language
Other disputes decision	Warning / Advice	Discretion of Competition Disciplinary Tribunal	Discretion of Competition Disciplinary Tribunal	Discretion of Competition Disciplinary Tribunal	
<b>15.1(h)</b>	<b>Re-enters the field of play without the permission of the referee or touch judge</b>				
	Warning / Advice	2 – 4	2 – 4	2 – 4	
<b>15.1(i)</b>	<b>Behaves in any way contrary to true spirit of the game</b>				
	2 – 4	5 – 8	5 – 8	8+	Gouging
	2 – 4	5 – 8	5 – 8	8+	Biting
	2	5 – 8	5 – 8	8+	Spitting

**ON FIELD SENTENCING GUIDELINES**

	2 – 4	5 – 8	8+	Attack on testicles
	2	5 – 8	8+	Raking with studs
	2 – 4	5 – 8	8+	Threatening words or actions towards match officials
				Dangerous Contact*
	Warning / Advice – 1	1 – 3	8 + to 2 years.	Deliberate or reckless physical contact with a match official (e.g. placing hand on arm to attract attention)
	2 – 4	5 – 8	Sine Die	Physical assault of a match official (e.g. pushing / shoving)
	Sine Die	Sine Die	Sine Die	Violent and aggressive physical assault of match officials (e.g. punching)
	Discretion of Competition Disciplinary Tribunal	Discretion of Competition Disciplinary Tribunal	Discretion of Competition Disciplinary Tribunal	Other contrary behaviour
15.1(k)	Shoulder Charge			
	Warning / Advice	1-2	2-3	Indirect or secondary contact with the head of an attacking player
	2	2 - 3	4-6	Direct contact with the head of an attacking player
	Warning / Advice	1-2	2-3	Shoulder Charge - Other dangerous contact
	<b>Intentional Obstruction of an Opponent not in possession</b>			
	Discretion of Competition Disciplinary Tribunal	Discretion of Competition Disciplinary Tribunal	Discretion of Competition Disciplinary Tribunal	
	<b>Team Fines</b>			
	Brawling	£100.00 plus discretionary suspended fine	£100.00 plus discretionary suspended fine	
	2 <sup>nd</sup> Brawl	£200.00 plus discretionary suspended fine	£200.00 plus discretionary suspended fine	
	Abandonment of game	£100.00	£100.00	



**ON FIELD SENTENCING GUIDELINES**

	<b>Spectator or Club officials entering the field of play</b>			
	£150.00 and/or relevant RFL course	£150.00 and/or relevant RFL course	£150.00	
	<b>Spectator or Club officials usage of foul and abusive language</b>			
	£100.00 and/or relevant RFL course	£100.00 and/or relevant RFL course	£100.00	

\*Dangerous Contact includes:

- Applying forceful and unnecessary pressure to the head, neck or spinal column of a tackled player so as to keep that player at a disadvantage in or after a tackle.
- Forcefully and unnecessarily grasping (or jerking, or pinning or twisting) the head or neck of a tackled player.
- Contact with the legs (either direct or indirect), or using a technique which is likely to make dangerous contact (either direct or indirect) with the supporting leg(s) of an attacking player who is held in a vulnerable position, in a way that involves an unacceptable risk of injury.
- Forcefully twisting, bending or otherwise applying pressure to the limb(s) of an opposing player in a way that involves an unacceptable risk of injury.
- Making contact with the leg(s) of an attacking player who has kicked the ball in a way that involves an unacceptable risk of injury.

*APPENDICES | SECTION F8*

# *FIRST AID STANDARDS*

*SECTION F8 | FIRST AID STANDARDS*



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**Disclaimer**

The RFL has taken every care to ensure that the content of this booklet is current and correct at the time of going to print and it has been produced in good faith. However the RFL cannot guarantee its correctness and completeness and no responsibility is taken for any errors or omissions.

The information provided in this booklet has been provided to assist those with responsibility for running clubs and providing first aid cover and related medical issues in the Rugby League Community Game, in doing so it, by necessity, touches on Health & Safety and Risk Assessment but is not intended to be a guide to either of these topics. The final section of this booklet gives information about how to find out more about the areas of Health & Safety and Risk Assessment.

**1 RESPONSIBILITY FOR FIRST AID IN COMMUNITY CLUBS**

Rugby League is a high speed contact sport in which it is inevitable that players will occasionally be injured. All those involved in the game have a legal duty of care to ensure that appropriate health & safety and first aid cover is available for protection of players. In addition as a club you have certain legal obligations to volunteers and if you allow the public access to your premises there are wider obligations to ensure their safety. The Community Game First Aid Standards focus solely on First Aid and related matters.

**1.1 What is “Duty of Care”?**

“The duty which rests upon an individual or organisation to ensure that all reasonable steps are taken to ensure the safety of any person involved in any activity for which that individual or organisation is responsible”

**1.2 What are the Club’s Responsibilities?**

The Club (or other body) who runs clubs or organise matches which in practice usually means the Management Committee, is responsible for ensuring that it:

- Completes a risk assessment to determine the appropriate level of first aid provision
- Draws up an Emergency Action Plan
- Ensures that any first aiders are appropriately trained and keep up to date with refresher courses as recommended by the qualification body
- Ensures that RFL policies relating to injuries are followed
- Makes sure that recording and reporting of incidents takes place
- Ensures that suitable first aid facilities and equipment are available
- Makes sure that first aiders, coaches and other volunteers comply with its risk assessment, Emergency Action Plan and RFL policies

**1.3 What are the Volunteers’ Responsibilities?**

Volunteers have a responsibility to:

- Follow their club’s risk assessment, Emergency Action Plan and procedures
- Follow the relevant RFL policies
- Be aware of their own Duty of Care to players and other volunteers

## **2 RISK ASSESSMENT & RISK MANAGEMENT**

Clubs and other bodies who run clubs or organise matches have responsibilities with respect to health and first aid as follows:

### **2.1 Risk Assessment**

During any activity, the number and type of first aid personnel and facilities should be based on a risk assessment. This process is no different from other risk assessments carried out for Health and Safety purposes. Guidance on this is provided in Appendix 1.

In assessing the need, the club/organiser should consider the following:

- Playing and non-playing hazards and risks.
- The club's history of injuries and accidents, including any relevant research.
- The number of people involved (players and spectators).
- The needs of players at away matches
- The nature (adult/child) and distribution of the players (size of site or more than one site).
- The remoteness of the site from emergency medical services.
- Use of shared facilities and first aid resources
- Holiday and other absences of first aid trained personnel.
- Additional requirements for special groups i.e. children, disabled players.

### **2.2 Risk Management**

Once the risk assessment is complete and the level of first aid cover has been decided additional risk management measures should be considered:

- A person (or group of people) with appropriate qualifications (First Aider not just Emergency First Aiders) to take day to day responsibility for First Aid
- Write an Emergency Action Plan
- Emergency procedures should be developed as part of the Emergency Action Plan and be readily available (for further guidance on emergency procedures visit Appendix 1.
- Emergency services contact details must be readily available;
- Ambulance access to the pitch/training ground must be maintained at all times.
- Establish contacts with the local NHS Ambulance Trust and Hospital Emergency Department. Maintain a good level of communication with them on the club's activities, especially festivals.
- Appropriate first aid facilities and equipment based on their risk assessment and level of training of personnel.
- Regular training of personnel in assisting first aiders should be carried out.
- First aid equipment must be appropriately, stored, maintained, and cleaned.

### **2.3 First Aid Emergency Action Plan**

Clubs will now be in a position to draw up a First Aid Emergency Action Plan (EAP) (see Appendix 2 for a template)

All Rugby League clubs should have a clearly documented plan that outlines the actions and processes that need to be fulfilled in an emergency situation for home and away matches and on training nights.

Having simple, safe and systematic approach to an incident could make a tremendous difference to the outcome of an emergency at a home or away event.

Once an EAP has been created it must be communicated to coaches, first aiders and any other relevant volunteers.

**Creating & Implementing an EAP:**

- 1            Decide who is going to take responsibility for the EAP, its creation, implementation and review. A First Aider(s) with a Rugby League First Aid Level 3 or equivalent qualification would be the usual choice.
  
- 2            Ensure a system is in place for ensuring that First Aiders have relevant qualifications and a system to record these qualifications, keep a track of expiry dates and make sure that refresher training is undertaken.
  
- 3            The responsible person needs to make sure they are familiar with the club's risk assessments, the main ground and any other areas used for matches and/or training.
  
- 4            Prepare notices to be displayed on noticeboards (particularly in the dressing room area), given to volunteers, visiting teams and first aiders and stored in first aid kits. These should have all appropriate emergency information on them. An example of an EAP is shown in Appendix 2.



**3 FIRST AID PROVISION****3.1 FIRST AIDER & EMERGENCY ACTION TEAM RESPONSIBILITIES CHECKLIST**

The following is a sample list of the Emergency Action Team's responsibilities. Clubs will of course amend this to reflect their own risk assessments and EAP.

- Creating and maintaining the necessary emergency communication documents
- Making sure all first aiders understand their responsibilities and are aware of how you wish them to behave on match days
- Maintaining the accident book and looking after completed accident reports
- Distributing the Emergency Communication document to visiting teams
- Requesting the same information from visiting teams before playing away matches allocating a room for first aid treatment on match days
- Undertaking periodic checks of first aid kits to ensure they are fully stocked
- Ensuring sufficient numbers of qualified first aiders on training days, home matches and away matches
- Having a timetable making sure that the first aider role is always allocated
- Defining the roles and responsibilities of the first aider and make sure that they have the full support of the club for decisions that they choose to make.
- Making sure that all first aiders:
  - have attended a sport specific first aid training course
  - are familiar with the contents of the first aid kits
  - have their first aid kit with them at all times that they are acting as a first aider and have checked that it is fully stocked
  - understand what actions need to be completed after an incident has taken place
  - understand the RFL First Aid Standards with particular emphasis on the Concussion Rules
  - can administer appropriate treatments to ill or injured casualties both on-pitch and off-pitch
  - understand that they have the authority to stop play if they deem it necessary
  - wear a tabard to clearly identify themselves as the first aider
  - introduce themselves to visiting teams as the duty first aider and make sure that their contact number is entered into the necessary persons phone
  - have the postcode and directions to the club ground and any other pitches which are used
  - will provide details of local hospitals and directions if necessary
  - will provide names and contact details of key club officials if necessary

**3.2 LEVEL OF FIRST AID PROVISION**

The level of First Aid provision at each club and event should be determined by the Risk Assessment process as set out above.

However as a minimum the RFL states that each club should have:

- A First Aider qualified to Rugby League First Aid Level 3 (or equivalent) on duty at every game;

and the RFL recommends that each club should have a Mental Health First Aider (see Section 8.7)

First Aiders or Emergency First Aiders should be appropriately trained persons and a list of all qualified First Aiders should be displayed and registered on LeagueNet.

### **3.3 DIFFERENT LEVELS OF FIRST AID COVER**

First Aid falls into three main categories: First Aiders, Allied Health Care Professional and Health Care Professionals and Emergency First Aiders holding a valid qualification.

#### **3.3.1 First Aiders**

##### **First Aiders - Role Description**

A First Aider holds a current First Aid certificate from a recognised awarding body (see below). A First Aider may be the person who writes the club's Emergency Action Plan.

##### **First Aiders - Relevant Courses**

Rugby League First Aid Level 3  
Rugby Union First Aid Level 3  
FA Level 2 Emergency First Aid in Football (EFAiF)  
HSE First Aid at Work  
St John Ambulance Activity First Aid Course  
Red Cross Standard Certificate in First Aid Course

##### **First Aider – Duties on Match Day**

Introduce yourself to the team manager, venue officials (where relevant), match officials, opposing team's first aider, coaches and players and make them aware of where you will be stationed during the match

- Have immediate access to a charged mobile phone in case of emergency 999 request
- If using a mobile phone check that it has reception
- Have details of the address and directions to venue for emergency services
- Have list of other essential phone numbers e.g. parents of under 18's, local health centre, NHS Direct, venue caretaker.
- Have appropriate first aid kit and access to first aid room during an event

#### **3.3.2 Emergency First Aider**

##### **Emergency First Aider - Role Description**

**NB The RFL is phasing out this qualification and only Emergency First Aiders who hold a current qualification on 1 January 2018 may operate, once the qualification expires they must renew with a qualification set out in 3.3.1 above as must any new First Aiders.**

An Emergency First Aider will have been trained to:

- Take charge when someone is injured or ill, including calling an ambulance if required;
- Provide emergency first aid to the injured or ill person until more expert help arrives;
- Understand and apply the RFL Concussion Rules;
- Look after the first aid equipment, e.g. restocking the first aid box

Emergency First Aiders should not attempt to give first aid for which they have not been trained. Every team should have an Emergency First Aider to help any injured or ill player until more expert help arrives. The Emergency First Aider should be close to the pitch during the match.

**Emergency First Aider - Relevant Courses**

FA Level 1 – Introduction to First Aid in Football (IFAiF)  
RFL Emergency First Aid\*  
HSE EFAW Course  
St John Ambulance Sports First Aid Course  
Red Cross Basic First Aid Course

**Emergency First Aider – Duties on Match Day**

As for First Aider see above.

**3.3.3 Allied Health Professional & Health Care Professional**

Clubs may have access to an Allied Health Professional and/or Health Care Professional who is prepared to act in a voluntary capacity. This includes Sports Therapists, Sports Rehabilitators, Paramedics, Nurses, Physiotherapists, doctors, osteopaths and chiropractors. In each case they should be members of the appropriate professional body and have appropriate experience and training in First Aid. In this case they may provide First Aid cover acting within their competencies.

**3.4 QUALIFICATIONS**

Clubs should always see confirmation that any person used to cover the First Aid role has the qualifications that they claim to hold.

For First Aiders/Emergency First Aiders you should see their certificate and make sure that they attend refresher courses as recommended by the awarding body. Holders of the FA/RFL Emergency First Aid Course should attend another course as a refresher every three years.

For Allied Health Professionals and Health Care Professionals you should ask for their professional body registration or HCPC registration number which allows you to check that they are qualified online. You should also check the Health Care Professional is covered by their own medical malpractice/treatment insurance.

Please remember that it is not unknown for individuals to masquerade as a First Aider or Health Care Professional – you must always check.

**3.5 INSURANCE & LIABILITY**

The Resuscitation Council UK said in August 2010 that *'Although there have been a few cases in the United Kingdom where a claim has been brought against a 'rescuer', there have been no reported cases where a victim has successfully sued someone who came to their aid in an emergency.'*

However both the RFL and the Affiliated Clubs Public Liability policies extend to indemnify volunteers. In the context of first-aiders the policies do contain a medical malpractice/treatment exclusion but this only relates to Doctors (as they will have their own medical malpractice cover in place). As such volunteer first aiders will have protection under the policies.

**3.6 POSITION ON MATCH DAYS**

A First Aider should be situated on or near the team benches. Other than to treat a casualty the First Aider/Emergency First Aider should remain in situ until the match is complete.

**3.7 DBS DISCLOSURES**

First Aiders (or Health Care Professionals) who will work with Junior or Youth teams should always be subject to an enhanced Disclosure & Barring Service check through the RFL.

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**4 FIRST AID EQUIPMENT & FACILITIES****4.1 FIRST AID KIT**

A fully equipped first aid kit should be available for each first aider, please note first aiders should only use those parts of a first aid kit for which they have received training.

A well-stocked first aid box should contain the following:

- Guidance card
- 4 pairs of latex free (nitrile) disposable gloves
- Hand sanitiser/alcohol gel
- Face-shield or pocket mask (disposable resuscitation aid)
- 'Tufcut' scissors
- Water/spray bottle (and clean preferably sterile water)
- Gauze swabs
- 6 crepe bandages (2x5cm/2x10cm/2x15cm)
- Cotton wool roll (or Gamgee)
- 2 large, sterile, unmedicated wound dressings (non adhesive)
- 6 medium, sterile unmedicated wound dressings (non adhesive)
- 1 roll zinc oxide tape (to secure wound dressings)
- 20 plasters (assorted sizes) sterile, individually wrapped, hypoallergenic
- 4 triangular bandages
- Sterile, saline cleansing wipes
- 2 sterile eye pads
- 2 sterile water "sachets"/"pods"
- 1 litre sterile water (normal saline) in a sealed disposable container
- 2 yellow disposable clinical waste bags
- Material and foil blanket
- Umbrella
- Pen/notebook
- Information sheet (Emergency Action Plan) including details of local hospital and directions to the ground

NB when using a 3G pitch it is also recommended that a proprietary eyewash is available

Under no circumstances should prescription drugs be administered by First Aiders/Emergency First Aiders or kept in the first aid box. Boxes should be clearly labelled and easily accessible.

**4.2 RECOMMENDED ADDITIONAL ITEMS****4.2.1 Defibrillator**

A defibrillator is a relatively expensive piece of equipment, however it is easy to use and can save lives. Clubs that run a large of teams and/or attract significant numbers of spectators may wish to fund raise in order to purchase one for the club. Where a club has access to a defibrillator it is important that key personnel including first aiders know where it is stored and how to use it. However, the UK Resuscitation Council Position Statement on the use of Automated External Defibrillators states that:

*“An AED can be used safely and effectively without previous training; its use should not be restricted to trained rescuers. Training should however be encouraged to help improve the time to shock delivery and correct pad placement”.*

The RFL is currently negotiating discounts for Community Clubs buying a defibrillator. See Appendix 4 for details of how to get more information.

**4.2.2 Bleach Solution**

The recommended spray container with 15mls of standard washing-up liquid and 32mls of standard household bleach should be present on the touchline and in both dressing rooms for use on game days and present at during training for use by first aiders and kit-room staff.

**4.2.3 Soiled Dressings & Strapping**

Please be aware of your duty of care to other volunteers at the Club such as groundstaff and cleaners who may come into contact with blood stained dressings and strapping post game/training.

These volunteers should be trained in procedures to handle such items and understand the risks involved and should be provided with adequate bleach solution as per regulations and disposable gloves.

**4.3 FIRST AID ROOM**

Where clubs have a First Aid room this should be well signed and should be kept clean and tidy at all times.

**4.4 AMBULANCE ACCESS**

Wherever possible training and matches should take place on areas which have vehicular access so that an ambulance can drive onto the playing area. Where this is not possible it is important to work out how emergency services will be able to reach seriously injured players on the pitch and to make sure that everyone is aware of the route.

**4.5 COMMUNICATION**

It is important that the first aider can call for an ambulance or other assistance immediately so a first aider should have a fully charged mobile phone and check that there is a signal prior to the match. If the ground does not have mobile phone receptions an alternative means of emergency communication must be arranged. In addition, calls may need to be made to the casualties' parents, guardian or next of kin.

**4.6 DIRECTIONS**

It is vital that first aiders have details of the postcode and directions to the ground as this information must be available to be provided to the ambulance service.

Where grounds have more than one access point it is essential that the correct information is given to the emergency services and it may be worthwhile having a volunteer at the entrance to the ground to direct the ambulance on arrival.

Where matches are played on pitches away from the clubhouse make sure that first aiders operating on those pitches have the correct postcode.

**5 RECORDS****5.1 Recording Injuries**

It is essential to get your First Aiders to record any injuries they deal with. Using the accident book required under the Health & Safety at Work Regulations is a good option to use. Alternatively use the RFL Injury Template (see Appendix 5). As a minimum First Aiders should record:

- Date, time and place of incident
- Name (and age if under 18) of the injured or ill person
- Details of the injury and the first aid given
- What happened to the person immediately after the incident eg continued playing, went to hospital etc
- Name & signature

This information should be provided to the Club Management Committee on a regular basis to inform its risk assessment and risk management processes.

**5.2 Information about Players**

All players should complete Consent & Medical forms which ask for information about any relevant medical conditions and give First Aiders the right to act *in loco parentis* in the event of an incident where parents are not present or cannot be contacted in time. Where a player has a medical condition, it would be good practice to ask for a further information which would assist in the event of an emergency and make sure this is available for First Aiders.

**5.3 Reporting Death or Serious Injury**

When a player has died or has been admitted to hospital (not admitted to A&E when he/she is subsequently discharged) or has suffered a catastrophic injury the RFL should be notified immediately using the emergency numbers provided below: -

- Kelly Barratt 07739 819750
- Emma Rosewarne 07850 483 736

Please make sure the RFL has the name of the player, where possible contact details for the player's family, and any initial prognosis.

The RFL will:

- Inform the Benevolent Fund who will provide moral and financial support to the player and his/her family
- Handle any enquiries from the media
- Inform the RFL's insurance brokers where relevant

**5.4 Witness statements.**

Following incidents where a potential insurance or personal injury claim may arise, clubs are advised to retain on file witness statements. These statements must confine themselves to the facts and not include opinion or hearsay, or apportion or infer blame. They must be signed and dated by the person making them

## 6 MANAGING HEAD INJURIES & CONCUSSION IN RUGBY LEAGUE

There are two types of head injury both of which are serious and potentially life threatening, they are **concussion** and **structural brain injuries**. Everyone in the game has a responsibility to understand head injuries and what action they should take.

### 6.1 CONCUSSION

#### 6.1.1 What is Concussion?

Concussion may be caused either by a direct or indirect blow to the head, face, neck or elsewhere on the body which causes the brain to be shaken inside the skull.

Concussion usually leads to a temporary impairment of the brain's function. If concussion is not treated properly this can lead to permanent damage and in some cases can be fatal.

Concussion is more serious in children (under the age of 19) where the brain is still developing.

#### 6.1.2 How is concussion identified?

It is difficult to recognise concussion and only trained medical staff should attempt to do so. Coaches and first aiders must assume that where a player has had a bang to the head that the player is concussed. In addition, if the player shows any of the signs below concussion should be suspected (even if a head impact has not been seen) and the player removed from play for his own protection. Coaches and/or first aiders may also use the **Pocket CONCUSSION RECOGNITION TOOL** (see Appendix 7 or available as a resource from the RFL).

It is important to realise that a player does not need to be knocked out (lose consciousness) to have a concussion. Less than 15% of concussion cases involve a player being knocked out.

#### Any of the following may be signs of concussion:

The player:

- Doesn't know the venue, last scorer, opposing team or the score
- Shows signs of confusion, disorientation or is easily distracted
- Cannot remember things that happened before and/or after the injury
- Has a delayed response to verbal commands
- Is not playing as well as expected
- Has been (or may have been) knocked out
- Headache/localised pain
- A fit or convulsion (arms and legs jerking uncontrollably)
- Dizziness/light-headedness/dazed expression
- Unsteady on feet/loss of balance/uncoordinated movement
- A blank stare/glassy eyed
- Loss of vision, seeing double or blurred vision, seeing stars or flashing lights
- Ringing in the ears
- Nausea and/or vomiting
- Slurring of speech
- Poor concentration
- Strange or inappropriate emotions (laughing, crying, getting angry easily)
- Generally feeling unwell



**6.1.3 Why is it important to diagnose Concussion?**

Players who continue to play or return to play before they are recovered from concussion face significant risks:

- A second concussion including Second Impact Syndrome which is a rapid swelling of the brain usually resulting in death or at least severe brain damage
- An increased risk of other injuries (to self, teammates & opposition players) due to poor decision making or reduced reaction time
- Serious injury or death due to an unidentified structural brain injury such as bleeding on the brain or a fracture
- Potential increased risk of developing long term brain damage such as chronic traumatic encephalopathy (punch drunk)

**6.1.4 What to do when Concussion is suspected?**

If it is suspected that a player has a Concussion they must be removed from play straightaway. Continuing to play increases their risk of more severe, longer lasting concussion symptoms as well as increasing their risk of other injury:

- **Remove the player from play immediately**
- **Do not let them return to play that day**
- Don't leave them on their own
- Make sure they see a doctor or go to an A&E department
- Don't let them drive

It is also important that parents, friends and/or family are informed so that they can ensure that the player gets rest and that they aren't left on their own. Use the RFL Head Injury Form in Appendix 8.

**6.1.5 How is concussion treated?**

The most important thing is for the player to get plenty of rest. This includes not just physical rest but also mental rest which includes avoiding computers, game consoles, reading etc. Once the player is completely symptom free and cleared to do so by a medical practitioner they can begin to take part in physical exercise again in a Graduated Return to Play (G RTP).

The majority of concussions resolve in a short period although this will be longer in children and adolescents as their brain is still developing and is more susceptible to the adverse effects of concussion.

**6.1.6 What is a Graduated Return to Play (G RTP)?**

G RTP is a system of gradually increasing physical exercise when returning from concussion, checking that the player doesn't have any concussion symptoms after each stage.

**FIRST AID STANDARDS**

<b>ADULT GRADUATED RETURN TO PLAY (GRTP)</b>				
<b>Stage</b>	<b>Minimum time at each Stage of GRTP</b>	<b>Activity Level</b>	<b>Suggested Exercise at each stage of GRTP</b>	<b>Objective</b>
1	14 days	No activity for 14 days	Symptom limited physical & mental rest	Recovery
<b>Clearance by Health Care Professional recommended</b>				
2	24 hours	Light aerobic exercise	Walking, swimming or stationary cycling keeping intensity <70% maximum predicted heart rate.	Increase heart rate
3	24 hours	Sport specific exercise	Running drills – no impact.	Add movement
4	24 hours	Non-contact training drills	More complex training drills eg passing drills. May start progressive resistance training.	Exercise, co-ordination and cognitive load.
5	24 hours	Full contact practice	Normal training activity	Restore confidence & coaching staff to assess functional skills
<b>Clearance by Doctor</b>				
6	<b>Earliest RTP is 19 days</b>	Return to play	Normal training and/or match activity	Recovery complete

<b>UNDER 19 &amp; BELOW GRADUATED RETURN TO PLAY (GRTP)</b>				
<b>Stage</b>	<b>Minimum time at each stage of GRTP</b>	<b>Activity Level</b>	<b>Exercise at each stage of GRTP</b>	<b>Objective</b>
1	14 days	No activity for 14 days	Symptom limited physical & mental rest	Recovery
<b>Clearance by Doctor Recommended</b>				
2	48 hours	Light aerobic exercise	Walking, swimming or stationary cycling keeping intensity <70% maximum predicted heart rate.	Increase heart rate
3	48 hours	Sport specific exercise	Running drills – no impact.	Add movement
4	48 hours	Non-contact training drills	More complex training drills eg passing drills. May start progressive resistance training.	Exercise, co-ordination and cognitive load.
5	48 hours	Full contact practice	Normal training activity	Restore confidence and coaching staff to assess functional skills
<b>Clearance by Doctor</b>				
6	<b>Earliest RTP is 23 days</b>	Return to play	Normal training and/or match activity	Recovery complete

**6.1.7 What can be done to prevent players getting concussed?**

Concussion can't be prevented completely as it is often caused by a complete accident, however, coaches should ensure that their players are encouraged to play within the rules and that high tackles, dangerous throws, shoulder charges and spear tackles are not allowed within their team. Tackling technique is also important as players can be concussed by their head coming into contact with the ball carrier. It is important that the playing surface is not too hard (frost or drought) and that there are no dangerous structures such as unpadded posts or fences close to the pitch.

**6.1.8 Should all players wear head guards?**

The view of international experts in sport-related head injury is that soft helmets do not prevent brain injury (as opposed to superficial head injury) and because of the phenomenon of 'risk compensation' there is a risk that encouraging helmet use in players may paradoxically increase the head injury rates. Because of this medical consensus, the RFL does not support the mandatory wearing of protective head guards in Rugby League.

**6.1.9 Concerns about concussion management?**

If a player, coach, first aider, volunteer or parent is worried about concussion management either at their club or at another this concern should be raised with club officials or match officials at the time. Concerns should also be reported to the RFL Community Game Delivery Department.

**6.2 STRUCTURAL BRAIN INJURIES**

A player who has had a bang to the head may have structural brain injuries such as bleeding or swelling inside the brain, again these injuries may well be invisible but can be fatal.

If a player has any of the following symptoms they should be referred to a hospital immediately and must be accompanied by a responsible adult. If in doubt call an ambulance.

- A headache that is getting worse
- Vomiting or prolonged nausea
- Drowsiness or can't be woken or develops slow or noisy breathing
- Slurred speech or difficulty in speaking or understanding
- Abnormal behaviour/restlessness/irritability/aggression
- Weakness, numbness
- Decreases in coordination and/or balance
- Increased confusion
- Loss of consciousness
- A fit or convulsions (arms & legs jerking uncontrollably)
- Acutely painful/stiff neck which increases in severity
- Sensitivity to light and/or noise
- Blurred or double vision or pupils which vary in size
- Clear fluid coming out of ears or nose
- Deafness in one or both ears

Return to play in these cases must follow the medical advice given by the hospital.

**6.3 THE RFL HEAD INJURY CARD**

First aiders should complete the RFL Head Injury Card (attached and available to download on the RFL website) and make sure that a parent/guardian/relative/carer is given a copy.

There are several Blood Borne Diseases (BBD) which can be transmitted by coming into contact with the blood of an infected person. In particular hepatitis B has a relatively long life outside the body so dried blood remains potentially dangerous for several days. This is why the RFL has BBD Guidelines and Rules as set out below to prevent the spread of disease via infected blood and other bodily fluids.

## **7.1 BBD GUIDELINES - MATCHES & TRAINING**

### **7.1.1 Bleeding Injuries**

Players should report all bleeding wounds and are responsible for wearing appropriate protective bandaging or strapping to prevent blood contamination of other players or volunteers.

If a player suffers a cut at training or during the course of a match, the player must leave the field straightaway and blood bin procedures will apply

### **7.1.2 Blood Bin Procedure**

The following procedure will apply in all cases where a Player is bleeding on his person, clothing or equipment has been contaminated by blood

- If the Referee notices a bleeding or blood contaminated Player he will immediately stop play and signal to the First Aider to attend to the Player.

- The First Aider will immediately enter the field of play to assess whether the Player can be quickly treated on the field or whether he will require treatment off the field.

- If the First Aider advises that the Player can be treated on the field, the Referee will instruct the player to drop out behind play for that purpose and the match will immediately recommence.

- If the First Aider advises the Referee that he will have to treat the Player off the field, the match will not restart until the player has left the field. The Player may be interchanged, or alternatively the team can elect to temporarily play on with 12 players. (Note: other than for the initial assessment, the match will not be held up while the bleeding player receives treatment or is interchanged).

- If the Referee stops play twice for the same player and the same wound, the Player must be taken from the field for treatment and either interchanged or the team may elect to play on with 12 players until the bleeding player returns.

- If a bleeding player has left the field for treatment and is not interchanged, he may return to the field of play at any time provided he does so from an on-side position. If the bleeding Player has been interchanged, he may only return to the field through as a normal interchange player.

- A bleeding player returning to the field of play who has not been interchanged, is not to be regarded as a replacement/interchange player and therefore may take a kick for goal. Conversely, a bleeding player returning to the field of play who has been interchanged may not take a kick for goal at that time.

### **7.1.3 Contaminated Clothing**

Where a player has blood on him or his clothing he must be free of blood contamination before the Referee will allow him to rejoin play. Until those steps have been taken, the player shall, at the minimum, drop out behind play. Contaminated clothing and / or equipment should be treated with a solution of detergent and bleach.

#### **7.1.4 Dressing Rooms**

Hand basins, toilets, showers and benches should be cleaned with disinfectant after each training session and game.

Dressing rooms should be maintained well and kept clean. Sharing of equipment, including towels should be avoided. Communal baths are to be strongly discouraged.

#### **7.1.5 First Aid Room**

The first aid room must be cleaned after each match.

The rubbish bin must contain plastic liners, which are to be disposed of after each training session/match.

### **7.2 BBD GUIDELINES BLOOD CONTAMINATION**

#### **7.2.1 Use of Detergent/Bleach Sprays**

- A spray container with 15mls of standard washing up liquid and 32 mls of standard household bleach should be standard equipment for each team, on the touchline and in the dressing rooms.

- Minor contamination of clothing and equipment must be sprayed and thoroughly soaked, with the solution immediately the player leaves the field.

- The decontamination solution should be in contact with the blood spill for between one and five minutes.

- Prior to return to the field, the area must be thoroughly rinsed off with water.

- All but minor blood contamination of clothing and equipment must result in the contaminated clothing and equipment being replaced prior to the player returning to the field.

- As standard household bleach deteriorates with time, the decontamination solution should be made up on the day of the game. Typically a solution of one part household bleach to ten parts water should be prepared fresh daily and used as a disinfectant for contaminated areas.

- A 0.5% concentration of bleach is not considered hazardous, however care must be taken to avoid contact with eyes or wounds and prolonged contact with the skin. Thorough rinsing with water will further reduce the risk.

#### **7.2.2 Contaminated clothing/equipment**

- Contaminated clothing/equipment must be sealed in a plastic bag within a clearly marked bin and laundered separately in a hot wash at a minimum temperature of 80°C.

### **7.3 EQUIPMENT GUIDELINES**

#### **7.3.1 First Aid Kit**

- The kit must contain disposable protective gloves, hibiscrub (or equivalent) and plastic bags for disposal of contaminated equipment/clothing.

### **7.3.2 Drink Containers**

- Players are to be supplied with and use their own drink containers which they must bring with them and use at every training session
- During matches, Players must drink only from recommended water containers possessing spouts.
- Players should not make contact with or touch the nozzle of squeeze bottles.

WARNING: The potentially life threatening meningococcal disease can be transmitted by sharing drink containers.

### **7.3.3 Team Kit Bag**

- Spare jerseys, shorts and socks should be available in the event that blood contaminated clothing needs to be replaced. The kit bag should also contain plastic bin liners to bag up any blood contaminated clothing.

## **7.4 HEPATITIS B VACCINATION**

The RFL recommends that players and officials are vaccinated against Hepatitis B. Advice should be sought from the individual's GP or Sexual Health Clinic.

## **7.5 BLOOD BORNE INFECTIOUS DISEASES - RULES**

This is a synopsis of the most relevant regulations, the full Rules are available on the RFL website.

The RFL has adopted these Blood Borne Diseases Rules ("the Rules") to protect the rights and the health and safety of other participants in the sport.

These Rules shall only apply to Blood Borne Diseases (including HIV and Hepatitis) and shall apply to all Participants.

Any Participant agrees to:

- be bound by and abide strictly by these Rules;
- provide all requested assistance to the RFL in the application and enforcement of these Rules;
- waive medical confidentiality only in so far as it is necessary to apply and enforce these Rules
- the processing of data, including sensitive and personal data, pursuant to the Data Protection Act 1998
- make him/herself available to undergo any necessary medical examination and or non-invasive test, including blood test, or sample collection, including blood sample collection;
- submit to the jurisdiction of the Blood Borne Disease Tribunal and/or Appeal Tribunal.

It is the responsibility of each Participant to:

- be as fully aware of their medical condition as is reasonable in all of the circumstances
- ensure that they protect the rights and the health and safety of other participants in the sport.

A Participant who becomes aware that they have been diagnosed as having contracted and/or have contracted a blood borne disease shall notify the Blood Borne Diseases Officer (BBDO) currently Emma Rosewarne, RFL Operations Director, of their medical status as soon as possible.

Where any Club Official is advised that a Participant has contracted a blood borne disease they shall notify the BBDO of this as soon as possible.

### **FIRST AID STANDARDS**

When the BBDO is informed that a Participant is suffering from a Blood Borne Disease, the BBDO shall issue a Provisional Suspension preventing participation in the game until the matter has been investigated.

In that case a Blood Borne Disease Tribunal will carry out a risk assessment as to whether or not the Participant should be permitted to participate in the sport having regard to the need to protect the rights and the health and safety of other participants in the sport. Until the Blood Borne Disease Tribunal has issued its decision the Provisional Suspension shall continue.

The Participant may have a review of the decision or appeal depending on the circumstances.

**8 OTHER RELATED ISSUES****8.1 MEDICALS/CARDIAC SCREENING**

Players may wish to consider visiting their GP for a medical prior to participation in Rugby League.

Players may also wish to undergo cardiac screening. Players and parents should be aware that young healthy people may still be at risk of cardiac arrest. Sudden death syndrome (SDS) is an umbrella term used for the many different causes of cardiac arrest in young people. The charity CRY <http://www.c-r-y.org.uk/index.htm> provides information and screening services.

**8.2 PLAYERS WITH AN EXISTING MEDICAL CONDITION**

Where a player has an existing medical condition it is the responsibility of the player and/or the player's GP to advise whether he/she is medically fit to play Rugby League.

See Consent & Medical forms above.

**8.3 TURNING PLAYERS OVER ON THE FIELD OF PLAY**

Players may, with all good intentions, attempt to turn an injured player onto their side following an injury. However this could potentially make the injury more severe particularly in the case of spinal injuries.

The RFL would suggest that Coaches and First Aiders should explain to players the potential hazards to injured players of attempting this and reassure players that injured players are not at risk of "swallowing their own tongue". Players should wait for the First Aider to attend the scene.

**8.4 ABANDONING A MATCH**

Where a player has suffered an injury which prevents them from being safely moved from the pitch then play should cease. UNDER NO CIRCUMSTANCES should any pressure be put on the player or the first aider to allow play to continue by removing the player from the pitch. Where necessary the match should be abandoned, player safety must be put before results or fixture backlogs.

**8.5 PROTECTIVE & OTHER EQUIPMENT****8.5.1 HEAD GUARDS**

The overwhelming view of international experts in sport-related head injury is that soft helmets do not prevent brain injury (as opposed to superficial head injury) and because of the phenomenon of 'risk compensation' there is a risk that encouraging helmet use in players may paradoxically increase the head injury rates. Because of this medical consensus, the RFL does not support the mandatory wearing of protective head guards in Rugby League.

**8.5.2 MOUTH GUARDS**

It is strongly recommended that players wear a mouth guard when playing or taking part in contact training sessions. It is recommended that Players wear a custom mouth guard which has been made by a Dentist, rather than a generic mouth guard of the 'boil and bite' variety.

**8.5.3 TAGS**

Players may play with electronic tags as long as these can be padded and strapped so as not to cause a danger to other participants. The Referee shall be the final arbiter in this regard.



#### **8.5.4 SPORTS GOGGLES**

The RFL sanction the use of protective goggles for use in games and training within Rugby League providing the goggles have no rigid components which could cause harm to a player. These goggles will usually be made of soft plastic with an elastic head band to keep them in place. The RFL recommend that head guards are worn by players wearing goggles to reduce the chance of the head band from the goggles sliding down the player's neck.

Any player wearing goggles should seek written clarification from their optician that the goggles are suitable for contact sport. This letter from the optician, together with this RFL policy, may prove useful on match days to reassure match officials and opponents. However, despite this policy, the final decision on the suitability of any player equipment is ultimately the referee's decision.

#### **8.5.5 BOXES**

Boxes may be worn provided that they have sufficient external padding not to cause a danger to opponents.

#### **8.6 WEATHER**

##### **8.6.1 HOT WEATHER CODE**

When a First Aider believes that the heat and/or humidity is such that players require additional water they should approach the Referee to request one or both of the special measures below. The Referee shall grant this request and shall ensure that both teams are aware of his decision.

- The positioning of water containers around the ground (ensuring that there is no danger to players or spectators) to enable players to help themselves.
- A two minute break at an appropriate natural pause in the game approximately half way through the first and second halves to allow players to take on extra water.

##### **8.6.2 SUNSCREEN**

First Aiders should reinforce messages about using sunscreen to all players and in particular juniors. Cancer Research recommends using a sunscreen with a sun protection factor (SPF) of at least 15 with the higher the SPF, the better. Go for broad-spectrum sunscreens, which protect against harmful UVA and UVB rays.

No sunscreen, no matter how high the factor, can provide 100% protection. And no sunscreen, whether it's factor 15 or 50, will provide the protection it claims unless it is applied properly. Therefore, it is crucial that sunscreen is applied generously and regularly.

Research has shown that people apply much less sunscreen than they need to. And, worryingly, many people burn more frequently when they use higher factors of sunscreen because they stay out in the sun for longer. There is a concern that higher factor sunscreens may lure people into a false sense of security. Make sure the product is not past its expiry date. Most sunscreens have a shelf life of two to three years.

#### **8.7 MENTAL HEALTH**

The RFL would recommend that all clubs have at least one volunteer who has attended Mental Health First Aid Lite. Details about this course are included in Appendix 9.

In addition State of Mind can deliver workshops for players and/or volunteers to raise awareness about Mental Health issues see Appendix 9 for how to book a workshop.

## **9 ANTI DOPING**

The RFL is committed to the principles of drug-free sport for the following reasons:

- To uphold and preserve the ethics of the Game.
- To safeguard the physical and mental health of players.
- To ensure that all players have an opportunity to compete equally.

To underpin that commitment the RFL will:

- Educate and inform players about the dangers of drugs and consequences of taking
- Drugs or breaching the Anti-Doping Regulations.
- Comply with the WADA Code.

This is a summary of the information contained in the RFL Community Game Anti-Doping booklet which is available in full on the RFL website.

### **9.1 Anti-Doping Rules**

All sports including Rugby League are governed by the World Anti-Doping Code (WADA Code). All players, coaches and volunteers have to abide by the Code and are subject to the RFL Anti-Doping Regulations which can be downloaded from the RFL Website [www.rfl.uk.com](http://www.rfl.uk.com). The Regulations allow the RFL to carry out anti-doping tests at any level of the game although in practice the vast majority of testing will be carried out at professional level.

### **9.2 Responsibilities of Volunteers in Rugby League**

All volunteers should support the principle of anti-doping and should:

- Make it clear to all players that doping in Rugby League is simply not acceptable and is not necessary in order to win
- Ensure your players understand the Anti-Doping Regulations of the RFL
- Discourage and challenge the use of "performance enhancing" or illegal substances or "legal highs" amongst all players
- Do not put pressure on players to change their body shape (i.e. to bulk up or slim down) without giving clear direction how to achieve this in a healthy way without resort to doping

Volunteers should not:

- Ignore possible evidence of doping in their team
- Avoid enforcing rules or enforce rules selectively
- Ignore doping because the team needs a particular player
- Ignore drug misuse by coaches or volunteers

### **9.3 Prohibited Substances**

The Prohibited List is available on WADA's website: [www.wada-ama.org](http://www.wada-ama.org) You can also find out the status of a particular substance according to the rules by visiting the Global Drug Reference Online website at [www.GlobalDRO.com](http://www.GlobalDRO.com)

The current Prohibited List includes the following:

- Anabolic Agents
- Hormones & related substances
- Beta-2 agonists
- Agents with anti-estrogenic activity
- Diuretics & other masking agents
- Stimulants

**9.3.1 Steroids**

Steroids stimulate the development of male sexual characteristics and the build up of muscle tissue. Perceived benefits of steroid use are increased muscle tissue leading to increased strength and power.

However steroids affect the body's natural balance and can have very serious effects including:

- Increased violence, mood swings, depression and personality changes (Roid-Rage)
- Serious liver damage
- Increased risk of heart disease and kidney damage
- Increased risk of muscle injury – the muscle mass gets bigger but the supporting tendons and ligaments do not and may not be able to cope
- Adolescents may stop normal growth
- Development of breasts in men
- Shrinking of the testicles
- Impotence & infertility

Steroids can be injected and this poses other risks associated with syringes including infections, HIV and Hepatitis.

**9.3.2 Stimulants**

Stimulants act on the central nervous system by speeding up parts of the brain and the body's reactions. Stimulants also suppress hunger and give the impression of increased concentration.

However stimulants can cause difficulty sleeping, sweating, shaking, anxiety, depression and mood swings. Stimulants can also cause overheating of the body leading to organ failure, put undue pressure on the heart and lead to cardiac arrhythmias.

Some pre-workout/energy boosting supplements contain stimulants so players should be extra vigilant with supplements of that nature and should seek advice prior to using them.

Common stimulants are ephedrine, pseudoephedrine, methylhexanamine, cocaine, ecstasy and amphetamines.

**9.3.3 Social Drugs**

In addition to being banned by WADA the following drugs are also illegal under the Misuse of Drugs Act.

**Marijuana** (cannabis, weed, hash) is usually smoked to give a relaxed (stoned) feeling, however it can lead to mental health problems including schizophrenia, paranoia and depression. It can also affect co-ordination and make users drowsy.

**Cocaine** (Coke, Charlie, Crack) can be snorted, smoked or injected in order to give users a "buzz" where they feel really alert followed by down periods after use. Cocaine can cause heart problems, overheating and convulsions.

**Amphetamine** (speed, whizz) has similar effects and risks to cocaine

**Ecstasy** gives a sense of energy, alertness and happiness but can induce panic attacks, raise body temperature to a dangerous level and put pressure on the heart.

**Heroin** (H, smack) is usually injected or smoked and is highly addictive. It gives a sense of relaxation and well-being but includes the dangers of lethal overdoses and infections.

**9.4 SUPPLEMENTS**

Many high-performance athletes use supplements, after consulting with relevant experts, to optimise their nutrition for performance purposes. Supplements work in addition to a balanced nutritious diet, a good hydration strategy, effective training and plenty of rest. Without these factors, players are unlikely to see any benefit just by taking supplements. Prior to taking supplements players should try to optimise the other performance factors and should seek advice.

The effectiveness of many supplements cannot be effectively proven and players must also be aware that approximately 45% of positive drug tests have been linked to the use of contaminated supplements.

The RFL advises players to fully assess the need for and the risk of any supplements prior to use.

**9.5 EDUCATION**

It is recommended that at least one person at each club has qualified as a UKAD Advisor, This course gives enough knowledge to allow that person to play an essential role in giving players important anti-doping information. It is a basic level of knowledge which will allow support personnel to provide accurate advice about key anti-doping issues and to signpost players to further resources (e.g. Global DRO). The Advisor course can be taken online by registering at <https://www.ukad.org.uk/account/register/form>.

**APPENDIX 1 – RISK ASSESSMENT****Risk Assessments**

A risk assessment is simply a careful examination of what, in your club, could cause harm to people, so that you can weigh up whether you have taken enough precautions or should do more to prevent harm. Workers, volunteers and others have a right to be protected from harm caused by a failure to take reasonable control measures.

In order to create a safe environment, a club must carry out regular risk assessments. A risk assessment is a formal and recorded process to weigh up the suitability and safety of any activity by identifying the hazards that could potentially cause harm and taking the appropriate precautions or actions required to prevent harm or injury.

A risk assessment enables a club to:

- Identify an unsafe condition
- Decide what corrective action is required
- Determine who is responsible for correcting it
- Follow up to ensure that it was corrected properly

The frequency of assessment will be determined by a number of factors, such as the nature of the group; experience of staff; location or weather. Therefore risk assessments should be a regular process and not a one-off exercise.

The risk assessment should be undertaken by a competent person, although you do not have to be a health and safety expert. Ask other club members or committee members what they think as they may have noticed things which are not immediately obvious.

**Risk assessment process**

The following is a suggested process intended as a guide to undertaking a risk assessment:

- Make an inventory of club activities and tasks.
- Identify the hazards for each of these activities – on and off site – and decide if the hazards are minor or significant.
- Evaluate the risks and decide whether the existing precautions are adequate or whether more should be done.
- Decide if the risk is acceptable and prioritise the significant hazards - identify whether the risk is high, medium or low by deciding which could result in serious harm or affect several people.
- Select method of control – check that all reasonable precautions have been taken to reduce the risk and avoid injury, however be aware that even after all precautions have been taken, some risk usually remains.
- Record the findings – keep the written record for future reference, it can help if you become involved in any action for civil liability. It can also remind you to keep an eye on particular hazards and precautions.

- Implement measures to reduce the risk.
- Record and react to near misses
- Monitor – ensure that the standards are maintained.
- Regularly review – it is good practice to review your assessment to make sure that the precautions are still working effectively.

#### **Risk Assessment Resources**

The government's Health and Safety Executive has a useful [risk assessments webpage](#) and there is a downloadable [Risk Assessment Template](#) (PDF 52kB).

Also, to help clubs with risk assessment decisions, there is a [Risk Probability Matrix](#) (PDF 13kB).

**APPENDIX 2 – FIRST AID EMERGENCY ACTION PLAN**

<b>RFL EMERGENCY ACTION PLAN</b>		
<b>Club Name</b>		
<b>Club Address</b>		
	<b>Postcode</b>	
<b>Pitch address</b>		
	<b>Postcode</b>	
<b>Pitch address</b>		
	<b>Postcode</b>	
<b>FIRST AIDER INFORMATION</b>		
<b>NAME</b>	<b>MOBILE NUMBER</b>	
<b>FIRST AID EQUIPMENT &amp; FACILITIES</b>		
<b>ITEM</b>	<b>LOCATION</b>	
<b>First Aid Kits</b>		
<b>Defibrillator</b>		
<b>Stretcher</b>		
<b>First Aid Room</b>		
<b>ACCESS ROUTES</b>		
<b>For Ambulance</b>		
<b>First Aid Room to Ambulance</b>		
<b>Pitch to Ambulance</b>		
<b>OTHER INFORMATION</b>		
<b>Nearest Hospital with A&amp;E address</b>		
<b>Directions to hospital</b>		
<b>Journey time</b>		
<b>Nearest Walk In Centre Address</b>		

**APPENDIX 3**

To book on a Rugby League First Aid Level 3 course please go to the website [http://www.rugby-league.com/the\\_rfl/rugby\\_league\\_learning](http://www.rugby-league.com/the_rfl/rugby_league_learning)



**APPENDIX 4 – DEFIBRILLATORS**

Please contact the Danny Jones Defib Fund through the website <https://www.dannyjonesdefibfund.co.uk/>

APPENDIX 5 – ACCIDENT OR INJURY REPORT FORM

RFL ACCIDENT OR INJURY REPORT FORM			
Date		Time	
Match			
Venue			
INJURED PERSON'S DETAILS			
Surname		First Name	
Address			
		Postcode	
DOB		Tel No	
DETAILS OF PERSON(S) ACTUALLY INVOLVED IN ACCIDENT OR INJURY			
Full name of person		Contact number	
DETAILS OF WITNESSES WHO ACUTALLY SAW THE ACCIDENT OR INJURY			
Full name of person		Contact number	
INCIDENT DETAILS			
Time		Date	
DESCRIBE THE INCIDENT			
TREATMENT GIVEN			
Loss of consciousness?	Yes	No	
Person sent to hospital?	Yes	No	
Ambulance called?	Yes	No	
If yes which hospital			
DETAILS OF PERSON GIVING FIRST AID			
Name		Role	
Signed		Date	

**APPENDIX 6 – CONSENT & MEDICAL FORM**

Please use this link to the RFL website.

<http://rflmedia.therfl.co.uk/docs/Parental%20Consent.pdf>

<http://rflmedia.therfl.co.uk/docs/T2%20-%20Player%20Profile%20&%20Parental%20Consent.pdf>

**APPENDIX 7 – POCKET CONCUSSION RECOGNITION TOOL**

See RFL website and separate hand-out.

**APPENDIX 8 – HEAD INJURY FORM**

<b>THE RFL HEAD INJURY CARD</b>			
Name			
Address			
Tel No			
Time of Head Injury		Date of Head Injury	
<b>Emergency Telephone Numbers</b>			
Hospital			
Ambulance			
First Aider			
GP			
<b>I have given a completed Head Injury Card to a parent/guardian/relative/carer of the player</b>			
Name of First Aider			
Date			
<b>IMPORTANT WARNING</b>			
He/she should be taken to a hospital or a doctor immediately if any of the following occurs:			
<ul style="list-style-type: none"> <li>– Vomiting</li> <li>– Headache develops or increases</li> <li>– Becomes restless or irritable</li> <li>– Becomes dizzy, drowsy or cannot be roused</li> <li>– Has a fit or convulsion</li> <li>– Anything else unusual happens</li> </ul>			
<b>FOR THE REST OF TODAY HE/SHE SHOULD:</b>			
<ul style="list-style-type: none"> <li>– Rest quietly</li> <li>– Not consume alcohol</li> <li>– Not drive a vehicle</li> </ul>			

**APPENDIX 9 – MENTAL HEALTH****A9.1 MENTAL HEALTH FIRST AID (MHFA) LITE**

The RFL in conjunction with Rugby League Cares delivers the Mental Health First Aid (MHFA) Lite course.

The course which lasts for 2-3 hours is aimed at club welfare officers, coaches, team managers, volunteers and those with an interest in learning about Mental Health issues and who have a role supporting the welfare of players and/or volunteers. The course, delivered by Martin Coyd of Medway Dragons, is certificated by MHFA and funded by Rugby League Cares, there is no charge to participants. More details about MHFA can be seen on their website [www.mhfaengland.org](http://www.mhfaengland.org)

The course is ideal to allow volunteers to support players or volunteers who have identified that they may have mental health issues. The aims of the course are to enable participants to:

- Gain a wider understanding, for yourselves and others, of some issues surrounding mental health
- Gain a greater understanding of how and why positive and negative mental health affects Rugby League – people and clubs
- Effectively support people experiencing mental health problems
- Communicate with and educate people

By the end of the course you will be able to:

- Identify the discrimination surrounding mental health problems
- Define mental health & some mental health problems
- Relate to people's experiences
- Help support people with mental health problems
- Look after their own mental health

The course would also be particularly useful as a foundation for those who would like to go on to become Mental Health First Aiders or those who provide support in clubs especially where that club has had a State of Mind presentation.

There is no charge for the courses which are limited to 16 people per session on a first come first served basis. Contact the RFL Operations Department for details.

**A9.2 STATE OF MIND WORKSHOPS**

State of Mind deliver workshops aimed specifically at rugby league players and/or volunteers which raise awareness about mental health issues. To book a workshop contact State of Mind through their website.

<http://www.stateofmindrugby.com/cmspages/contact/contact-us/>

**CONTACTS**

**Drug Information Line:** +44 (0) 800 528 0004

**Drug Information Email:** [drug-free@ukad.org.uk](mailto:drug-free@ukad.org.uk)

**Confidential TUE Fax:** +44 (0) 800 298 3362

**TUE Email:** [tue@ukad.org.uk](mailto:tue@ukad.org.uk)

*APPENDICES | SECTION F9*

# *PRIMARY RUGBY LEAGUE RULES*

*SECTION F9 | PRIMARY RUGBY LEAGUE RULES*



**PRIMARY RUGBY LEAGUE RULES**

The Primary Rugby League games programme is now firmly established and accepted as the vehicle to introduce children to the great game of Rugby League. Over the past 15 years specialist coaching awards and programmes have been introduced that support children's development, and aim to ensure that each child realises their potential through learning and developing their skills in a logical and progressive manner.

Please see below the 2019 Primary Rugby League rules.

**UNDER 6s & UNDER 7s RULES**

1. The game is to be called Primary Mini Rugby League and is a modified version of Rugby League and must be played under the Safe Play Code rules.
2. Every child must play all of the time. There should be no substitutes. (The only time a player should not be on the field of play is if they are injured).
3. The recommended number of players per team shall be four, with a maximum of five and a minimum of three. To ensure every child plays teams can be flexible, for example two teams of four and one of five.
4. No player should be allowed to play for more than a total of 30 minutes in any one day. The recommended playing time is three games of 10 minutes.
5. Size of the playing area is 25m x 12m.
6. The game will be played with a size three standard Rugby League ball.
7. Touch is the recommended format for this age group. If both coaches agree then the game can be played as tackle. If both coaches cannot agree on the format then it must revert to touch.
8. The six play rule applies. This means that every team must complete a full set of six plays including errors or a Try being scored. The coaching ethos behind this rule is to allow players to execute the skills of the game without experiencing any fear of failure and to give every team the opportunity to play a full set of six each time. This rule also allows for each player to get an equal amount of time attacking and defending.
9. At the beginning of each game and at the start of each attacking set, the game will commence with a Play the ball (PTB) 5m from the attacking teams try line.
10. After each touch or tackle all defending players must retire four metres prior to the PTB restart. The tackled player should restart the game by a PTB. The defending side cannot move until the ball is passed by the acting halfback and the Games Coach shouts 'GO'.  
  
The minimum distance the ball is played from the try line is 5m. (i.e. If a tackle is made closer to the opponents try line then move the player back 5m mark to PTB, this is to give the attacking team more space).
11. Grubber kicks only, are allowed on the last touch or tackle. No fly kicking or secondary kicks are permitted.
12. A try is scored in the normal way by placing or touching the ball down on or over the opponents try line.



13. No scrums.
14. If the ball goes into touch the restart will take place opposite the entry point, 5m from the side line and 5m from the try line with a PTB.
15.
  - a) When an attacking player is held up in their opponents in goal area, play will be restarted by a PTB restart 5m from the try line in line with where the player was held up, unless it is on the handover tackle where the restart will be a PTB, 5m from the try line, for the side that has just defended.
  - b) Any player tackled and forced into their own in goal area will result in a PTB re start 5m infield from the try line opposite to where the player was tackled and it is counted as one of the six tackles.
16. No ball stealing.
17. Any act of foul play that contravenes the Safe Play Code, will result in **the coach stopping the game and explaining the offence to all players**. Following this, play will continue.
18. Sin Bin does not apply. However, **coaches are encouraged to give players guilty of foul play a timeout where required**.
19. Coach Qualification - A minimum of a valid UKCC Rugby League Level 1 is required to be an assistant or head coach at this level. The coach must have a valid licence which requires an RFL enhanced DBS and hold the Safeguarding and Protecting Children Certificate.  
  
NB. These rules recognise the custom and practice of some playing leagues to allow coaches on the field of play during games to facilitate the development of inexperienced players.

**Coach to develop not to win**

**UNDER 8s RULES**

1. The game is to be called Primary Mini Rugby League and is a modified version of Rugby League and must be played under the Safe Play Code rules.
2. Every child must play all of the time. There should be no substitutes. (The only time a player should not be on the field of play is if they are injured).
3. The recommended number of players per team shall be five, with a maximum of six and a minimum of three. To ensure every child plays teams can be flexible, for example two teams of four and one of five.
4. No player should be allowed to play for more than a total of 30 minutes in any one day. The recommended playing time is three games of 10 minutes.
5. Size of the playing area is 25m x 15m.
6. The game will be played with a size three standard Rugby League ball.
7. Touch is the recommended format for this age group. If both coaches agree then the game can be played as tackle. If both coaches cannot agree on the format then it must revert to touch.
8. The six play rule applies. This means that every team must complete a full set of six plays including errors or a Try being scored. The coaching ethos behind this rule is to allow players to execute the skills of the game without experiencing any fear of failure and to give every team the opportunity to play a full set of six each time. This rule also allows for each player to get an equal amount of time attacking and defending.
9. At the beginning of each game and at the start of each attacking set, the game will commence with a Play the ball (PTB) 5m from the attacking teams try line.
10. After each touch or tackle all defending players must retire four metres prior to the PTB restart. The tackled player should restart the game by a PTB. The defending side cannot move until the ball is passed by the acting halfback and the Games Coach shouts 'GO'.  
  
The minimum distance the ball is played from the try line is 5m. (i.e. If a tackle is made closer to the opponents try line then move the player back 5m mark to PTB, this is to give the attacking team more space).
11. Grubber kicks only, are allowed on the last touch or tackle. No fly kicking or secondary kicks are permitted.
12. A try is scored in the normal way by placing or touching the ball down on or over the opponents try line.
13. No scrums.
14. If the ball goes into touch the restart will take place opposite the entry point, 5m from the side line and 5m from the try line with a PTB.
15. a) When an attacking player is held up in their opponents in goal area, play will be restarted by a PTB restart 5m from the try line in line with where the player was held up, unless it is on the handover tackle where the restart will be a PTB, 5m from the try line, for the side that has just defended.

- b) Any player tackled and forced into their own in goal area will result in a PTB re start 5m infield from the try line opposite to where the player was tackled and it is counted as one of the six tackles.
16. No ball stealing.
17. Any act of foul play that contravenes the Safe Play Code, will result in **the coach stopping the game and explaining the offence to all players**. Following this, play will continue.
18. Sin Bin does not apply. However, **coaches are encouraged to give players guilty of foul play a timeout where required**.
19. Coach Qualification - A minimum of a valid UKCC Rugby League Level 1 is required to be an assistant or head coach at this level. The coach must have a valid licence which requires an RFL enhanced DBS and hold the Safeguarding and Protecting Children Certificate.
- NB. These rules recognise the custom and practice of some playing leagues to allow coaches on the field of play during games to facilitate the development of inexperienced players.

**Coach to develop not to win**

**UNDER 9s RULES**

1. The game is to be called Primary Mini Rugby League and is a modified version of Rugby League and must be played under the Safe Play Code rules.
2. Every child must play all of the time. There should be no substitutes. (The only time a player should not be on the field of play is if they are injured).
3. The recommended number of players per team shall be six, with a maximum of seven and a minimum of three. To ensure every child plays teams can be flexible, for example two teams of six and one of five.
4. No player should be allowed to play for more than a total of 40 minutes in any one day. The recommended playing time is three games of 10 minutes.
5. Size of the playing area is 30m x 18m.
6. The game will be played with a size three standard Rugby League ball.
7. Tackle is the recommended format for this age group.
8. The six play rule applies. This means that every team must complete a full set of six plays including errors or a Try being scored. The coaching ethos behind this rule is to allow players to execute the skills of the game without experiencing any fear of failure and to give every team the opportunity to play a full set of six each time. This rule also allows for each player to get an equal amount of time attacking and defending.

*There is some flexibility with this rule. Where experience at U9s, Leagues may wish to permit turning the ball over following one or two errors in any one set. Remembering the ethos of PRL around a progressive approach to player development and fun and inclusion.*

9. At the beginning of each game and at the start of each attacking set, the game will commence with a Play the ball (PTB) 5m from the attacking teams try line.
10. After each touch or tackle all defending players must retire four metres prior to the PTB restart. The tackled player should restart the game by a PTB. The defending side cannot move until the ball is passed by the acting halfback and the Games Coach shouts 'GO'.  
  
The minimum distance the ball is played from the try line is 5m. (i.e. If a tackle is made closer to the opponents try line then move the player back 5m mark to PTB, this is to give the attacking team more space).
11. Grubber kicks only, are allowed on the last touch or tackle. No fly kicking or secondary kicks are permitted.
12. A try is scored in the normal way by placing or touching the ball down on or over the opponents try line.
13. No scrums.
14. If the ball goes into touch the restart will take place opposite the entry point, 5m from the side line and 5m from the try line with a PTB.
15. a) When an attacking player is held up in their opponents in goal area, play will be restarted by a PTB restart 5m from the try line in line with where the player was held up, unless it is on the handover tackle where the restart will be a PTB, 5m from the try line, for the side that has just defended.

- b) Any player tackled and forced into their own in goal area will result in a PTB re start 5m infield from the try line opposite to where the player was tackled and it is counted as one of the six tackles.
16. No ball stealing.
17. Any act of foul play that contravenes the Safe Play Code, will result in **the coach stopping the game and explaining the offence to all players**. Following this, play will continue.
18. Sin Bin does not apply. However, **coaches are encouraged to give players guilty of foul play a timeout where required**.
19. Coach Qualification - A minimum of a valid UKCC Rugby League Level 1 is required to be an assistant or head coach at this level. The coach must have a valid licence which requires an RFL enhanced DBS and hold the Safeguarding and Protecting Children Certificate.
- NB. These rules recognise the custom and practice of some playing leagues to allow coaches on the field of play during games to facilitate the development of inexperienced players.

**Coach to develop not to win**

**UNDER 10s RULES**

1. The game is to be called Primary Rugby League and is a modified version of Rugby League and must be played under the Safe Play Code rules.
2. Every child must play all of the time. There should be no substitutes. (The only time a player should not be on the field of play is if they are injured)
3. The recommended number of players per team shall be nine, with a minimum of four. To ensure every child plays teams can be flexible, for example one team of seven and one of nine.
4. No player should be allowed to play for more than a total of 40 minutes in any one day. The recommended playing time is 2 games of 20 minutes.
5. Size of the playing area is 50m x 27m. (Based on 9 players. The width should always be no more than 3m per player)
6. The game will be played with a size three standard Rugby League ball. Smaller ball better for developing the key core skill of grip
7. Tackle is the recommended format for this age group.
8. The two-error rule applies. Teams handover possession once they have made a second error in a set of 6. Teams still retain the ball for a set of 6 when a try is scored. The coaching ethos behind this rule is to start to introduce players to the consequence of losing possession when an error is made. Retaining the ball when a try is scored should still provide an equal balance of attacking and defending during the game.  
  
*There is some flexibility with this rule. Where experience at U10s, teams may wish to permit turning the ball over following one error rather than two in any one set. Remembering the ethos of PRL around a progressive approach to player development and fun and inclusion.*
9. At the beginning of each game and at the start of each attacking set, the game will commence with a Play the ball (PTB) 5m from the attacking teams try line.
10. After each touch or tackle all defending players must retire five metres prior to the PTB restart. The tackled player should restart the game by a PTB. The defending side cannot move until the ball is passed by the acting halfback or the dummy half chooses to run with the ball (scoot).  
  
The minimum distance the ball is played from the try line is 5m. (i.e. If a tackle is made closer to the opponents try line then move the player back 5m mark to PTB, this is to give the attacking team more space).
11. Teams are allowed one scoot from dummy half per set of 6 tackles, the dummy half can't score but they can be tackled, this encourages players to push with the ball player and develop their support play.
12. Grubber kicks and chip kicks are allowed on the last touch or tackle. No fly kicking or secondary kicks are permitted.
13. A try is scored in the normal way by placing or touching the ball down on or over the opponents try line.
14. No scrums.

15. If the ball goes into touch the restart will take place opposite the entry point, 5m from the side line and 5m from the try line with a PTB.
16. a) When an attacking player is held up in their opponents in goal area, play will be restarted by a PTB restart 5m from the try line in line with where the player was held up, unless it is on the handover tackle where the restart will be a PTB, 5m from the try line, for the side that has just defended.
- b) Any player tackled and forced into their own in goal area will result in a PTB re start 5m infield from the try line opposite to where the player was tackled and it is counted as one of the six tackles.
17. No ball stealing
18. Any act of foul play that contravenes the Safe Play Code, will result in **the coach stopping the game and explaining the offence to all players**. Following this, play will continue.
19. Sin Bin does not apply. However, **coaches are encouraged to give players guilty of foul play a timeout where required**.
20. Coach Qualification - A minimum of a valid UKCC Rugby League Level 1 is required to be an assistant or head coach at this level. The coach must have a valid licence which requires an RFL enhanced DBS and hold the Safeguarding and Protecting Children Certificate.
- NB. These rules recognise the custom and practice of some playing leagues to allow coaches on the field of play during games to facilitate the development of inexperienced players.

**Coach to Develop not to Win**

**UNDER 11s MOD**

**TRANSITION RULES**

1. The game shall be called Primary Rugby League Mod Transition, and is a modified version of Rugby League.
2. To be played by all children at Years 6 primary school which is under the age of 11 years at midnight on the 31 August (at the start of each season).
3. The maximum number of players per team is 13 with as many substitutes as is needed, but each player must play at least half a whole game. equal numbers on each side. There is no limit on the number of substitutes or substitutions, but each player must play at least half a whole game. Should one team not have 13 players the game must be played with two teams comprising equal numbers. Coaches are encouraged to pool players in order to maximise participation.
4. The game will be played in two halves. The maximum length of each half to be 20 minutes with a five minute half time interval.
5. The game should be played on a pitch of full dimensions. (Where the number of players in either one team or both teams falls to the minimum number of eleven it is recommended that the mod field dimensions are used). This being the case, the goal posts should be padded and situated outside the field of play.
6. Size of the ball: The game will be played with a Primary Rugby League Mod ball or size four standard Rugby League ball.
7. The six tackle rule applies.
8. The game will commence with a place kick off from the centre line at the beginning of each half by:
  - a) At the start of the first half the team who loses the toss of a coin for choice of playing ends.
  - b) At the start of the second half, by their opponents. All starts and restarts, other than at the commencement of each half will be with a play the ball as described in Rule 9.
9. The ball must be played backwards with the foot. The team in possession must retire behind the acting half-back. One active marker to be present at the ruck restarts. The ball is in play once it is played backwards (there can be no delay in playing the ball backwards once the player has placed the ball on the ground).
10. Dummy half can run - without forfeiting possession if tackled.
11. Kicking in general play is allowed (no drop goals).
  - Goal kicks only to be taken after a try as been scored.
  - Teams may nominate a kicker.
12. A try is scored in the normal way by placing or touching the ball down on or over the opponents try line.



13. A passive scrum shall be formed with a maximum of six players or a minimum five players from each team. The scrum shall be formed no nearer than 10 metres from all touch lines or the try lines after the following situation:
- If the ball goes out of play in touch (not touch in goal) the scrum to form 10 metres in from touch opposite where the ball last made contact with the field of play or a player (but no nearer than 10 metres to the goal line).
  - The team not responsible for the first or only infringement or making the ball go out of play will have the head and feed.
  - The ball must enter the tunnel of the scrum and both scrum halves must retire behind their forwards' rear feet.
  - The scrum half must feed the ball in the correct manner, it is then struck (won) by the hooker of the feeding team, to enable the ball to leave the scrum through a legitimate route and according to the rules of the game.
  - The scrum shall be formed. No pushing is allowed and the team without the feed of the ball cannot strike for the ball.
14. All other infringements (knock on, forward passes, off side etc.) will result in a hand over to the non-offending team and they will resume play using a play the ball restart which will not count as part of the six tackle count.
15. a) When an attacking player is held up in their opponents in -goal area, play will be restarted by a 10 metre play the ball to the attacking side, unless it is on the handover tackle where the restart will be a play the ball on the 10 metre line for the side that has just defended.
- b) Any player tackled and forced into their in goal area will result in a 10 m scrum restart head and feed to the non-offending team.
- c) If the defending side receive the handover within their own 10 metre area, then the restart should advance to the centre of the 10 metre line and resume with a play the ball.
16. No ball stealing.
17. Any act of foul play will result in a 10m advance up the field of play to the non-offending side. The game will recommence with a play-the-ball restart 10m infield from the nearest touchline.
18. Sin Bin does not apply. However, coaches are encouraged to temporarily substitute players guilty of foul play.
19. Coaches must remain in the technical area (a marked out 10m x 5m square situated adjacent to the half way line) during play. They are not allowed onto the field of play. A maximum of four officials plus substitutes are allowed in the technical area.
20. Any rule not covered will be as per international rules.

21. Coach Qualification - A minimum of a valid UKCC Rugby League Level 1 is required to be an assistant or head coach at this level. The coach must have a valid licence which requires an RFL enhanced DBS and hold the Safeguarding and Protecting Children Certificate.

**Coach to develop not to win**



*APPENDICES | SECTION F10*

***RFL SCHOLARSHIP AND  
COMMUNITY GAME  
TRAINING AND PLAYING  
POLICY***

*SECTION F10 | RFL SCHOLARSHIP AND COMMUNITY GAME TRAINING AND PLAYING POLICY*



**1.0 INTRODUCTION**

2.1 Licenced Academies are allowed a total maximum of 200 registered players drawn from the U-16 & U-15 cohorts for the 2018-19 season. They can have additional players above this number that are classified as Talent Transfer players.

**2.0 CALENDAR POLICY FOR 2019**

2.1 Players must not play 2 days before any scholarship U16 game.  
 2.2 If a player plays any part in a scholarship U16 game they ideally must not play any further game for 48 hours.

Most U16 scholarship games will take place on a Wednesday and below are the days the player could play that week. Players must not play a competition game on "Red Days".

Tues	Weds	Thurs	Fri	Sat	Sun	Mon	Tues	Weds
Yes	Yes	No	No	Game Day	No	No	Yes	Yes

2.3 Players must not play 2 games in any same mid-week programme.  
 2.4 It is recommended that school games are played mid-week when there are no Scholarship games.

[http://www.rugby-league.com/leagues\\_\\_competitions/academies](http://www.rugby-league.com/leagues__competitions/academies)

**3.0 SCHOLARSHIP U16 DATES FOR 2019**

Environments entitled to participate are Category 1 Academies, London Broncos and Newcastle Thunder.

1	Wednesday 6 <sup>th</sup> March
2	Wednesday 13 <sup>th</sup> March
3	Wednesday 27 <sup>th</sup> March
4	Wednesday 10 <sup>th</sup> April
5	Wednesday 26 <sup>th</sup> June
6	Wednesday 10 <sup>th</sup> July
7	Wednesday 24 <sup>th</sup> July
7	Wednesday 7 <sup>th</sup> August



